

**MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS
PAVILION ON**

TUESDAY 9TH FEBRUARY 2016

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr W. J. Medhurst, Cllr A Page (Chairman), Mrs. S. Price (Clerk for the Council).

In Attendance: Bridget Elliott was observing for her voyager award challenge with the Trefoil Guild

024/16 APOLOGIES FOR ABSENCE: Cllr A. Dredge, Cllr D. Gubbins, Cllr S. Prideaux Burns

025/16 DECLARATION OF INTEREST

Cllr Medhurst had a pecuniary interest in the drainage tender 030/16(b). No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

026/16 To CONFIRM the Minutes of meeting held on Wednesday 27th January 2016

Confirmed and signed by Cllr A Page

027/16 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION		DECISION
16/0035	11 Lucas Green Road, GU24 9LU	No objection
15/0933	Appeal – Honeysuckle Cottage, Coldharbour Lane, GU2 9QN	Noted
16/0071	12 Streets Heath, GU24 9QY	No objection to the replacement of the felled oak but objection to the relaxation of the original planning conditions.
16/0075	40 Malthouse Lane, GU24 9JE	The proposed extension, by reason of its scale and bulk, would be out of keeping with the design and character of the original dwelling, and would have an adverse effect on the visual amenity of the area as a whole.
16/0076	40 Malthouse Lane, GU24 9JE	The proposed extension, by reason of its scale and bulk, would be out of keeping with the design and character of the original dwelling, and would have an adverse effect on the visual amenity of the area as a whole.
14/1097/1	1 Commonfields, GU24 9HY	Noted

028/16 HIGHWAY MATTERS (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 017/16(a) A response had not yet been received from Jenny Rickard at Surrey Heath Borough Council, regarding the alleged breaches in planning conditions concerning access to and from the Timber Yard out of agreed hours.	Ongoing	
029/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 018 /16(a) The architect had been advised to draw up the plans and also a site plan. The architect required a location plan of Tringham Hall, which the Clerk was currently looking into.	Ongoing	
b. 018/16(b) Bowls Club Lease. A letter had been sent to Surrey Heath Borough Council explaining that the parish council did not want to extend the lease on the car park and that the continued lease of the play area could not be justified with the proposed rental. Surrey Heath Borough Council had been asked to reconsider the rental payment on the play area. Cllr Page, as Borough Councillor, had been advised that the Borough Council wanted the parish council to continue with the lease but a reduction in the rent would not be possible. Surrey Heath Borough Council had also discussed the possibility of a grant to cover the lease cost although this had not been approved and there was a risk to Borough that this could set a precedent. The parish council did not think a lease was the solution as it was not guaranteed long term. The Clerk advised that Borough Council only cleared the area once a week, whereas the parish council did this four times a week.	The parish council was disappointed that a resolve could not be found as they had been the prime movers in keeping the play area tidy, safe and had attracted investment in new equipment. The parish council resolved not to continue with a lease for the play area as it was not economically viable to pay a rental of £1,150. The Clerk was asked to write to Surrey Heath Borough Council indicating disappointment of the Borough Council's actions. It was also agreed that the parish council would monitor the area and clear on a more frequent basis than borough, should this be necessary.	Clerk – immediately
c. 018/16(c) The Clerk was waiting to meet one more quote regarding the wet pour surface on the Benner Lane Playground area.	Ongoing	
030/16 WATER COURSES (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 019/16(a) Ditch on Church Road. A response had been received from the Flood Risk & Network Resilience team following the letter sent in December. A plan of the area prior to the road alternations was provided and there was no evidence of an outflow. It was suggested to realign the ditch back into the verge area to reduce the risk of the ditch contributing water to the highway and to increase the capacity. Cllr Medhurst did not believe this would resolve the problem.	It was agreed that the Clerk would arrange for Cllr Medhurst to meet Jonathan Baker from the Resilience team to discuss an alternative solution.	Clerk – immediately

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. 019/16(b) Cllr Medhurst left the room. Three quotes had been received for the new land drain required on the recreation ground, between the manhole near the tennis courts and the pond, and for cleaning out 4 manholes on the recreation ground. W J Medhurst quote was £1,083, Nigel Jeffries Landscapes Ltd £2,168 and T J Hunt £5,494	It was agreed to proceed with W J Medhurst quote for £1,083 + vat	Clerk – immediately
031/16 FINANCIAL MATTERS		
<p>a. Election Recharge. The Clerk advised that the election recharge was significantly higher than budgeted for and previously advised by Borough Council. The Clerk had written to Borough Council asking for a breakdown of costs and an explanation as to why the cost was so much higher than in previous years. The main reason was staff costs due to a separate count for parishes in the 2015 election. The parish council was disappointed that an inaccurate figure was given originally but had no option but to pay the bill.</p> <p>b. The payment of accounts to the value of £5696.49 was noted and agreed.</p> <p>c. The Bank Balance for January 2016 was noted</p> <p>d. The Petty Cash statement for January was noted</p>		
032/16 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a) 021/16(c) The football agreements had been amended to reflect the new arrangement with line marking and the Clerk had sent to the clubs for signature.	Ongoing	
033/16 GENERAL (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 022/16(a) Skate Park. No further update had been received from the skate park group	It was agreed to keep this item on minutes for three months pending further updates.	12.4.16
b. 022/16(b) Beacon Lighting for the Queens 90 th Birthday Celebrations. A notice would be going out in the next edition of the parish magazine.	The Clerk would bring a schedule of the event to the next meeting.	24.2.16
c. 022/16(c) Clean for the Queen. A notice had been sent out on the Neighbourhood Facebook page and one would also appear in the next edition of the parish magazine. Holy Trinity School and Gordons School wanted to be involved, as did WEVS and possibly the Scout/Guides. The Sports Pavilion would be used as a base and teas and coffees provided on Saturday 5 th March between 9am and 12pm. The Clerk was co-ordinating with Holy Trinity School.	Noted	
d. Suggestions for a speaker at the APM were welcomed.	It was resolved to approach WEAG to talk on their activities during the past year.	Clerk – immediately

034/15 ITEMS FOR THE NEXT AGENDA

- a. Roundabout sponsorship – highways investment
- b. Algae on wet pour surface at Benner Lane Playground

There being no further business the Chairman closed the meeting at 21:20

The date of the next meeting will be Wednesday 24th February 2016

Signed Chairman Date