

MINUTES OF THE MEETING OF THE
BUSINESS PLAN COMMITTEE HELD AT THE SPORTS PAVILION ON

MONDAY 16TH JULY 2018

Present: Cllr. G. Alleway, Cllr W. J. Medhurst, Cllr A. Page (Chairman), Ms. S. Price (Clerk)

In Attendance:

001/18 APOLOGIES FOR ABSENCE: Cllr S. Prideaux-Burns

002/18 TO APPOINT A CHAIRMAN

Cllr. A. Page was appointed as Chairman

003/18 TO APPOINT A VICE-CHARIMAN

Cllr. G. Alleway was appointed as Vice-Chairman

004/18 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

005/18 To REVIEW Tender Documents

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>a. Skate Park. The following points were raised</p> <ul style="list-style-type: none"> i. No subcontracting to be included ii. Fixed quotes only iii. Move the location of the Skate Park on the map to green area – see appendix A iv. Point 6.1 information to be added. (see below) information had not been included 	<p>It was resolved to make the discussed changes to the contract and to ascertain what the potential ongoing maintenance costs would be</p>	<p>Clerk – immediately</p>
<p>b. MUGA. The following points were raised</p> <ul style="list-style-type: none"> i. No subcontracting to be included ii. Fixed quotes only iii. Green surfacing would be required 	<p>It was resolved to make the discussed changes to the contract. It was agreed to find out if hockey could also be played on the MUGA and to</p>	<p>Clerk – immediately</p>

iv. The electricity connection would be with the football floodlights not The Sports Pavilion	include this in the tender if this was possible. It was also resolved to ascertain what the potential ongoing maintenance costs would be	
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006/18 To **AGREE** a contract document

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Skate Park	It was resolved to proceed with the JCT Minor Design and Build contract recommended by Thornleigh Solutions	
b. MUGA	It was resolved to proceed with the JCT Minor Design and Build contract recommended by Thornleigh Solutions	

007/18 To **DISCUSS** progress on the new building

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The Clerk had researched further steel frame build companies. Cllr. W J. Medhurst would also supply further names.	It was resolved to send a letter of intent to these companies outlining the parish council proposal and requesting information about the service they offered	Clerk/Cllr. A. Page

There being no further business the Chairman closed the meeting at 21:00

Signed Chairman Date