

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 26TH JULY 2017

Present: Cllr. G. Alleway, Cllr A. Dredge Cllr D. Elliott, Cllr W. J. Medhurst (Chairman in the absence of Cllr A Page), Cllr A. Page arrived at 20:40 at item 137/17(f), Cllr S. Prideaux Burns, Ms S Price (Clerk for the Council)

In Attendance:

132/17 APOLOGIES FOR ABSENCE: Cllr D Gubbins

133/17 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

134/18 To CONFIRM the Minutes of meeting held on Tuesday 11th July 2017

Confirmed and signed by Cllr W J Medhurst

135/17 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
17/0600 West End Cottage, 16 Guildford Road, GU24 9QH	No objection
17/0633 Whitedown Cottage, Bagshot Road, GU24 9QR	No objection
17/0635 Whitedown Cottage, Bagshot Road, GU24 9QR	No objection

136/17 HIGHWAY MATTERS (outstanding)		
DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
a. 125/17(a) Old House Lane VOSA inquiry. The local resident had not received a response from Michael Gove MP however VOSA had advised that Kingswood had made a new application for an operating centre in Ascot. At the Public Inquiry Kingswood had indicated that they were looking for a new operating centre, but would still keep Old House Lane as their base, so their HGVs would continue to use it and access it to collect and drop off stock etc. The parish council had been asked to consider contacting Ascot Parish Council and Windsor and Maidenhead Borough Council to advise them of the ongoing problems.	The update was noted but it was agreed no action could be taken with regard to the other councils.	
b. 125/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. The Clerk had followed this up with local highways but the officer was away until the beginning of August.	Ongoing	
c. The Clerk had attended a public information event regarding the improvements proposed for traffic flow along the Bagshot Road. The five junctions being looked at under the scheme were discussed.	Noted. No comments	
137/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
a. 126/17(a) Tringham Hall car park resurfacing. Cllr Medhurst and the Chairman of Tringham Village Hall Management Trust had met with a contractor to discuss other options. A quote was going to be provided to resurface the areas which were of concern at the moment rather than the whole carpark.	It was resolved to wait for quote and discuss at next meeting	Cllr Medhurst 12.9.17
b. 126/17(b) Benner Lane safety surfaces. The Clerk had chased the quote from Nomow and was expecting it tomorrow.	Ongoing	
c. 126/17(c) Fly tipping of garden waste and rubble on the grassed area in Meadow Way. This had now been reported via the SHBC online reporting system.	Ongoing	

DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
d. 126/17(d) The quote for a new footbridge between the recreation ground and Streets Heath had been received.	It was agreed to proceed with the quote from Nigel Jeffries and to install a three sleeper bridge	Clerk – immediately
e. The quarterly playground inspection report from ARD was reviewed. The medium risk faults on the wetpour were being addressed by ARD.	It was resolved the medium risk faults on the Playdale 2 Tower unit and slide would be addressed by the parish council handyman.	Clerk – immediately
f. With the recent tree issues in Brentmoor Road the insurance liability and regular inspection thereof were discussed.	It was agreed to carry out an independent assessment of trees on parish land. The Clerk would obtain a quote.	Clerk – immediately

138/17 BUSINESS PLAN

a. Following the visioning meeting with SSALC, the parish council resolved to produce a newsletter and Business Plan. The Business Plan would be produced following outcomes from the newsletter which would include a survey. Cllr Prideaux-Burns had drafted a newsletter and comments were made by the Councillors. Once the draft was complete it would be forwarded to all Councillors for approval. The intention was to distribute the newsletter at the beginning of September with the survey deadline being Friday 22 nd September.
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139/17 FINANCIAL MATTERS (new)

a. The payment of accounts to the value of £2831.07 was noted and agreed.
b. The Clerk confirmed that there was currently £11,688.36 in the CIL account. This had to be used within 5 years of receipt. Currently CIL receipts were £5012.46 - deadline 3.11.20 & £6675.90 deadline 20.4.21. Although CIL balances were shown on the monthly bank balance it was resolved to also show in this section for future meetings.

140/17 DOCUMENT & CORRESPONDENCE (Outstanding and new)

DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
a. 128/17(b) Boundary Commissions Draft. The final recommendations on new electoral arrangement for Borough Boundaries were due on 29th August.	Ongoing	
b. 128/17(b) The Clerk had contacted Jenny Rickard with regard to the actions arising from the CIL meeting. In the meeting Cllr Alleway had requested plans/requirements and details of funding for infrastructure to be provided. Mrs Rickard could not answer this query as this was a SCC issue. In respect of the previous SANGs land (Land north of Beldam Bridge) it was assumed this is owned by the developer but Mrs Rickard had not had time to follow this up.	Noted	

DISCUSSION	Resolution	PERSON RESPONSIBLE DEADLINE
c. 128/17(c) Footpath to link all the new developments. No further updates had been received as Rights of Way were contacting all parties concerned.	Ongoing	
d. 128/17(d) The Public Spaces Protection Order Consultation was discussed. The Clerk advised the parish council that both playgrounds under parish control could be added to the schedule for restricted areas for dogs if required.	Noted. For the minutes Cllr Alleway objected to the proposals in the consultation.	
e. Public Consultation – Surrey County Council planned to close a number of recycle centres including Swift Lane, Bagshot. Deadline Monday 7 th August	It was resolved the Clerk would write a letter to Cllr Mike Goodman, Cabinet Member for Environment and Transport detailing the parish council's objection to the closure of Swift Lane.	

141/17 GENERAL (new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The Clerk provided the parish council with information regarding the CILCA (Certificate in Local Council Administration) qualification which was one of the first steps for a council to become eligible to use special powers such as the General Power of Competence. The Clerk could obtain this qualification within a year with some study during work time. The start date for the next course was 9 th October 2017.	The parish council agreed to support the Clerk through this qualification which would be of benefit to the parish council. The course cost of £570 was approved.	

142/17 ITEMS FOR THE NEXT AGENDA

a. Approach SHBC to use local sang land for a skate park		
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143/17 EXCLUSION OF PRESS AND PUBLIC
Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.

There being no further business the Chairman closed the meeting at 21:48

The next meeting will be a planning meeting on Tuesday 15th August 2017

Signed Chairman Date