

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 13TH NOVEMBER 2018

Present: Cllr. G. Alleway, Cllr. A. Dredge, Cllr. D. Elliott, Cllr. A. Page (Vice-Chairman), Mrs. S. Price (Clerk)

In Attendance: Cllr. D. Mansfield. Cllr. D. Mansfield informed the council about several online consultations available on the Surrey County Council website and encouraged promotion of these.

199/18 APOLOGIES FOR ABSENCE: Cllr. S. Prideaux Burns, Cllr. D. Gubbins, Cllr. W.J. Medhurst
In the absence of Cllr. W. J. Medhurst, Cllr. A. Page chaired the meeting.

200/18 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

201/18 To CONFIRM the Minutes of the meeting held on Wednesday 31st October 2018

Confirmed and signed by Cllr. A. Page

202/18 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
18/0837 LAND EAST OF OUTFALL COTTAGES BLACKSTROUD LANE EAST, LIGHTWATER Creation of an arena with associated fencing.	No objection

APPLICATION	DECISION
<p>18/0642 FAIROAKS AIRPORT, CHERTSEY ROAD, CHOBHAM, WOKING, GU24 8HU</p> <p>(a) Full application for means of site accesses</p> <p>(b) Outline application (all matters reserved) for the phased development of the site for up to 1,000 residential units (C3) and elderly care (C2); and, a total of 62,675sqm of non-residential floorspace, comprising employment (B1, B2, B8), education (D1), retail (A1-A5), leisure and community (D1/D2) and a hotel (C1); and a strategic parkland and Suitable Alternative Natural Greenspace (SANG) with associated car park. The change of use of Blister Hanger (aviation to equestrian), The Pillbox (aviation to D1), Gamekeeper's Cottage (agricultural to equestrian), the retention of Woking Lodge (C3) and the retention of the Kennels (Sui Generis) and the phased demolition of all other existing buildings. Provision of supporting infrastructure, helipad and associated facilities, re-provision of existing equestrian buildings, open space and landscaping, visitor centre, associated vehicular and other access routes and related highway works.</p>	<p>Objection. This application conflicts with the adopted Surrey Heath Local Plan and the Draft Plan. It also conflicts with the NPPF which requires that large development in the Green Belt should only be approved in very special circumstances. Housing need is not accepted as a very special circumstance.</p> <p>The proposal would have a detrimental effect on the surrounding infrastructure in terms of impact on the highways and environment.</p> <p>The development is not sustainable in terms of taking away an important business and employment area.</p> <p>A development of 1000 homes would have a detrimental effect on the site's openness, ecology and biodiversity.</p>

203/18 HIGHWAY MATTERS (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>a. 193/18(a) Condition of some pavements in West End. Cllr. G. Alleway had agreed a date to meet with Cllr. D. Mansfield to advise of the problems.</p>	<p>Ongoing</p>	<p>Cllr. G. Alleway</p>
<p>b. 193/18(b) Parking issues on Fellow Green Road. Cllr. A. Dredge was waiting to hear from West End Garage to arrange a meeting.</p>	<p>Ongoing</p>	<p>Cllr. A. Dredge</p>
<p>c. A letter had been received from a local resident concerned about 'nuisance parking' on local roads by staff from Gracewell Nursing home. The resident had requested that the parish council address the issue with the nursing home management. Cllr. A. Dredge offered to speak to the nursing home.</p>	<p>It was resolved Cllr. A. Dredge would approach Gracewell Nursing home on behalf of the parish council to discuss why staff were unable to park in the car park.</p>	<p>Cllr. A. Dredge</p>

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>d. A letter had been received from Streets Heath resident regarding the damage to Streets Heath road surface opposite the recreation ground entrance. The resident felt the damage was due to the road being used as a roundabout on a Sunday morning by traffic resulting from the football users on the recreation ground. It had been requested that an element of the income made from hiring the pitches be used to make this road good. The Clerk had subsequently spoken with another resident and clarified that income for hiring pitches only subsidised the maintenance of the recreation ground and no profit was made. It was also clarified that the parish council had specific powers and they did not include repairing potholes on an unadopted road. The Clerk confirmed however that one part of this road was on parish council land. An alternative suggestion from the resident was to prevent traffic from using the road on parish council land. The Clerk had agreed to speak to Woking Cougars regarding more considerate parking in Benner Lane to allow traffic to flow.</p>	<p>It was resolved the Clerk would write to the concerned residents in Streets Heath, outlining the parish council position with regards to powers and limitations. It was agreed the Clerk would also write to Woking Cougars.</p>	<p>Clerk - immediately</p>

204/18 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND

There were no outstanding matters to discuss

205/18 BUSINESS PLAN/SURVEY

(outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>a. 195/18(a) New Building. Two proposals had been received from architects. A meeting was to be arranged with another architect.</p>	<p>Ongoing</p>	
<p>b. Tringham Hall lease details. Cllr. A. Dredge wanted to confirm that the new build would be mainly on Tringham Hall leased land. Cllr. A. Page confirmed this had already been discussed when the Scout & Guide group had proposed to build on this area. Cllr. A. Dredge informed the council that the Tringham Hall Management Committee had not been informed of the parish council intentions. Cllr. A. Page advised that once a clear proposal was available, the management committee would be consulted.</p>	<p>Noted</p>	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>c. This item was discussed in Part II of the meeting but following the decision agreed to be moved to Part I of the minutes. Skate park tenders. Four tenders had been received. Leigh Thornton confirmed that each tender was read through initially and key elements were identified, and a scoring system produced. It was highlighted that the scoring system was subjective. The top two scoring tenders were discussed, and visual plans reviewed</p>	<p>It was resolved to proceed with Maverick at a cost of £90,000 as they scored the highest and would do the planning applications, contract document and offered to work with local skaters and other interested groups. The other companies were more building based rather than project based. It was also agreed the Clerk should enquire about the cost of insurance and any additional cost to public liability insurance. Leigh Thornton would speak with Borough Council on an informal basis again re planning permission. Agreed to move to Part I of the minutes.</p>	<p>Clerk/Thornleigh Solutions</p>
<p>d. This item was discussed in Part II of the meeting but following the decision agreed to be moved to Part I of the minutes. MUGA tenders. Six tenders had been received. Leigh Thornton confirmed that each tender was read through initially and key elements were identified, and a scoring system produced. It was highlighted that the scoring system was subjective. Cllr. A. Dredge queried how some of the tenders had been scored and where they had been scored low, he suggested the tenderer should be contacted for clarification. It was clarified that if this occurred, then all tenderers would have to be contacted to ensure fairness and transparency. The top two scoring tenders were discussed.</p>	<p>It was resolved not to contact the tenderers for clarification, as the winning tender had answered all points requested on the tender and although the cost was not the lowest, the difference was only £5356.</p> <p>It was resolved to proceed with Blakedown Sport & Play based on a Polymer surface, LED lighting and inset goals at a cost of £111,029. Agreed to move to Part I for the minutes.</p>	<p>Clerk/Thornleigh Solutions</p>

206/18 FINANCIAL MATTERS (outstanding & new)

- a. The payment of accounts to the value of £4169.21 was noted and agreed
- b. 196/18(b) The current CIL Balance was
 £5012.46 - deadline to spend 03.11.20. £4,761 of this had been allocated for the pathway on the recreation ground
 £6675.90 - deadline to spend 20.04.21
 £2,385.57- deadline to spend 20.10.22
 £182,030.00 – deadline to spend 17.4.23
 £76,679.51 – deadline 31.10.23
- c. The bank balance for October was noted. The Clerk confirmed that presently there was a discrepancy of £163.80 however the cash book was balanced. The difference would be rectified by the next meeting. The Clerk also confirmed that it may be necessary to transfer from reserves before the end of the financial year.
- d. The petty cash statement was noted.

207/18 DOCUMENTS/CORRESPONDENCE RECEIVED (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 197/18(a) Dissolution of the Chobham & West End Joint Burial Committee. A statutory declaration had been received confirming that under the new Chobham Burial Committee, West End residents would still have the right to be buried or their cremated remains interred in a burial plot within Chobham Cemetery in perpetuity and the regulations governing fees and related discretionary guidelines applicable for Chobham Parishioners would also apply in perpetuity for West End residents.	It was resolved to agree with the dissolution of the Chobham & West End Joint Burial Committee based on the statutory declaration and two councillors from West End Parish Council still serving on the committee, but with no voting rights.	Clerk – immediately

208/18 ITEMS FOR THE NEXT AGENDA

Distribution of profit from the Beacon Event

209/18 EXCLUSION OF PRESS AND PUBLIC

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.

There being no further business the Chairman closed the meeting at 21:20

The next meeting will be on Wednesday 28th November 2018

Signed Chairman Date