

MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 13th JANUARY 2015

Present: Cllr J. Medhurst, Cllr A. Page, Cllr Roth , Mrs. S. Price (Clerk for the Council). Cllr A Dredge arrived when Diane Doney was talking about planning applications 20:05

In Attendance: Mrs Diane Doney re planning applications 14/1119, 14/1132, 14/1142. Mrs Doney objected to 14/1119 due to the height & scale of the extension; objected to 14/1132 as she felt the extension was being shoehorned in; objected to 14/1142 based on the previous planning approval stating that the garage should only be used as a garage and not for accommodation.

001/15 APOLOGIES FOR ABSENCE: Cllr G Alleway, Cllr D. Elliott, Cllr D Gubbins.

002/15 DECLARATION OF INTEREST Cllr Medhurst declared an interest in item 006/15(a). No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

003/15 To CONFIRM the Minutes of the meeting held on Tuesday 9th December 2014

Confirmed and signed by Cllr Medhurst

004/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION		DECISION
14/0993	32 Fellow Green, GU24 9LR	No objection
14/1038	147 Guildford Road, GU24 9LS	No objection
14/1061	The Barn, Blackstroud Lane East, GU24 5XR	No objection
14/1097	1 Commonfields, GU24 9HY	No objection. For the minutes Cllr Alleway had previously sent through his objection to this application.
14/1110	Wilmolkath, Lucas Green Road, GU24 9Y	No objection
14/1119	34 Benner Lane, GU24 9JQ	No objection subject to scrutiny of roof height in comparison to surrounding dwellings and street scene. For the minutes Cllr Alleway had previously sent through his objection to this application.
14/1132	Loreley, Beldam Bridge Road, GU24 9LP	Objection due to the size, siting and design representing an unneighbourly form of development. This is particularly in relation to the overbearing effect on the adjoining residential property
14/1142	Catherington, Bagshot Road, GU24 8SJ	No objection

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 183/14(a) Neighbourhood Plan. The Planning Policy Manager from Surrey Heath Borough Council was unable to attend the meeting but had rescheduled for the next meeting on Wednesday 28th January. Any questions that the councillors may have prior to the meeting should be sent prior to her attendance.	Ongoing	
005/15 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 184/14(a) Reversing traffic on the bend of Lucas Green Road. A feasibility and traffic survey had been carried out. No further action could be taken until the report had been received.	Ongoing	Cllr Page
b. 184/14 (b) The Fellow Green Road sign had been due to be changed in December, however this had not been done. The Clerk had requested an update from Borough Council.	Ongoing	Clerk
c. 184/14(d) New footpaths. The Clerk had met with SWT and Pete Jones to discuss the feasibility of a footpath on Lucas Green Road. Due to the scale of the project SWT had advised this would cost a large amount of money and could not be completed by volunteers as trees would have to be removed. Also parts of the route were extremely wet. The Clerk was waiting to arrange a date with Pete Jones regarding the other footpath at Hookstone.	It was resolved not to pursue the footpath on Lucas Green Road and the Clerk was to report back to the Parish Council after her meeting at Hookstone.	Clerk
006/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 186/14(a) Benner Lane Playground Project. Two further quotes had been received for the drainage channel required to run alongside the play area and tennis courts. The Clerk had also spoken again with the supplier and was meeting the contract manager on Thursday to discuss further. An installation start date of 26th January had been advised.	It was resolved to proceed with WJ Medhurst providing that SMP were unable to carry out the works at a lower price. As the works were due to commence prior to the next meeting the Clerk was given delegated authority to make this decision.	Clerk
b. 186/14(b) Dog fouling. The Clerk had advised the football club that the parish council did not object to the local newspapers being made aware of the problem. The Clerk had not heard back from SHBC with regards to a new campaign.	No further action.	
c. 186/14(b) The football arrangements had been sent to both clubs and were waiting to be returned for signature by the Parish Council.	Ongoing	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
d. The pavilion hire rates were reviewed.	It was resolved not to make an increase to the rates.	
e. The football pitch hire rates were reviewed.	It was resolved to increase the pitch hire rates as follows: Pitch 1 - £32, 9-aside - £21.00, mini soccer - £16. These rates would be effective from September 2015	Clerk - immediately
f. Cllr Alleway had brought it to the attention of the parish council that some of the bridges and styles in West End were slippery and dangerous. A map pinpointing the areas of concern was shown to the parish Councillors.	It was agreed that the Clerk should write to SWT informing them of the concerns raised.	Clerk – immediately
g. Fellow Green roundabout planting. A quote had been received from Nigel Jeffries to fill in the gaps on the Fellow Green Roundabout. A further guide quotation was also supplied to remove existing shrubs and replant with a new scheme. The prices were discussed and it was felt that the additional planting cost was high.	It was agreed to defer any planting and reassess the condition of the roundabout after the spring. This item would be taken off the minutes and put on agenda in April.	Clerk - April

007/15 WATER COURSES (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 174/14(a) Ditch on Church Road. The Clerk had met with a contractor to discuss putting an outflow in the ditch and connecting to the existing drainage system. A plan of the drainage system was required before a quote could be supplied. The Clerk had requested the plan from Surrey County Council but as yet this had not been received.	Ongoing	

008/15 FINANCIAL MATTERS

a. The payment of accounts to the value of £3049.68 was noted and agreed
b. The bank balance for December was noted
c. The petty cash statement for December was noted

009/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)

No new documents or papers had been received		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The affiliation fee for Surrey Playing Fields was due in March. The parish council was asked if they would like to continue with this affiliation.	It was agreed to with this affiliation at a cost of £25	Clerk – 28.1.15
b. Graveyard Maintenance. A letter had been received regarding the continued maintenance of the graveyard and support from the parish council. The Clerk stated, as per previous decisions and advice from SSALC that this may be covered by the Open Spaces Legislation and the churchyard was open for anyone to walk around.	It was agreed to proceed with support based on the quote supplied by Norris & Gardiner.	Clerk – immediately

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
c. Victim Support had written to the parish council applying for a grant. The Clerk advised that the donations budget had already been exceeded by £13 and no additional budget had been allowed during 15/16, however this did not mean that budgets could not be changed.	It was agreed not to provide a grant to Victim Support on this occasion.	Clerk – immediately
d. A local resident of Westside in Brentmoor Road had sent a letter to the parish council regarding street lighting outside their property. They had recently been the victim of a burglary and the police had advised that street lighting may have deterred the intruders. It was also felt that during dark mornings and evenings it was dangerous for pedestrians as residents entered and exited their properties in blackness. The request for more street lighting was requested. The Clerk had already advised the resident that this was a county council issue; however the parish council did have the power to install street lighting. The environmental impact of installing additional lighting in a semi rural village was raised together with the fact that there were many other areas within the village which were also unlit. Installing a light in one area would set a precedent ,and although the parish council was sympathetic to the resident’s request, having been the victim of a burglary, it was suggested that other security measures regarding lighting around individual properties may have more impact against such crimes.	It was resolved that the parish council would not support additional street lighting for an individual area.	Clerk – immediately
e. The minutes of the Chobham and West End Joint Burial Committee were	Noted	

010/15 GENERAL (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 177/14(a) Website enhancement. Cllr Roth had completed a specification for the website enhancement	The specification was agreed and the Clerk was asked to obtain two further quotes. Cllr Roth would provide one of these quotes.	Clerk – 28.1.15
b. Cllr Alleway had requested this item on the agenda, but was not present at the meeting. Cllr Page briefly summarised the problem in that local businesses on Gosden Road were restricted as to how they could advertise their businesses on the A32. The businesses had requested support from the parish council and Borough Council to address this problem.	It was agreed to defer this item to the next meeting when Cllr Alleway was in attendance and could provide more information	28.1.15

011/15 ITEMS FOR THE NEXT AGENDA

a. Ideas for APM speaker – Tuesday 17th March

There being no further business the Chairman closed the meeting at 21:55

The date of the next full council meeting would be Wednesday 28th January. It was agreed to start this meeting at 7.30pm due to the rescheduled visit from the Surrey Heath Borough Council Planning Policy Manager from Surrey Heath Borough Council

Signed Chairman Date