

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 29TH NOVEMBER 2017

Present: Cllr. G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr W. J. Medhurst, Cllr A Page,
(Chairman), Cllr S. Prideaux Burns, Ms. S Price (Clerk for the Council)

In Attendance:

207/17 APOLOGIES FOR ABSENCE: Cllr D Gubbins

208/17 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

209/18 To CONFIRM the Minutes of meeting held on Tuesday 14th November 2017

Confirmed and signed by Cllr A. Page

210/17 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
17/0980 30 KERRIA WAY, GU24 9XB	No objection
17/0521 30 WILLOW GREEN, GU24 9HR – APPEAL	No further comment
17/1016 WHITEDOWN COTTAGE, BAGSHOT ROAD, GU24 9QR	No objection
17/0946 36A KINGS ROAD, GU24 9PJ	No objection
17/1033 20 OAKRIDGE, GU24 9PJ	No objection
17/1069 23 GOSDEN ROAD, GU24 9LH	No objection

211/17 HIGHWAY MATTERS (outstanding and new)		
DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
a. 199/17(a) Old House Lane VOSA inquiry. The traffic commission had granted the application for 8 vehicles and 8 trailers as applied for at the Godalming site. Operations continued at Oldhouse Lane and Kingswood would not be moving to Godalming. Further evidence of fires had been reported to the Environment Agency. Mr Gove would be speaking with Borough Council regarding enforcement.	Ongoing	
b. 199/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. Local Highways had confirmed that this matter was still being looked into and was in the hands of the Legal Team.	Ongoing	
c. 199/17(c) An email had been received from a local resident regarding concerns with the junction A319/Benner Lane/Church Road. The Clerk had reviewed previous advice from Local Highways and crocodile jaws were not allowed on the highway. Further advice from Local Highways had been received and the only measure which could be taken was a yellow backed no entry sign to highlight that this was a no entry road. The only other solution would be to close the road however this would lead to additional traffic on main roads and probably not a viable solution.	It was resolved the Clerk would notify the local police however no further action would be taken regarding directional control measures.	
d. 199/17(d) Flooding on the path from the Commonfields alleyway to the BP garage. The gully had been installed by Local Highways.	No further action	
e. High Street traffic direction control measure. There was evidence that cars were occasionally entering this road from the A322 and ignoring the no entry signs. The Clerk had discussed the problem with Local Highways and been advised that the yellow backed no entry signs may have an effect here. The parish council discussed the possibility of a road bump.	It was resolved the Clerk would speak to Local Highways regarding the effectiveness of a speed bump at this junction.	Clerk – immediately
f. There were safety concerns regarding the entrance to the Taylor Wimpey site. Visibility splays were part of the planning conditions. The Clerk had spoken with Taylor Wimpey and they had confirmed the visibility would be improved within the next few weeks.	No further action	

DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
g. The bids for roundabout sponsorship were reviewed. The winning bids were West End Garage £1,550 for Gordons roundabout and Pennyhill Timber £6,750 Fellow Green roundabout	It was agreed to accept these bids.	Clerk
212/17 DITCHES/POND/WATERCOURSES (new)		
DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
a. The pond was due a mini dredge in February 2018 however Cllr Medhurst had reassessed and advised to defer for a year.	It was resolved to defer the mini dredge until February 2019	
213/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
a. 200/17(a) Tree inspection. Keen could provide a report for just West End Parish Council although the cost would be more than 10% of the original quote for both councils. Bisley Parish Council had however also decided to proceed with Keen therefore the original cost of £925 + vat per parish council would be applicable. The Clerk had advised Keen to proceed with the survey.	No further actions until the results of the tree survey were received.	
b. 200/17(b) Christmas Tree and carols at the War Memorial. The Clerk had contacted Seasonal Transformations to obtain a quote for a Christmas tree, however this had not been provided as it was an extremely busy time of year for them. The Clerk had spoken with the resident who had originally requested the tree and agreed that timescales were too tight to proceed this year. Costs would be looked into at the beginning of next year.	It was resolved to progress for next December	Clerk – January 2018
c. Both football clubs had complained about the amount of dog fouling on the pitches and asked the parish council if further campaigns/posters could be considered.	It was resolved the Clerk would liaise with Borough Council regarding current campaigns or availability of new posters.	

214/17 BUSINESS PLAN		
a. 201/17(a) Survey The meeting to discuss the survey was due to take place on Wednesday 6 th December at 8pm		
215/17 FINANCIAL MATTERS (new)		
a. The payment of accounts to the value of £1921.11 was noted and agreed.		
b. 190/17(b) CIL Balance was now £5012.46 - deadline 03.11.20 £6675.90 - deadline 20.04.21 £2,385.57- deadline 20.10.22		
c. The precept for 2018/19 was discussed. A salary increase of 1.5% to all staff was agreed. The cost of the tree works as a result of the survey was unknown however a separate budget item for trees was agreed. An estimated figure of £4,000 would be allocated to this budget. The Clerk advised that the junior swings at Benner Lane playground would need replacing in the near future as there were medium risk issues on the playground report. Additional money would also have to be allocated to this budget. Together with other increased costs it was agreed to increase the precept by 5 %. The Clerk would provide final figures at the next meeting.		
216/17 DOCUMENT & CORRESPONDENCE (Outstanding and new)		
DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
a. 203/17(a) Footpath to link all the new developments. The Rights of Way officer had been in contact with Taylor Wimpey regarding a path on the development, but a response had not been received to date. This had been followed up.	Ongoing	
b. 203/17 (b) Tree works parallel to the tennis courts. The tennis club had agreed to contribute half the cost for the work on the trees. The Clerk had advised Cormack to proceed.	No further action	
c. Cllr Alleway provided an update from the private members meeting held on 23 rd November. Borough Commander Bob Darkins and Eugene Hill from parking enforcement had attended. The Borough Commander had informed the meeting that overall the crime rate in Surrey Heath was still low although vehicle damage was on the rise. Resources were depleted but there was a current emphasis on working with neighbouring forces Eugene Hill advised that one of the biggest problems faced by parking enforcement was inconsiderate residential parking. This was an issue in all wards. The blocking of paths would be actioned by local PCSO's	Noted	

DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
<p>d. The football arrangements were reviewed. Woking Cougars has asked for the following changes</p> <ul style="list-style-type: none"> • To remove the clause re the placement of cones as these were no longer used • Cost of replacement keys to be reduced. Currently £10 • To commence friendly matches during the last week of August. • To play a couple of weeks longer at the end of the season. Currently last games end the 3rd Sunday in April. • In exceptional circumstances to play 2 matches on pitch one with prior agreement with the Clerk. 	<p>It was resolved to remove the clause regarding the cones.</p> <p>It was resolved to keep the cost of replacement key cards at £10</p> <p>It was resolved that friendly matches could commence the last week of August</p> <p>It was resolved that the end of season could be extended to the 4th Sunday in April dependent on pitch condition.</p> <p>It was resolved to add into the agreement that weekday games would be available at the end of the season should this be required.</p> <p>It was resolved that in exceptional circumstances 2 matches could be played on pitch one with prior agreement with the Clerk</p>	Clerk – immediately
e. The complaints procedure was reviewed	This was agreed and would be reviewed again in two years	
f. Initial plans for the Scout and Guide hut were reviewed, however the Clerk had been advised that the main plans were inaccurate and new ones were to be provided. The garage plans were correct.	The parish council had no objection to the relocation and size of the new garages	
g. The Clerk advised that a number of policies needed implementing and the first one was a co-option policy. This was reviewed and discussed.	It was resolved to redraft the policy and review again at the next meeting.	
h. The Model Publication Scheme was reviewed.	This was agreed and would be reviewed on an annual basis	
217/17 GENERAL (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 204/17(a) Cllr Alleway suggested pipers from Gordons School play at the Remembrance Day Service for 2018, as this marked a century after the Great War ended. Unfortunately Gordons had confirmed that they would be unable to help as they would need the full band for their service.	Noted	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. Cllr Alleway suggested buying a Remembrance Day flag for the service in 2018	It was resolved to buy a Remembrance Day flag. If this however was bigger than the union flag then a larger one of these would also be purchased.	
218/17 ITEMS FOR THE NEXT AGENDA		
219/17 EXCLUSION OF PRESS AND PUBLIC Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
<p>There being no further business the Chairman closed the meeting at 21:45</p> <p>The next meeting will be on Tuesday 12th December 2017</p> <p>Signed Chairman Date</p>		