

# WEST END PARISH COUNCIL

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## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**TUESDAY 14<sup>TH</sup> NOVEMBER 2017**

Present: Cllr. G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr D Gubbins, Cllr W. J. Medhurst , Cllr A Page, (Chairman), Ms. S Price (Clerk for the Council)

In Attendance:

**195/17 APOLOGIES FOR ABSENCE:** Cllr S. Prideaux Burns

### **196/17 DECLARATION OF INTEREST**

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

**197/18 To CONFIRM the Minutes of meeting held on** Wednesday 25<sup>th</sup> October 2017

Confirmed and signed by Cllr A. Page

### **198/17 PLANNING MATTERS**

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
<a href="#">17/0939</a> OAK FARM HOUSE, PENNYPOT LANE, CHOBHAM, WOKING, GU24 8DL	No objection
<a href="#">17/0960</a> BUNBURY, BRENTMOOR ROAD, WEST END, WOKING, GU24 9NW	No objection

<b>199/17 HIGHWAY MATTERS (outstanding)</b>		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 187/17(a) Old House Lane VOSA inquiry. A decision had not been received following the Public Inquiry held on 16th Oct 2017.	Ongoing	
b. 187/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. No updates were available as this was in the hands of the Legal Team.	Ongoing	
c. An email had been received from a local resident regarding concerns with the junction A319/Benner Lane/Church Road. A car had again been observed entering Benner Lane from Church Road, against the no exit signs. Cllr Alleway suggested traffic direction control measures such as alligator jaws	It was resolved to speak with Local Highways regarding the possibility of installing alligator jaws at this junction. The parish council would consider paying for this with roundabout sponsorship funds. The parish council had the power to contribute to traffic calming schemes under the Highways Act 1980 s 274A	Clerk – immediately
d. 096/17(b) Flooding on the path from the Commonfields alleway to the BP garage. It had been resolved at the meeting on 13th June to review this problem again in 6 months if the problem had not been resolved. Previously Local Highways had raised a job for a footway gully to be constructed in the footway near the railings. This could take up to 6 months to complete. The Clerk had received notification from Local Highways that the work was intended to be carried out during w/c 13th November 2017 by the council's Drainage Investigation Gang. It was a priority 4 out of 5 jobs. If the job could not be completed it would be put forward to February 2018 when the gang would be available.	It was agreed that the Clerk would contact Local Highways to obtain a specification for the works, should the works not be completed w/c 13 <sup>th</sup> November, with a view for the parish council to obtain quotes and pay for the works with roundabout sponsorship money.	Clerk – 20/11/17

<b>200/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND</b> (outstanding & new)		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 188/17(a) Tree inspection. A report had been provided to the council regarding a tree risk management plan. A joint approach with Bisley Parish Council was being considered with a view to reduce costs. The report also detailed three quotes. Ian Keen Ltd - £925 + vat including tagging of trees which needed attention; ACD Environmental Ltd - £655 + vat not including tagging trees; Glendale Surrey Arboriculture - £300 + vat day rate based on 100 trees a day not including tagging. Ongoing assessment of trees in high risk zones would be required and the Clerk advised this would have to be considered in the precept.	It was resolved to proceed with the quote from Keen Ltd although the quote received was based on a combined report with Bisley Parish Council who would not be making a decision until the end of November. The Clerk was waiting for an cost to just West End Parish Council, however it was resolved if the cost did not increase more than 10% then to proceed.	Clerk
b. A letter had been received from a local resident requesting a Christmas tree near the War Memorial and to hold a community event with carol singing and refreshments. It was also suggested that local companies could contribute to the cost. Cllr D Gubbins offered £50 from GSI Driving School and Cllr W.J. Medhurst offered £50 from W.J. Medhurst (Developments) Ltd towards beer. The Clerk had already spoken to Seasonal Transformations to ascertain the cost of a tree. Three members of the Almac Band were also available to play carols, dependent on date. Cllr G. Alleway recommended a road closure of Windlesham Road.	In principle the parish council would support the idea although costs needed to be established. It was agreed the local resident should organise the carol singing.	Clerk – immediately
c. The quarterly playground inspection report from ARD was reviewed. The loose grab handle on the Turtle Springer at Rosewood Way, which was the only high priority, had been resolved. The Clerk highlighted a problem with the wetpour at Rosewood play area around the see saw.	It was resolved Cllr. D Elliott and the handyman would repair the wet pour around the see saw. Cllr W.J. Medhurst agreed to source the cold bitumen.	Cllr W.J. Medhurst Cllr D. Elliott
<b>201/17 BUSINESS PLAN</b>		
a. 189/17(a) Survey The meeting to discuss the survey was due to take place on Wednesday 6 <sup>th</sup> December at 8pm		

<b>202/17 FINANCIAL MATTERS (new)</b>		
<p>a. The payment of accounts to the value of £2, 797.06 was noted and agreed.</p> <p>b. 190/17(b) CIL Balance was now £5012.46 - deadline 03.11.20  £6675.90 - deadline 20.04.21  £2,385.57- deadline 20.10.22</p> <p>c. The bank balance for October was noted</p> <p>d. The petty cash statement for October was noted</p> <p>e. The expenditure to date was noted</p> <p>f. The income to date was noted</p>		
<b>203/17 DOCUMENT &amp; CORRESPONDENCE (Outstanding and new)</b>		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 191/17(a) Footpath to link all the new developments. The Rights of Way officer had been in contact with Taylor Wimpey regarding a path on the development, but a response had not been received to date. This had been followed up.	Ongoing	
b. An email had been received from West End Tennis Club stating that trees from parish council land were leaning on the perimeter fence and could potential cause damage. Leaves and acorns dropping onto the courts were also a problem. The Clerk had advised that the parish council did not carry out work on trees unless they were dead, dying or diseased. The handyman had however subsequently removed some branches which had been overhanging the path running parallel to the courts. The Clerk had also discussed with Cormack Tree Care whether the trees were dangerous. The oaks were not, however there were some Willows which could potentially fall although these were not leaning on the fence. The Clerk had obtained a quote to cut these back.	It was agreed that the parish council would proceed with the works on all the trees as they were affecting a community amenity, however the tennis club would be asked to contribute half the cost.	Clerk – immediately
c. An application to register an easement or other rights on the land at Fellow Green, across to property 34 Fellow Green, had been received from Land Registry. No action need be taken if the parish council had no objection to this.	No objection	

<b>204/17 GENERAL (new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 192/17(a) Cllr Alleway suggested pipers from Gordons School play at the Remembrance Day Service for 2018, as this marked a century after the Great War ended. The Clerk had approached Gordons School and was waiting for a response.	Ongoing	
<b>205/17 ITEMS FOR THE NEXT AGENDA</b>		
<ul style="list-style-type: none"> <li>a. Safety of entrance to Taylor Wimpey site</li> <li>b. High Street &amp; Church Road – traffic direction control measures</li> <li>c. Remembrance Day Flag</li> </ul>		
<b>206/17 EXCLUSION OF PRESS AND PUBLIC</b>		
Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
There being no further business the Chairman closed the meeting at 21:10		
The next meeting will be on Wednesday 29 <sup>th</sup> November 2017		
Signed ..... Chairman Date .....		