

MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 12TH SEPTEMBER 2017

Present: Cllr. G. Alleway, Cllr D Gubbins, Cllr W. J. Medhurst, Cllr A Page, (Chairman), Ms S Price
(Clerk for the Council)

In Attendance:

146/17 APOLOGIES FOR ABSENCE: Cllr A. Dredge, Cllr S. Prideaux Burns, Cllr D. Elliott

147/17 DECLARATION OF INTEREST

Cllr Medhurst declared a pecuniary interest in item 15 on the agenda regarding the vertidrain quotes. No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

148/18 To CONFIRM the Minutes of meeting held on Wednesday 26th July and Tuesday 15th August 2017

Confirmed and signed by Cllr A Page

149/17 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

| APPLICATION | DECISION |
|---|--------------|
| 17/0677 6 Erica Close, GU24 9PE | No objection |
| 17/0721 12 Mahonia Close, GU24 9XE | No objection |
| 17/0768 Land South East of 4 – 14 (evens), Kings Road, GU24 9LN | No objection |
| 17/0687 29 Willow Green, GU24 9HR | No objection |
| 16/0679/1 Land South East of 4 – 14 (Evens) Kings Road, GU24 9LN | Noted |

| 150/17 HIGHWAY MATTERS (outstanding) | | |
|--|--|------------------------------------|
| DISCUSSION | Resolution | PERSON RESPONSIBLE DEADLINE |
| a. 136/17(a) Old House Lane VOSA inquiry. Activity was still continuing at the site. VOSA had been made aware and they had advised that there would be a third Public Inquiry on Mon 16th Oct in West Croydon, to discuss Kingswood's application for an Operator's Centre in Godalming and the ongoing unlawful use of the site in Old House Lane. Cllr Mansfield had arranged a provisional meeting to discuss the problems with Michael Gove on 22 nd September. | It was agreed to wait for an update from the meeting with Mr Gove. | |
| b. 136/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. Highways information plans indicated that the area was public highway. No updates were available as this is in the hands of the Legal Team. | Noted - ongoing | |
| c. Cllr Gubbins advised that cars were regularly exiting from Gordons School and turning right onto A322. There was an advisory sign stating no right turn. Cllr Gubbins felt this was dangerous on such a busy road. | It was agreed the parish council would write to Gordons School advising them of the problem. | Clerk – immediately |
| | | |
| 151/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new) | | |
| DISCUSSION | Resolution | PERSON RESPONSIBLE DEADLINE |
| a. 137/17(a) Tringham Hall car park resurfacing. A revised quote to resurface only the problem areas had been given to the management committee. The committee was concerned about the cost as it did not have the money to spend on this as there were other areas of maintenance in the hall which were more of a priority. The Clerk asked Cllr Medhurst how much longer the car park could be left in its current condition before the cost of repair would increase. Cllr Medhurst thought it would be approximately 3 years. | With potential changes to the site as a whole over the next few years due to possible relocating of the Scout and Guide hut, it was resolved to defer the decision until the parish council business plan was complete and decisions regarding expenditure of CIL had been made. | |
| b. 137/17(b) Benner Lane safety surfaces. The Clerk had obtained two quotes for a new safety surface under the Titan equipment. The Clerk advised that the recent annual playground inspection had not raised any problems with the surface and it met with safety standards. | It was agreed that no further action would be taken at this stage and the condition of the grass matting would continue to be monitored. | |

| DISCUSSION | Resolution | PERSON RESPONSIBLE DEADLINE |
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| c. 137/17(c) Fly tipping of garden waste and rubble on the grassed area in Meadow Way. This had been reported online. Cllr Alleway had also spoken with the officer and had been advised the tenants at all properties would be written to and the fly tip would be removed at some point by SHBC. | Noted – no further action | |
| d. 137/17(f) Tree inspection. The Clerk had spoken with Surrey Heath Borough Council and been advised to call Glendale Arbor team who had recently carried out a survey for the Borough and Windlesham PC. Trees were assessed from grades 1 – 4. Borough had decided to carry out annual inspection on high risk areas 1 & 2 i.e. parks, highways, and every two years on 2 & 3. The Clerk was waiting for Glendale to return calls. Bisley PC was also interested in inspection and working with West End if this reduced costs. | It was agreed the Clerk should contact other arborist. | Clerk – immediately |
| e. The tree in the centre of Fellow Green roundabout had died probably due to the mistletoe on it | It was agreed the tree should be cut to ground level. | Clerk – immediately |
| f. The annual playground inspection report was reviewed. There were no high risks identified and most of the low risks could be addressed by the parish council. | The report was noted as satisfactory and it was agreed that any areas identified as low risk would be rectified by the parish council should that be possible. | Clerk – immediately |
| g. The new benches in Rosewood green space had been installed and were proving popular however there was a problem with litter on a daily basis. | It was agreed the Clerk would ascertain the cost of a new bin and obtain consent from SHBC to install one. | Clerk – immediately |
| h. Tenders for the verti drain quotes were discussed in Part II but agreed to show in the full minutes. Cllr Medhurst left the room. Three quotes had been received: W J Medhurst (Developments) Ltd £1,526 with 2.5% discount for payment within 7 days; Shorts Agricultural Services £1,500 and Nigel Jeffries Landscapes Ltd £1,829 | It was resolved to proceed with the quote from W J Medhurst (Developments) Ltd | |

152/17 POLICE MATTERS (new)

| DISCUSSION | Resolution | PERSON RESPONSIBLE DEADLINE |
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| a. The Clerk informed the parish Councillors that the double garages had been broken into on 24 th August. The leaf blower for Tringham Hall had been stolen and their door damaged. The police had attended. | Noted | |

| DISCUSSION | Resolution | PERSON RESPONSIBLE DEADLINE |
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| b. There was concern in the village regarding the recent spate of burglaries. The Clerk had spoken with the neighbourhood police officer who advised there had been no particular spike in burglaries in Surrey Heath overall but it seemed the villages were being targeted at the moment. | It was agreed that crime prevention information should be put on the parish council website and Facebook page | Clerk – immediately |
| | | |
| 153/17 BUSINESS PLAN | | |
| a. 138/17(a) Cllr Prideaux-Burns had written the first newsletter and this was currently being distributed to all the houses in West End. It had also been published in the parish magazine. A link to the survey was on the newsletter and so far approximately 70 responses had been received. The deadline for the survey was 30 th September. | | |
| 154/17 FINANCIAL MATTERS (new) | | |
| a. The payment of accounts to the value of £3559.55 was noted and agreed. b. 139/17(b) CIL Balance unchanged £5012.46 - deadline 3.11.20 & £6675.90 deadline 20.4.21 c. The bank balances for July and August were noted d. The petty cash statements for July and August were noted | | |
| | | |
| 155/17 DOCUMENT & CORRESPONDENCE (Outstanding and new) | | |
| DISCUSSION | Resolution | PERSON RESPONSIBLE DEADLINE |
| a. 140/17(b) Boundary Commissions Draft. The final recommendations on new electoral arrangement had been published. Bisley and West End would be represented by 3 borough Councillors rather than 4. The boundary areas had not changed for West End. These changes would be implemented at the local elections in 2019. | Noted | |
| b. 140/17(c) Footpath to link all the new developments. No further updates had been received as Rights of Way were contacting all parties concerned. The Clerk had spoken with Taylor Wimpey and they had not yet been contacted. | Ongoing. It was agreed the Clerk would contact Rights of Way for an update. | Clerk – immediately |
| c. 140/17(e) Public Consultation – Changes to recycle centres. Cllr M Goodman had responded to the letter sent by the parish council which expressed concerns about the closure of the Swift Lane recycling site. The response letter tried to justify the reasons behind the proposed closures. | Noted | |
| d. An email had been received from a local resident who was interested in running a small family run refreshment facility on the green behind Tringham Hall. | It was resolved to enquire through SSALC if other parish councils allowed or ran such facilities. | Clerk – immediately |

| DISCUSSION | Resolution | PERSON RESPONSIBLE DEADLINE |
|---|---|--------------------------------|
| <p>e. A letter had been received from a local resident who was concerned about the safety of pedestrians crossing the road near Fellow Green roundabout, and if the speed limit on the A322 could be reduced to 30mph. The Clerk had spoken with Local Highways to ascertain if the height of the shrubs on the roundabout were acceptable. The recommendation was 1m height from the carriageway, although to cut back to between .6 and .8m to allow for growth. It was noted that other roundabouts in the County had shrubs higher than 1m. The Clerk had already responded to the resident regarding the previous decision by Surrey County Council not to reduce the speed limit on the A322 from Gordons through to Knaphill, where the 30mph started.</p> | <p>It was agreed the Clerk should obtain a quote from Nigel Jeffries to cut back the shrubs on the Fellow Green roundabout to 0.7 m but to also ascertain if this harsh cutting back would cause a problem to the shrubs.</p> | <p>Clerk – immediately</p> |

156/17 GENERAL (new)

| DISCUSSION | RESOLUTION | PERSON RESPONSIBLE DEADLINE |
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| <p>a. Surrey Heath Borough Council was in the process of buying some land on Windlesham Road (previously Windlemere Golf Club) to allocate as a local SANGS. The parish council would like SHBC to consider a Skate park facility on the SANG. This would be at no cost to the Borough Council.</p> | <p>It was resolved the Clerk should write to Surrey Heath Borough Council to ascertain if the SANG could be used for this purpose.</p> | <p>Clerk – immediately</p> |

157/17 ITEMS FOR THE NEXT AGENDA

158/17 EXCLUSION OF PRESS AND PUBLIC

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.

There being no further business the Chairman closed the meeting at 21:30

The next meeting will be on Wednesday 27th September 2017

Signed Chairman Date