

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 10TH MARCH 2015

Present: Cllr G Alleway, Cllr D. Elliott, Cllr A Dredge, Cllr D Gubbins, Cllr J. Medhurst, Cllr A. Page, Cllr I Roth, Mrs. S. Price (Clerk for the Council)

In Attendance: Mrs Diane Doney. Mrs Doney spoke regarding item 060/15(c) and agreed with Cllr Dredge from the meeting on 25th February 2015, that bids should be thoroughly evaluated during the tender process.

050/15 APOLOGIES FOR ABSENCE:

051/15 **DECLARATION OF INTEREST** Cllr Page declared interest in Tringham Day Centre item 056/15(a). No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

052/15 To CONFIRM the Minutes of the meeting held on Wednesday 25th February 2015

Confirmed and signed by Cllr D Gubbins

053/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED** together with outstanding and new planning matters

APPLICATION	DECISION
15/0160 Brook Place, Bagshot Road, GU24 8SJ	No objection
15/0165 5 Cuckoo Lane, GU24 9NG	No objection
14/0170 041/15 The Clerk had contacted planning enforcement officer at Surrey Heath Borough Council regarding the concerns around the development of Green Hedges, Brentmoor Road. This was being looked into.	Noted

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 041/15(a) Neighbourhood Plan. The new programme via Locality had now been launched. The direct support was only available to groups facing more complex issues developing their neighbourhood plan. This would not apply to End. The Clerk advised that any unanswered questions could be addressed with Locality either via phone, email or live chat (when available)	It was resolved to defer a decision as to whether to proceed with a Neighbourhood Plan until after the election. This decision was carried with a majority 5 votes, 1 abstained and 1 against.	
054/15 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 042/15(a) Reversing traffic on the bend of Lucas Green Road. A feasibility and traffic survey had been carried out. A report was anticipated the first week of March.	Ongoing	Cllr Page
b. 042/15(b) Hookstone path – The Risk Assessment for WEVS completing work on Hookstone Path was still work in progress with the Clerk and Cllr Page.	Ongoing	Cllr Page/Clerk
c. 042/15(c) Gordons Roundabout planting scheme. Cllr Elliott had spoken with the landscape designer although no formal ideas had been suggested. Cllr Roth recommended keeping the trees and planting around them.	It was agreed Cllr Elliott would meet with landscape designer and discuss further.	Cllr Elliott 25.3.15
d. Cllr Roth advised that the recent flailing to roadside vegetation had caused damage to mature trees due to ripped off and frizzled branches (as opposed to desirable blunt cuts) and slashes into trunks beyond the bark deep into the wood. It was noted that the problem was County wide. The parish council had written to Surrey County Council in 2013 when the same problem had occurred.	It was resolved that the Clerk would write to Surrey County Council referring to the letter in 2013 and asking what quality control was in place to prevent this happening and whether a review had taken place since the flail back in 2013.	Clerk – 25.3.15
055/15 POLICE MATTERS There were no outstanding or new issues		
056/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 044/15(a) Benner Lane Playground Project. The play equipment had been installed apart from the attachments to the larger items. The small play area was now in use. Due to the previous wet conditions it had been recommended to let the area settle over the next week before installing the attachments and allow use of the equipment. The Clerk recommended an opening of the playground on Friday 20th March when all equipment would be in place.	It was agreed the opening of the playground would be Friday 20th March. Cllr Page would contact the press.	Cllr Page/Clerk immediately

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. 044/15(b) Slippery and dangerous bridges and styles in West End. As per the last meeting Surrey County Council would inspect the outstanding issues. The Clerk and Cllr Alleway had inspected the areas. It was unclear as to whether the responsibility would be with Surrey County Council or private land owners	It was agreed the Clerk would contact to Surrey County Council and send photos of the problems.	Clerk – immediately
c. 044/15(d) Bowls Club Lease. The Clerk was waiting for confirmation from Surrey Heath Borough Council as to the most suitable date for a meeting between the three parties.	Ongoing	
d. The Village Fete Committee had put in a request to decorate the posts around the recreation ground with knitted ‘jumpers’ on the fete day. This would be a community involvement with various organisations/individuals knitting patches. Examples were shown to the parish council	It was resolved that the posts could be decorated for the date of the village fete.	Clerk – immediately
e. Tringham Day Centre . Cllr Alleway informed the parish council that the treasurer of Tringham Day Centre had given a presentation at the WEVS AGM regarding heavy cuts to their funding which would threaten the existence of the charity. Cllr Alleway asked if there was anything the parish council could do to help.	It was agreed to invite Laurence Cottis to a parish council meeting to discuss further.	Clerk – immediately

057/15 WATER COURSES (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 045/15(a) Ditch on Church Road. The Clerk had spoken with Owen Lee from Surrey County Council with regards to the lack of detail on the plan provided, which prevented the parish council from completing any works on the ditch. Mr Lee considered this to be a problem which County would need to rectify as it would be working on the highways. He would be looking into the matter and advise accordingly.	Ongoing	

058/15 FINANCIAL MATTERS

a. The payment of accounts to the value of £4,098.64 was noted and agreed
b. To NOTE the bank balance for February
c. To NOTE the petty cash statement for February

059/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 047/15(a) Surrey County Council Localism scheme. The Clerk had heard back from TWERPS regarding notification of problems with assets on footpaths/bridleways which needed attention. It was likely that TWERPS would be able to assist.	Ongoing	

b. 047/15(b) A photo had been received showing the car parking problem area opposite no's 3 & 4 Westside. The parish council noted that this had possibly been due to building works carried out on a nearby property and the problem seemed to have disappeared.	Noted – no further action	
c. 047/15(c) Lucas Green Road – condition of road in icy conditions. The Clerk had advised Surrey County Council of the problem via their online reporting system and was waiting for a follow up call from the community highways officer.	Ongoing	
d. 047/15 (d) A meeting had been arranged for Wednesday 11th March, between Cllr Dredge and Damian Dunne of West End Garage, to discuss the matter of off-site parking in Fellow Green Road.	Ongoing	
e. A complaint letter had been received from Mrs Doney regarding what she believed to be inaccuracies in the minutes of the meeting on 28th January 2015 regarding the item she spoke about.	Noted	
f. The parish council was asked if it would like to continue membership of CPRE.	It was agreed to subscribe for £25	

060/15 GENERAL (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 048/15(a) Gosden Road Shop Parade – shop advertising sign. The Clerk had been advised by Surrey Heath Borough Council that advertising on this area was a county highways issue. The local highways engineer advised that a permanent sign would not be allowed on this piece of land but suggested an alternative solution of a Local Shops and Parking sign on both sides of the A322 approach to Gosden Road. This would be subject to funding.	It was agreed that the County suggestion should be pursued and Cllr Alleway would inform the shop keepers of the decision.	
b. 048/15(b) Andrew Channell from the Scout and Guide Management Committee had advised that the avenues which the parish council had suggested would be pursued and an update would be sent as soon as received.	Ongoing	
c. 048/15 (c) Tender process. Cllr Dredge suggested adding the following to the standing orders - 'If deemed necessary by any one Councillor the tenders shall be examined and reported on with a recommendation by the Clerk at the next ordinary meeting of the Council'	It was resolved the Clerk to speak to SALC.	Clerk – immediately
d. The nominations for Citizen of the Year were read out by the Clerk	It was agreed Joyce Cadwallader should be the winner for 2015.	Clerk – immediately

061/15 ITEMS FOR THE NEXT AGENDA

There being no further business the Chairman closed the meeting at 21:30

The date of the next full council meeting would be Wednesday 25th March

Signed Chairman Date