

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 28th JANUARY 2015

Present: Cllr G Alleway, Cllr D. Elliott, Cllr A Dredge, Cllr D Gubbins, Cllr J. Medhurst, Cllr A. Page, Mrs. S. Price (Clerk for the Council)

In Attendance: Jane Ireland (Planning Policy Manager SHBC), Jenny Rickard (Executive Head – Regulatory SHBC), Mrs Diane Doney, Jill Biden (Clerk for Bisley Parish Council), Cllr Keith Bush (SHBC), Mr Guy Constadine

Mr Constadine attended the meeting to hear about the Neighbourhood Plan and also make comments about the proposed Malthouse Farm development. Mr Constadine was concerned about the scale of the development and the unsustainable effect this would have on schools, roads and doctors etc. Mr Constadine fed back the strength of feeling against the intended development which had been expressed at a public meeting held by The West End Action Group in July 2014.

Mrs Doney attended to give her views on the Neighbourhood Plan. Mrs Doney felt that there was a requirement for a plan in West End as Chobham and Windlesham were in the process of developing one and had defined their area. Mrs Doney mentioned that Bisley was in the process, however this was incorrect as Bisley Parish Council had not looked at the possibility yet. Mrs Doney believed this was the one chance that West End would have in defining what was and wasn't acceptable development in the village.

012/15 APOLOGIES FOR ABSENCE: Cllr Roth

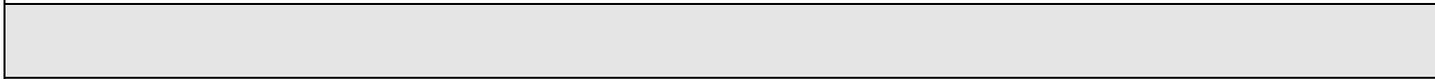
013/15 DECLARATION OF INTEREST No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

014/15 NEIGHBOURHOOD PLAN

The Planning Policy Manager, Jane Ireland and Executive Head-Regulatory, Jenny Rickard attended the meeting to inform the parish council about the Borough's involvement in the Neighbourhood Plan process and to answer any questions that the parish council may have. A Neighbourhood Plan could not affect the Core Strategy and policies already in place primarily the SPA, green belt and reserve sites. A Neighbourhood Plan could include such areas as specialist housing, which is not covered by the Core Strategy, infill sites, allocation of land for community groups and employment uses. The reason for a Neighbourhood Plan should be considered carefully with regard to what would be delivered at the end of the process and its requirement to have a positive effect on the village. Does the Core Strategy already cover the village needs or not? The plan, which could take between one and two years to produce, would have to be reviewed every five years. Initially an application for a Neighbourhood designation area would be submitted to SHBC. Once approved a steering group would be formed which would produce a plan, based on the views from the residents and in line with the Core Strategy. Once submitted to SHBC a consultation would take place for 6 weeks, followed by an examination and then a referendum. For a Neighbourhood Plan to be adopted and to form part of the legal framework, 50% or more yes votes would have to be received at referendum. Available funding to parish councils was currently £7,000 and available through Locality. Apparently Locality was also able to meet with parish councils to discuss further.

015/15 To CONFIRM the Minutes of the meeting held on Tuesday 13th January 2015

Confirmed and signed by Cllr D Gubbins



016/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED** together with outstanding and new planning matters

APPLICATION	DECISION
14/0550 16 Prunus Close, GU24 9NU	No objection



DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 004/15(a) Neighbourhood Plan. Following the presentation from the officers of Surrey Heath Borough Council the parish council discussed the Neighbourhood Plan further.	It was resolved to explore the possibility of a meeting with Locality but also to make plans to consult with residents.	
b. Malthouse Farm Development – A public consultation event was being held by Southern Heritage at The Sports Pavilion on Tuesday 3rd February 14:30 – 18:30. Cllr Dredge asked for confirmation regarding the pre-consultation meeting which the parish council was holding on Monday 2nd February. Post meeting - representatives of WEVS and WEAG also attended this meeting.	Noted	



017/15 HIGHWAY MATTERS (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 005/15(a) Reversing traffic on the bend of Lucas Green Road. A feasibility and traffic survey had been carried out. A report was anticipated the first week of March.	Ongoing	Cllr Page
b. 005/15(b) Cllr Dredge confirmed that the Fellow Green Road sign had been changed	No further action	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
c. 005/15(c) The Clerk, Cllr Medhurst and Pete Jones from WEVS had met at the Hookstone area to discuss the location of the intended footpath.	It was agreed to allow WEVS and various volunteer groups to create a footpath in area suggested providing that a risk assessment and activity plan was supplied to the Parish Council. The Clerk would also speak to the council's insurance company prior to informing WEVS, to clarify if this was acceptable.	Clerk – immediately
018/15 POLICE MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The Clerk advised the parish councilors' that there was an emerging use of nitrous oxide canisters in the village primarily at Church Lane and Rosewood Way. Although the use of these was not illegal it was causing a litter problem and sometimes anti social behaviour. The supply of these to under 18's however was illegal. The police had advised to report usage and to dispose of canisters in general waste.	Noted	
019/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 006/15(a) Benner Lane Playground Project. The project had commenced. The contractor was unable to carry out the drainage works therefore WJ Medhurst would proceed with this as agreed in the previous meeting, however the Clerk advised that the surface was now going to be completely wetpour, instead of tarmac and wetpour. This would mean that the surface was more porous, therefore the necessity for a drainage channel was discussed. The Clerk also advised that the gates could not be swapped over as per the original specification due to non compliance with new standards.	It was agreed that the drainage channel was no longer required and the savings made here could be invested in a new gate which would meet new specifications. The Clerk was given delegated authority to purchase a self closing and lockable gate to cost no more than the original drainage channel.	Clerk - immediately
b. Some members of the tennis club had expressed concerns about the location of the zip wire in the above project. The Clerk had spoken with the supplier and councillors' and there was no alternative location for the zip wire. The Clerk had suggested a screen which the tennis club would be discussing at a meeting on 2nd Feb	It was agreed to wait and hear from the tennis club as to whether they required a screen or not.	
c. 006/15(c) The football arrangements had been sent to both clubs. Cougars had sign and returned theirs. The deadline was 30th January	Ongoing	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
d. 006/15(f) The Clerk had contacted Surrey Wildlife Trust regarding the bridges and styles in West End which were slippery and dangerous. This area was not covered by SWT and the Clerk had been given a contact at SCC and informed them of the problem. Cllr Alleway confirmed that he had contacted County directly but there had been no response to the requests for repair. This item was later taken up at 022/15(b)	See 022/15(b)	Clerk
020/15 WATER COURSES (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 007/15(a) Ditch on Church Road. A plan of the drainage system had not yet been provided by Surrey County Council.	Ongoing. The Clerk would give Cllr Page the details of the contact at Surrey County Council	Clerk - immediately
021/15 FINANCIAL MATTERS		
a. The payment of accounts to the value of £3668.82 was noted and agreed		
022/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new) No new documents or papers had been received		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. A consultation on the Camberley Town Centre Masterplan and Public Realm Strategy was now open until 24th February and available to view at the Borough and Parish council offices and on the Borough Council's website. The Clerk at Windlesham parish had suggested the parishes hosted a joint public presentation either at the Briars Centre or The Sports Pavilion with a suggested date w/c 9th Feb. The Planning Policy Manager at SHBC was happy to be present to answer questions	Councillors agreed they were happy to host a joint public presentation. The Clerk advised the only available date at the Sports Pavilion was Monday 9th February	Clerk - immediately
b. Surrey County Council had launched a new Localism scheme which had replaced the Parish Council Lengthsman scheme, with the aim of conserving and enhancing the character of the county, retaining attractive towns, village and countryside. It allowed parish and town councils and other local organisations to bid for works to be done to their local area. The process would be to engage with the county councillor for the area and complete a bid form.	It was resolved that the parish council would bid for works to make safe footpaths/stiles and bridges in the village including those mentioned in item 019/15(d). It was agreed the parish councillors would decide which assets needed attention and provide the information at the meeting on 10th February.	Councillors – 10th March

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
c. Bisley and West End Parishes had been advised of a Surrey Heath Partnership event to be held at Bisley School on Wednesday 11th March. The Clerks had met with Surrey Heath Borough Council to discuss further. The event was intended to meet the aspirations of the Surrey Heath Partnership which was to agree common goals to ensure Surrey Heath remained a good place to live, learn, work and play. The purpose of the evening was therefore to ask local residents and local associations what they thought were important priorities for the area now and for the future. West End Parish Council was invited to have a stand.	It was agreed the parish council would have a stand and Cllr Page offered to man this.	Cllr Page

023/15 GENERAL (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 010/15(a) Website enhancement. A quote had been via Cllr Roth although the Clerk was waiting for a further quote.	Ongoing	
b. 010/15(b). There was concern amongst local businesses, in the Gosden Road parade, regarding the difficulties in advertising their business along the A322. Cllr Alleway had been approached by one of the businesses. A dedicated sign showing all the businesses in the parade, located on the corner of A322 and Gosden Road was discussed.	It was agreed that the Clerk should write Borough Council regarding the feasibility of a sign.	Clerk – 10.2.15
c. 011/15(a) The Annual Parish Meeting had been set for Tuesday 17th March and ideas for a speaker were discussed.	It was suggested that Gerry Price from The Inn @ West End could be the speaker. Cllr Medhurst offered to speak to him.	Cllr Medhurst – 10.2.15

024/15 ITEMS FOR THE NEXT AGENDA

No items were given at the time for the next agenda

There being no further business the Chairman closed the meeting at 21:40

The date of the next full council meeting would be Tuesday 10th February

Signed Chairman Date