

MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 27th JUNE 2018

Present: Cllr. G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr W. J. Medhurst (Chairman), Cllr A. Page, Cllr S. Prideaux Burns, Ms. S Price (Clerk for the Council)

In Attendance: Cllr. D. Mansfield gave the following updates:

- Michael Gove would be holding a 'meet the community' event on Friday 12th Oct. 6.30pm. Location to be confirmed.
- The residents and businesses of Lucas Green Road/Ford Road would shortly be consulted on the traffic issues encountered on these roads due to use by HGV's and coaches.
- Cllr Mansfield confirmed there would be meeting with SHBC enforcement at discuss the ongoing issues at Old House Lane.
- Changes to bus timetables would soon be introduced to coordinate with Frimley Park

121/18 APOLOGIES FOR ABSENCE: Cllr. D. Gubbins

122/18 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

123/18 To CONFIRM the Minutes of meeting held on Tuesday 12th June 2018

Confirmed and signed by Cllr W. J. Medhurst

124/18 PLANNING MATTERS

The following application received prior to this meeting was **CONSIDERED**

APPLICATION	DECISION
18/0343 4 BOLDINGHOUSE LANE, GU24 9JJ	No objection
18/0492 5 BOLDINGHOUSE LANE, GU24 9JJ	No objection
18/0331 LAND TO REAR OF THURDON, BEAR COTTAGE AND HOMELEIGH, BELDAM BRIDGE ROAD, GU24 9LP	No objection
18/0518 27 JENNER DRIVE, GU24 9HU	No objection
18/0514 HILLSIDE COTTAGE, BRENTMOOR ROAD, GU24 9ND	No objection

125/18 HIGHWAY MATTERS (outstanding)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 113/18(a) Old House Lane - Kingswood Pallets. An update had been received from Mr Gove. Cllr. Gibson confirmed that SHBC had turned down a certificate of lawful use, and that there were no other planning matters that had been breached and thus no further enforcement issues. Environmental Health was dealing with the on-site burning, and an update was waiting to be received regarding action to be taken. Mr Gove confirmed he would write to the DVSA.	Ongoing	
b. 113/18(b) Parking issues on the pavement before Martins Tyres, outside the cottages. As recorded in the previous minutes, the resident had until 5 th July to remove the fencing.	Ongoing	
c. 113/18(c) Safe crossing by the school. The LAC had discussed the request on 14 th June. An assessment would be undertaken once the current developments in the area had been completed. A full response from the LAC was shown in Appendix A. It was noted that there was a list of proposed schemes available and should this assessment be recorded on here.	It was agreed to request that the LAC include the assessment on the minor proposed schemes scheduled in Surrey Heath.	Clerk – immediately
d. Cllr. G. Alleway was concerned about the condition of some pavements in West End. The extent of Highways statutory responsibility on footpaths was discussed and timescales for repairs were questioned.	It was resolved to ask David Mansfield to confirm Highways responsibilities. Cllr. G. Alleway would draft questions to be approved by the council.	Cllr. G. Alleway
e. Cllr. G. Alleway suggested double yellow lines should be marked on Benner Lane from Malthouse Farm to the school.	It was resolved the Clerk would request that Highways review school parking on this section of road near Holy Trinity.	Clerk – immediately
126/18 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Drainage on the recreation ground near pitch 1. An area on the side line of pitch 1 flooded during the playing season.	It was resolved Cllr. W. J. Medhurst would provide a specification for the works.	Cllr. W.J. Medhurst – 10.7.18

127/18 BUSINESS PLAN/SURVEY		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 115/18(b) Letter to SHBC/SCC re use of CIL money. A response had not been received however Cllr. D. Mansfield confirmed it was being reviewed.	It was resolved the Clerk would follow up responses to the letter.	Clerk – 10.7.18
b. 115/18(b) Skate park quotes. Thornleigh Solutions had been advised to obtain quotes for a skate park based on 85k – 90k. Confirmation regarding use of land was still required.	Ongoing	
c. 115/18(b) MUGA facility. Various options and guide prices for a MUGA facility had been provide by Thornleigh Solutions (Appendix A)	It was resolved that Cllr. W J. Medhurst and Cllr. D. Elliott would ascertain if Option 2 (scratch build hard surface MUGA 38m x 18m) would fit in the location discussed near the basketball area on the recreation ground Benner Lane. Quotes would be obtained if this was possible.	Cllr. W.J. Medhurst Cllr. D. Elliott Clerk
d. Discussions regarding the Scout & Guides possibly sub-letting The Sports Pavilion from the parish council, and the parish council building a new community facility had previously been discussed in Part II of the meeting. Legal and land ownership aspects had been confirmed with Surrey County Council/solicitors therefore this item was brought to the public part of the meeting. The project would need to be costed. Specifications for a new building were discussed.	It was resolved all councillors would research quantity surveyors and give suggestions at the next meeting.	All councillors
128/18 FINANCIAL MATTERS (outstanding & new)		
a. The payment of accounts to the value of £3,224.30 was noted and agreed		
b. 079/18(b) CIL Balance was now £5012.46 - deadline 03.11.20		
£6675.90 - deadline 20.04.21		
£2,385.57- deadline 20.10.22		
£182,030.00 – deadline 17.4.23		
129/18 GDPR (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 11718(a) The Information & Data Protection policy was reviewed.	The Information and Data Protection policy was agreed.	

130/18 REPORT ANY DOCUMENT AND CORRESPONDENCE RECEIVED OR TO BE REVIEWED (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The Draft Surrey Heath Local Plan 2016 – 2032 was now available online and in the parish office for review. A meeting would be held with the interim manager for the planning policy team at SHBC on 5th July. The deadline for response to the consultation was 30 th July.	The parish council agreed to respond to the consultation following the meeting on 5 th July.	Councillors
b. New Standing Orders based on the latest model Standing Orders from NALC were reviewed.	The amendments were reviewed and agreed.	

131/18 ITEMS FOR THE NEXT AGENDA

- a. Creation of a path from pond to recreation ground
- b. Pre-school requirement for an awning on outside area

There being no further business the Chairman closed the meeting at 21:40

The next meeting will be on Tuesday 10th July 2018

Signed Chairman Date