

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 12TH JUNE 2018

Present: Cllr. G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr W. J. Medhurst (Chairman), Cllr A. Page,
Cllr S. Prideaux Burns , Ms. S Price (Clerk for the Council)

In Attendance:

109/18 APOLOGIES FOR ABSENCE: Cllr D. Gubbins

110/18 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

111/18 To CONFIRM the Minutes of meeting held on Wednesday 30th May 2018

Confirmed and signed by Cllr. W. J. Medhurst

112/18 PLANNING MATTERS

The following application received prior to this meeting was **CONSIDERED**

APPLICATION	DECISION
18/0400 Oak Farm House, Pennypot Lane, Chobham, Gu24 8DL	No objection
18/0454 6 Cuckoo Lane, GU24 9NG	No objection
18/0436 50 Kings Road, GU24 9LW	No objection

113/18 HIGHWAY MATTERS (outstanding)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 102/18(a) Old House Lane. An update had been requested from Mr Gove, together with confirmation that VOSA had been contacted. As no response had been received Cllr. D. Mansfield had confirmed he would also follow up.	Ongoing	Clerk/Cllr. D. Mansfield

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. 102/18(b) Parking issues on the pavement before Martins Tyres, outside the cottages. Due to the sensitive legal nature of proceedings it was inappropriate to bring the question to the LAC meeting. Highways had confirmed that the resident has been served a notice and has until 5 July to remove the fencing after which point highways were permitted to forcefully remove it.	Noted - ongoing	
c. 102/18(c) Use of roundabout sponsorship money for a safe crossing by the school. A letter had been sent to local area committee which would be reviewed on 14 th June.	Ongoing	

114/18 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND
(outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 013/18(a) Parking issues on land at Streets Heath. There were problems again with parking in the woods on Streets Heath, with vehicles encroaching onto parish land.	It was resolved to write to the residents of Streets Heath advising that the parish council would be putting posts in these areas to protect parish land	Clerk - immediately

115/18 BUSINESS PLAN/SURVEY

a. 104/18(a) Survey Results. The stall at the village fete had attracted a few visitors. Comments had been received, which would be added to the survey results		
b. 104/18(b) Draft matrix. There had been no response to the letter regarding SHBC/SCC use of CIL money from the West End Developments. Leigh Thornton had given an overview of the progress made on the projects detailed in the Terms of Reference. <ul style="list-style-type: none"> • The running track and rounders pitch (not club) had been delivered and proved popular. Leigh Thornton had confirmed that the BBQ would cost £1,500 + installation. • It was resolved to install a BBQ on the recreation ground near the Boules Piste and to budget £2,000 to include installation. It was agreed that 2 further picnic benches would be supplied in this area together with another bin. It was also resolved to offer free use of the BBQ for the first time at the Village Picnic organised by WEVS in July. It was agreed the cost to hire after this would be £15. • Leigh Thornton had provided information regarding Skate Park options, ranging from £85,000 - £160,000. The possibility of locating at Rosewood Way had been discussed again with Borough Council and it was agreed that Leigh Thornton would pursue this avenue again, with a view to the parish council applying for planning permission. It was resolved to obtain 3 quotes based on 85k - £90k facility. • There were various options to enable the parish council to provide a MUGA facility, however Cllr. A. Page needed to discuss further with the Chairman of the tennis club before this could be progressed. Leigh Thornton would provide some visual material to show to the tennis club. 		

116/18 FINANCIAL MATTERS (outstanding & new)

- a. The payment of accounts to the value of £1186.31 was noted and agreed
- b. 079/18(b) CIL Balance was now £5012.46 - deadline 03.11.20
 £6675.90 - deadline 20.04.21
 £2,385.57- deadline 20.10.22
 £182,030.00 – deadline 17.4.23
- c. The bank balance for May was noted
- d. The petty cash statement for May was noted
- e. The internal audit report was reviewed and noted



117/18 GDPR (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 106/18(a) The Information & Data Protection policy was reviewed. Confirmation reference to the Data Protection Act 1998 was queried, which the Clerk would clarify.	Ongoing	

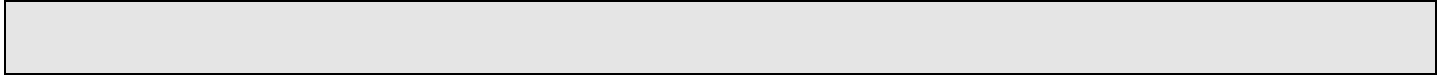


118/18 REPORT ANY DOCUMENT AND CORRESPONDENCE RECEIVED OR TO BE REVIEWED (new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The Draft Surrey Heath Local Plan 2016 – 2032 was now available online and in the parish office for review. The consultation would be open until Monday 30 th July. The parish council had also been invited to meet with the Interim Manager for the Planning Policy Team at SHBC, who would provide a briefing on the plan and answer any questions the parish council may have. The meeting date had not been agreed yet. A drop in even was being held at Lightwater Leisure Centre tomorrow from 16:00 – 20:00	It was resolved to arrange a meeting with the Interim Manager.	Clerk – immediately

119/18 ITEMS FOR THE NEXT AGENDA

- a. Condition of pavements in West End
- b. Benner Lane – double yellow lines on the bend



120/18 EXCLUSION OF PRESS AND PUBLIC

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.

There being no further business the Chairman closed the meeting at 21:35
 The next meeting will be on Wednesday 27th June 2018

Signed Chairman Date