

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 10TH FEBRUARY 2015

Present: Cllr G Alleway, Cllr D. Elliott, Cllr A Dredge, Cllr J. Medhurst, Mrs. S. Price (Clerk for the Council)

In Attendance: Nicholas & Niaouli Wolf representing WEAG, Diane Doney, Andrew Channell

025/15 APOLOGIES FOR ABSENCE: Cllr A. Page, Cllr I Roth, Cllr D Gubbins

026/15 DECLARATION OF INTEREST No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

027/15 To CONFIRM the Minutes of the meeting held on Wednesday 28th January 2015

Confirmed and signed by Cllr J Medhurst

028/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED** together with outstanding and new planning matters

APPLICATION	DECISION
14/0066 5 High Street, GU24 9PL	No objection subject to tree frontage maintained to the property
14/0766/1 Birch Platt, Brentmoor Road, Gu24 9NF	Non material amendment – no decision required
15/0008 38 Malthouse Lane, GU24 9JE	Objection due to over-development poor design and terracing effect.

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 016/15(a) Neighbourhood Plan. The Clerk had informed the councillors that the Department for Communities and Local Government was in the process of choosing a partner to deliver a new programme for supporting neighbourhood planning starting in 2015. The intention was that all groups demonstrating a need for grant support would be eligible to apply for up to £8,000. This would have to be used within 6 months; therefore multiple applications may have to be made over the course of the programme (max £8,000). Details of the plan were still to be finalised. The Clerk was also in contact with Jane Ireland at Surrey Heath Borough Council who was trying to ascertain if her direct contact at Locality would be able to offer advice.	It was agreed the Clerk would find out the cost of involving planners in the process and to speak to the contact at Locality re the level of support available.	Clerk – 25.2.15
b. 016/15(b) Niaouli Wolf, representing the West End Action Group, attended the meeting to give feedback from the public consultation held on 3rd February regarding the proposed development at Malthouse Farm. The exit poll confirmed that 282 people had attended. 89% opposed the development, 4% supported the development and 7% were unsure. The findings were obtained under strict accordance with the Market Research Code of Conduct. There were concerns about the impact on the infrastructure including school places. The parish council requested a copy of the results.	Noted	
029/15 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 017/15(a) Reversing traffic on the bend of Lucas Green Road. A feasibility and traffic survey had been carried out. A report was anticipated the first week of March.	Ongoing	Cllr Page
b. 017/15(c) The Clerk had spoken with the parish council insurance company and established that if WEVS had public liability insurance they could carry out volunteer work under their own insurance on parish council land – with the parish council permission. If no public liability insurance was available the parish council would have to carry out a risk assessment prior to any work commencing and work carried out would be covered by the parish council public liability insurance. The Clerk had asked Pete Jones from WEVS to clarify if they held insurance.	It was agreed to wait to see if WEVS had Public Liability Insurance.	
030/15 POLICE MATTERS (outstanding & new) There were no outstanding or new items		

031/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 019/15(a) Benner Lane Playground Project. A self closing lockable gate had been ordered by the Clerk for £768 + vat however the locking mechanism would have to be fitted at a later date by ARD. The Clerk updated the parish councillors' on the progress of the project. The fitness equipment was being installed tomorrow and the play equipment would be complete at the end of February.		
b. 019/15(b) The tennis club was happy for a screen to be put on the fencing however requested that it ran along the whole length of the courts for continuity, which would mean the purchase of two screens at £158 each.	It was agreed the parish council would purchase two screens.	
c. 019/15(c) The signed football arrangement had been received from West End Village Football club.	The arrangement was signed by Cllr Medhurst	
d. 019/15(d) A response had been received from Surrey County Council regarding the bridges and styles in West End which were slippery and dangerous. Where they were the responsibility of a landowner requests had been sent for removal of obstructions. This work had been completed. Surrey County Council would inspect the other issues.	Ongoing	
e. The quarterly playground inspection report from ARD was reviewed The gates at both Benner Lane and Rosewood Way had been highlighted as high priority.	It was agreed that ARD should resolve if Terry was unable to fix the problems.	Terry – immediately
f. Grounds Maintenance Tenders. Three tenders were received. Nigel Jeffries £10,685 with an annual increase of 1% Countrywide Grounds Maintenance £16,657 increasing to £16,997 in the second year and £17,344 in the third. Norris & Gardiner £17,789.88 with no annual increases Glendale £8,929.76 with an annual increase of 2% The discussion surrounded the two lowest quotes.	It was resolved to proceed with the quote from Nigel Jeffries and although this was not the lowest quote it was felt that the excellent service currently supplied by Nigel Jeffries outweighed the potential problems which could be encountered with a new contractor. This view was not unanimous and Cllr Dredge objected, voting to proceed with lowest tender from Glendale. The three other Councillors voted to proceed with Nigel Jeffries.	
032/15 WATER COURSES (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 020/15(a) Ditch on Church Road. A plan of the drainage system had not yet been provided by Surrey County Council. A contractor had however been in the area, and the Clerk had spoken with him and confirmed that a plan was being drawn up and should be available at the end of February.	It was agreed to wait for the plan	

033/15 FINANCIAL MATTERS		
<p>a. The payment of accounts to the value of £ 1941.14 was noted and agreed</p> <p>b. The Bank Balance for January was noted</p> <p>c. The Petty Cash statement for January was noted</p>		
034/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new) No new documents or papers had been received		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 022/15(b) Surrey County Council Localism scheme. At the meeting on 28th January the Councillors had been asked to come to meeting with a list of assets on footpaths/bridleways which needed attention and where the parish council could bid for work to be completed under the localism scheme. It was suggested that the local walking group would be best placed to provide this information.	It was resolved to ask the local walking group to provide the parish council with a list of assets on footpaths/bridleways which needed attention.	Clerk – 25.2.15
b. A complaint had been received regarding the parking of cars on parish land opposite no's 3 & 4 Westside, which was on Parish Council land. It was agreed that this was difficult for grass cutting.	It was resolved that the parish council would monitor the situation.	
035/15 GENERAL (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 023/15(b) The Clerk had contacted Surrey Heath Borough Council regarding advertising for local shops at the Gosden Road parade.	It was agreed to wait for feedback from Surrey Heath Borough Council.	
b. 023/15(c) Cllr Medhurst had spoken to Gerry Price from the Inn @ West End, and he had agreed to be the speaker at the Annual Parish Meeting.	Noted. Clerk to confirm in writing.	Clerk
c. Andrew Channell from the Scout and Guide Management committee had attended the meeting to raise the issue about the uncertainty of the continued use of the current Scout and Guide building, and the problems encountered in finding a suitable location for a new one. Mr Channell advised of a couple of possible locations, one being opposite the Hare and Hounds, the other on Chobham Poors land near the War Memorial.	It was resolved to ask Andrew Channell to write to both Surrey Wildlife Trust and Chobham Poors regarding the possible use of their land. The parish council would also like to know the feedback from the Diocese regarding use of current land.	Clerk – 25.2.15
036/15 ITEMS FOR THE NEXT AGENDA		
<p>a) Gordons Roundabout planting scheme</p> <p>b) Green Hedges, Brentmoor Road – concerns regarding the location of the new build and the frontage not in keeping with planning permission.</p> <p>c) West End Garage – parking in Fellow Green Road</p>		

037/15 EXCLUSION OF PRESS AND PUBLIC

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting

PART II

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Website quotes were discussed.	It was agreed to defer to the next meeting and to obtain advice from Cllr Roth if possible	

There being no further business the Chairman closed the meeting at 21:50

The date of the next full council meeting would be Wednesday 25th February

Signed Chairman Date