

# WEST END PARISH COUNCIL

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## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**TUESDAY 13<sup>TH</sup> FEBRUARY 2018**

Present: Cllr. G. Alleway, Cllr A. Dredge, Cllr D Gubbins, Cllr W. J. Medhurst (acting Chairman),  
Cllr S. Prideaux Burns , Ms. S Price (Clerk for the Council)

In Attendance:

**014/18 APOLOGIES FOR ABSENCE:** Cllr D. Elliott, Cllr A. Page

### **015/18 DECLARATION OF INTEREST**

Cllr A Dredge had a non-pecuniary interest in planning application 17/0976. No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

**016/18 To CONFIRM the Minutes of meeting held on Wednesday 31<sup>st</sup> January 2018**

Confirmed and signed by Cllr W.J. Medhurst

### **017/18 PLANNING MATTERS**

The following application received prior to this meeting was **CONSIDERED**

APPLICATION	DECISION
<a href="#">18/0056</a> 28 Commonfields, GU24 9HZ	No objection
<a href="#">18/0014</a> Oakleigh, Hookstone Lane, GU24 9QP	No objection
<a href="#">18/0079</a> 21 Commonfields, GU24 9JA	No objection although concern about close proximity to neighbouring property
<a href="#">17/0976</a> 8 Fellow Green Road, GU24 9HS General Permitted Development Extensions	No objection

<b>018/18 HIGHWAY MATTERS</b> (outstanding)		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 005/18(a) Old House Lane. There were no further updates available at the time of the meeting.	It was resolved the parish council would write a letter to Michael Gove to obtain an update.	
b. 005/1(c) Parking issues on the pavement before Martins Tyres, outside the cottages. This matter was still being looked into and in the hands of the Legal Team.	Ongoing	
<b>019/18 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND</b> (new)		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 006/18(a) Condition of grass matting under Titan equipment Benner Lane. Three quotes to replace the grass mat for rubber mulch had been received. The Clerk had also obtained costs to replace the surface under the basket swing as this was highlighted on the quarterly inspection report. There was also repair work required to the wetpour under the seesaw at Rosewood way, which was a medium on the quarterly playground report. This could be carried out more cost effectively with the other works. The quotes were Ministry of Play £3,587, DCM Surfaces £3,570 & Vita Play £3,525 but with additional work under basket swing Ministry of Play £6,248.44, DCM Surfaces £5,806.50 & Vita Play £5,150	It was agreed to proceed with the quote from Vita Play for £5,150.	Clerk – immediately
b. The quarterly playground inspection costs for 2018/19 had increased by £3.20 per quarter, although there had been no increase since April 2014. The quarterly cost was now £67.70.	Noted	
c. The quarterly playground inspection report from ARD was reviewed. The bolts on the nest swing at Rosewood Way had been secured, which were shown as a high priority. The report recommended that the toddler swings at Benner Lane should be considered for replacement as the swing had a limited life due to wear to the bearing block fittings, and spare parts were not available.	It was resolved to obtain a price for a new toddler swing.	Clerk – 28.2.18

<b>020/18 BUSINESS PLAN/SURVEY</b>		
<p>a. 007/18(a) The survey overview had been printed and would be delivered during Feb/Mar.</p> <p>b. 007/18(b) The survey analysis results from Thornleigh Solutions should be available at the beginning of March.</p>		
<b>021/18 FINANCIAL MATTERS (new)</b>		
<p>a. The payment of accounts to the value of £4,823.51 was noted and agreed.</p> <p>b. 008/18(b) CIL Balance was now £5012.46 - deadline 03.11.20  £6675.90 - deadline 20.04.21  £2,385.57- deadline 20.10.22</p> <p>c. The bank balance for January was noted</p> <p>d. The petty cash statement for January was noted</p>		
<b>022/18 DOCUMENT &amp; CORRESPONDENCE (outstanding and new)</b>		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 009/18(a) Footpath to link all the new developments. The Clerk had followed up with Rights of Way, but no response had been received from the planners or Taylor Wimpey.	Ongoing	
b. Surrey County Council was asking Parish & Town Councils to complete a short online survey which would allow it to understand how/what parishes/town councils communicate with their county Councillors. Suggestions on how to improve communication were also requested. This response should be the opinion of the council rather than an individual.	The survey was completed online during the meeting.	
<b>024/18 GENERAL (outstanding and new)</b>		
<b>DISCUSSION</b>	<b>Resolution</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. The condition of the Village Sign near Gosden Road was discussed.	It was resolved to obtain a quote to re paint the village sign.	Clerk – 28.2.18
<b>025/18 ITEMS FOR THE NEXT AGENDA</b>		
<p>There being no further business the Chairman closed the meeting at 21:00</p> <p>The next meeting will be on Wednesday 28<sup>th</sup> February 2018</p> <p>Signed ..... Chairman Date .....</p>		