

WEST END PARISH COUNCIL

The Sports Pavilion
Benner Lane
West End
GU24 9JP

Tel: 01276 855361

Email: clerk@westendparishcouncil.org.uk

www.westendparishcouncil.org.uk

MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 11TH SEPTEMBER 2018

Present: Cllr. G. Alleway, Cllr. A. Dredge, Cllr D. Elliott, Cllr. D. Gubbins, Cllr. W. J. Medhurst
(Chairman), Cllr A. Page, Cllr. S. Prideaux Burns Ms. S. Price (Clerk)

In Attendance:

153/18 APOLOGIES FOR ABSENCE:

154/18 DECLARATION OF INTEREST

Cllr W. J. Medhurst declared a pecuniary interest in items 149/18 (a) & (b) on the minutes. No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

155/18 To CONFIRM the Minutes of the meeting held on Wednesday 25th July 2018

Confirmed and signed by Cllr. W. J. Medhurst

156/18 To CONFIRM the Minutes of the planning meeting held on Wednesday 15th August 2018

Confirmed and signed by Cllr. W. J. Medhurst

157/18 To CONFIRM the Minutes of the business plan committee meeting held on Wednesday 15th August 2018

Confirmed and signed by Cllr. W. J. Medhurst

158/18 PLANNING MATTERS

The following application received prior to this meeting was **CONSIDERED**

APPLICATION	DECISION
<p>18/0693 LAND ADJACENT TO 29 BOLDING HOUSE LANE, GU24 9JJ</p> <p>Outline planning permission for a detached two storey three bedroom dwelling following demolition of garage including extended vehicular crossover. Access and layout only with all other matters reserved</p>	<p>The proposed dwelling by reason of its size and siting would have an adverse impact on the neighbouring built form of terraced house and not in keeping with the street scene.</p>

18/0715	OAK FARM HOUSE, PENNYPOT LANE, CHOBHAM, GU24 8DL Creation of driveway and associated vehicular access from Beldam Bridge Road.	No objection subject to SHBC liaising with SCC regarding verge ownership and highway matters
18/0627	17 RUGOSA ROAD, WEST END, WOKING, GU24 9PA Erection of single storey detached outbuilding in rear garden	No objection
18/0740	18 BERGENIA COURT, GU24 9XF Application for a Lawful Development Certificate for the proposed erection of single storey extension.	No objection
18/0753	GORDONS SCHOOL, BAGSHOT ROAD, GU24 9PT Removal of condition 2 of 10/0494 (all weather sports pitch) that limits its use to Gordons School and not the general public.	No objection

159/18 HIGHWAY MATTERS (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 148/18(a) Old House Lane - Kingswood Pallets. Cllr. D. Mansfield had not received any updates from County Council or Michael Gove.	It was resolved to reconfirm this with Cllr Mansfield	Clerk – immediately
b. 148/18(b) Condition of some pavements in West End. Cllr. G. Alleway was drafting questions to be raised with Cllr. D. Mansfield.	Ongoing	
c. 148/18(c) Request for double yellow lines on Benner Lane from Malthouse Farm to the school. The request had been put through the Surrey County Council online reporting system.	Ongoing	
d. Parking issues on Fellow Green Road. Cllr A. Dredge had been approached by a resident in Fellow Green Road, regarding West End Garage cars parking in Fellow Green Road.	Cllr. A. Dredge agreed to meet with the resident with a view to relaying the concerns to West End Garage.	Cllr. A. Dredge

160/18 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 149/18(c & d) The quotes for replacement toddler swings were discussed. The prices now included a replacement gate on the toddler playground as highlighted in the quarterly playground report. The Playdale equipment, would not require re painting over the next 25 years as it was stainless steel, therefore maintenance savings would be made.	It was resolved to proceed with the Playdale quote for £7,200.25 + vat and purchase the Easy-Gate separately for £788 + vat to be installed by Playdale.	Clerk – immediately

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. The Annual Playground Report was reviewed. There were no high-risk findings. The Clerk confirmed that all trip hazards, which had been identified as low risk, had been resolved. The entrapment problem on the side of the gate on the toddler area at Benner Lane would be resolved with the installation of new swings above. Work was required on the Basket Swing at Benner Lane to replace chain link connectors and modify the seat to be higher than 400mm from ground as the new surface had affected this distance. A quote for £198 + vat from ARD had been received to do the above and include inspection of the chain links on the Titan Swing.	Before proceeding with the work required it was resolved to query why the height of the Basket Swing needed to be modified as the fall distance had decreased rather than increased.	Clerk - immediately
c. The Clerk had received reports of anti-social behaviour at Rosewood play area and it had been requested that the picnic benches were relocated away from the houses to reduce disturbances.	It was resolved not to move the benches but to monitor the situation and to reconsider if the anti-social behaviour continued. Clerk to inform resident.	Clerk – immediately
d. 149/18(a) Cllr W. J. Medhurst left the room. This item was discussed in Part II of the meeting but following the decision moved to Part I. The quotes for verti-draining the recreation ground were opened. Only two tenders were received W J Medhurst (Developments) Ltd £1,569 + vat; Nigel Jeffries Landscapes £1,450 + vat.	It was resolved to proceed with Nigel Jeffries Landscapes.	Clerk – immediately
e. 149/18(b) This item was discussed in Part II of the meeting but following the decision moved to Part I. The quotes for the pathway on the recreation ground were opened. Gavin Jones Limited £4,761 + vat; T.J. Hunt £6,806 + vat; W.J. Medhurst (Developments) Ltd £5,889 + vat. Cllr Medhurst returned to the room.	It was resolved to proceed with Gavin Jones Limited and funding would be from the CIL	Clerk – immediately

161/18 BUSINESS PLAN/SURVEY

(outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 150/18(c) The Business Plan Committee had met with two architects to discuss the new building project. A further company was being approached. Proposals and costings were waiting to be received and would be presented to full council.	It was resolved to wait for the proposals and costings	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>b. 150/18(a) A scheme to improve Fellow Green roundabout had been suggested at a meeting between WEAG/Parish/Borough/County meeting in May. The Parish CIL levy could be used to provide for this improvement. Details of the scheme had been received which showed increasing the approach lanes from both directions on the A322 to two. The potential cost of implementing these works would be £100,000. If the Parish Council wanted to progress this, SCC recommended the parish council employ an appropriate consultant to design and cost to gain a better understanding of the likely amount it would cost the Parish Council's CIL fund. The parish council discussed the whether there would be a benefit from this scheme as the problems with congestion continued along the A322 and would not be resolved by creating two small filter lanes.</p>	<p>It was resolved not to spend the CIL on this scheme. No further action.</p>	
<p>c. A request had been made by the patient participation group at the doctors' surgery for use of CIL funding to install automatic doors at West End Surgery. The estimated cost, subject to surveys and quotations, for two sets of doors was £10,000</p>	<p>It was resolved not to use CIL to purchase automatic doors for the surgery as this was not an appropriate use of the fund.</p>	<p>Clerk – immediately</p>
<p>d. A request had been received from a local resident to use CIL money to build a continuous pavement on Brentmoor Road between The Hare and Hounds and Martins Tyres. The resident believed the lack of a pavement presented a health hazard for pedestrians. It was discussed that there was a path already in front of the houses next to Martins Tyres, and there was space available in front of the pub for a path due to the car park.</p>	<p>It was agreed this was a highways matter and a path was not feasible on the stretch of road.</p>	<p>Clerk – immediately</p>

<p>162/18 FINANCIAL MATTERS (outstanding & new)</p>
<p>a. The payment of accounts to the value of £14,423.69 was noted and agreed</p> <p>b. The Bank Balance for July & August was noted</p> <p>c. The petty cash statement for July & August was noted</p> <p>d. 139/18(b) The current CIL Balance was</p> <p style="padding-left: 40px;">£5012.46 - deadline to spend 03.11.20</p> <p style="padding-left: 40px;">£6675.90 - deadline to spend 20.04.21</p> <p style="padding-left: 40px;">£2,385.57- deadline to spend 20.10.22</p> <p style="padding-left: 40px;">£182,030.00 – deadline to spend 17.4.23</p> <p>As discussed in item 160/18(e) £4,761 would be used from the CIL fund.</p> <p>e. The Financial Regulations were reviewed and agreed.</p>

163/18 GENERAL (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. A new Health and Safety Policy was reviewed.	It was resolved to adopt the Health and Safety Policy.	
b. The details of the Beacon event on Sunday 11 th November were confirmed. A list of actions was disturbed amongst the councillors.	It was resolved to advertise the event in the Chobham News and Mail and to notify the other parish councils. It was also agreed to purchase a Poppy Flag.	Clerk – immediately
164/18 ITEMS FOR THE NEXT AGENDA There were currently no new items for the next agenda.		
165/18 EXCLUSION OF PRESS AND PUBLIC Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
There being no further business the Chairman closed the meeting at 21:45		
The next meeting will be on Wednesday 26 th September		
Signed Chairman Date		