

# WEST END PARISH COUNCIL

The Sports Pavilion  
Benner Lane  
West End  
GU24 9JP

Tel: 01276 855361

Email: [westendparish@btconnect.com](mailto:westendparish@btconnect.com)

[www.westendparishcouncil.org.uk](http://www.westendparishcouncil.org.uk)

## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**WEDNESDAY 31<sup>ST</sup> JANUARY 2018**

Present: Cllr. G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr D Gubbins, Cllr W. J. Medhurst, Cllr A Page (Chairman), Cllr S. Prideaux Burns , Ms. S Price (Clerk for the Council)

In Attendance: Jane Sherrard-Smith from the Scout & Guide Management Committee attended the meeting to discuss the new drawings for the proposed Scout & Guide building. The footprint of the building would be the same as the existing hut however with a second floor the space would be doubled. The design would be in keeping with the Tringham Hall, as the intended location of the new hall would be where the existing double garages were located. The garages would be relocated next to the single garage near the entrance of the car park. Further detailed plans were expected from the architect.

### **001/18 APOLOGIES FOR ABSENCE:**

### **002/18 DECLARATION OF INTEREST**

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

### **003/18 To CONFIRM the Minutes of meeting held on Tuesday 9<sup>th</sup> January 2018**

Confirmed and signed by Cllr A. Page

<b>004/18 PLANNING MATTERS</b>		
The following application received prior to this meeting was <b>CONSIDERED</b>		
<b>APPLICATION</b>	<b>DECISION</b>	
<a href="#">17/1166</a> GLENCAIRN, BRENTMOOR ROAD, GU24 9QQ	No objection	
<a href="#">17/1174</a> 27 KINGS ROAD, GU24 9LN	No objection	
<a href="#">17/1150</a> BUNBURY, BRENTMOOR ROAD, GU24 9NW	No objection	
<a href="#">17/1142</a> 6 KERRIA WAY, GU24 9XA	No objection subject to submission of full planning application	
<a href="#">17/1162</a> 12 KINGS ROAD, GU24 9LN	No objection	
<a href="#">16/0679/2</a> LAND SOUTH EAST OF 4 – 14 (EVENS) KINGS ROAD, GU24 9LN – non material amendment	No objection	
<a href="#">17/1170</a> 13 FELLOW GREEN, GU24 9LL	No objection	
<a href="#">17/1151</a> GORDONS SCHOOL, BAGSHOT ROAD, GU24 9PT	No objection	
<a href="#">18/0018</a> WINDLEBROOK STABLES, BLACKSTROUD LANE EAST, LIGHTWATER, GU18 5XR	No objection	
<a href="#">17/1141</a> PRINCESS ROYAL BARRACKS, BRUNSWICK ROAD, DEEPCUT, GU16 6RN – RESERVED MATTERS	No objection	
<a href="#">17/1154</a> GREEN HEDGES, STATION ROAD, CHOBHAM, GU24 8AY – CERTIFICATE OF PROPOSED DEVELOPMENT	No comment required as the consultee was Chobham Parish Council	
<a href="#">17/0871</a> PRINCESS ROYAL BARRACKS, BRUNSWICK ROAD, DEEPCUT, GU16 6RN – RESERVED MATTERS.	No objection	
<b>005/18 HIGHWAY MATTERS (outstanding)</b>		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 236/17(a) Old House Lane. There were no further updates available at the time of the meeting.	Ongoing	Clerk
b. 236/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. This matter was still being looked into and was in the hands of the Legal Team.	Ongoing	

<b>006/18 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (new)</b>		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 237/17(b) Condition of grass matting under Titan equipment Benner Lane. The Clerk had met with one supplier and had arranged for site meetings with two others. Quotes would be available at the next meeting.	Ongoing	Clerk
b. A Water Supply Regulations Inspection had been carried out at The Sports Pavilion and the supply of water at the War Memorial. There were some aspects of the plumbing which were not compliant and needed resolving within 30 days. The Clerk was obtaining quotes.	It was resolved to give the Clerk delegate authority to proceed with the most competitive quote due to the time scales involved.	Clerk
c. 216/17(f) Updated drawings for the new building had been received from the Scout and Guide committee as discussed above.	The parish council requested a site plan showing proximity to the playground and play equipment.	
<b>007/18 BUSINESS PLAN/SURVEY</b>		
a. 238/17(a) The survey overview would be printed shortly and distributed in February. The results were already available on the website and would be published in the March edition of the Parish Magazine and the WEVS magazine.		
b. 238/17(c) The Clerk and Cllr Prideaux-Burns had met with Leigh Thornton from Thornleigh Solutions and a quote for consultancy services had been received. The quote for £750 would including producing a top level analysis of the survey; identify opportunities with existing facilities and commercial opportunities; a summary and suggested key priorities for further consultation. It was resolved to proceed with the quote from Thornleigh Solutions.		
<b>008/18 FINANCIAL MATTERS (new)</b>		
a. The payment of accounts to the value of £2570.54 was noted and agreed.		
b. 239/17(b) CIL Balance was now £5012.46 - deadline 03.11.20 £6675.90 - deadline 20.04.21 £2,385.57- deadline 20.10.22		
<b>009/18 DOCUMENT &amp; CORRESPONDENCE (outstanding and new)</b>		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 240/17(a) Footpath to link all the new developments. The Clerk had followed up with Rights of Way, but no response had been received from the planners or Taylor Wimpey.	Ongoing	Clerk
b. 240/17(d) Cougars & West End football clubs had returned the signed football arrangements.	The arrangements were signed by Cllr A. Page	

**010/18 DOCUMENT & CORRESPONDENCE** (outstanding and new)

There were no outstanding or new documents or correspondence to be reviewed.

**011/18 GENERAL** (outstanding and new)

DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
<p>a. An update was given following the cycle strategy meeting held on 16th January which was chaired by Cllr Mike Goodman, and presented by the Surrey County Council Cycling Officer. Out of the 11 Boroughs only 6 had a cycle strategy. The Cycling Officer was keen to implement a cycle strategy in Surrey Heath. Although there were no guarantees to create cycle routes, with a strategy it would be easier to obtain funding. Attendees at the meeting, which included representatives from the parish council, had been asked to provide suggested cycle routes for the area prior to a full public consultation.</p>	<p>Noted</p>	
<p>b. Under the new General Data Protection Regulations due to come into force on 25<sup>th</sup> May, there was a requirement for the parish council to appoint a Data Protection Officer. This could not be the Clerk. The Clerk had attended a course run by SSALC which provided information on how the regulations would impact the parish council. SSALC had also provided the details of two companies which offered the service of DPO although details of further companies would be available shortly.</p>	<p>It was resolved the Clerk would investigate the role of Data Protection Officer and provide information to the parish council when available.</p>	<p>Clerk</p>

**012/18 ITEMS FOR THE NEXT AGENDA**

- a. Proposed refurbishment of village sign

**013/18 EXCLUSION OF PRESS AND PUBLIC**

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.

There being no further business the Chairman closed the meeting at 21:30

The next meeting will be on Tuesday 13<sup>th</sup> February 2018

Signed ..... Chairman Date .....