

**MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS
PAVILION ON**

TUESDAY 8TH SEPTEMBER 2015

Present: Cllr G Alleway, Cllr W J Medhurst (Chairman), Cllr S Prideaux Burns, Mrs. J. Biden (acting as Clerk for the Council)

In Attendance: O. Henderson and J. Swanepoel

Ollie Henderson and Jamie Swanepoel, two youths from West End, approached the Parish Council regarding the possible provision of a skate park in the village. Ollie and Jamie proposed to come back to the next meeting of the Parish Council with ideas, having carried out some initial consultation. They offered to obtain details of the strength of feeling for a skate park among the youth in the village, provisional costs, times when the park can be used and how to counteract possible neighbour opposition, for the Parish Council to consider.

161/15 APOLOGIES FOR ABSENCE: Cllr A Dredge, Cllr D. Elliott, Cllr Gubbins, Cllr A Page, Mrs. S. Price (Clerk for the Council)

162/15 DECLARATION OF INTEREST No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

163/15 To CONFIRM the Minutes of meeting held on Wednesday 29th July 2015 and 18th August 2015.

Confirmed and signed by Cllr. Medhurst.

164/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
15/0676 Princess Royal Barracks, GU16 6RN	Noted and no comment.
15/0680 Lavender Cottage, Fairfield Lane, GU24 9QX	No objection.
15/0763 38 Streets Heath, GU24 9QU	No objection.

165/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 152/15(a) Slippery and dangerous bridges and styles in West End. Surrey County Council had confirmed that the parish council could install the strips to the bridge to prevent slipping however clarified that the County Council would not be liable for any accident arising from the deterioration of the strips in the future. They also recommended labeling the strips as Property of the Parish Council so that they could be returned for reuse when the bridge was eventually replaced.	It was resolved that Option 2 be approved to cover 5500mm span with strips allowing gap for drainage at a cost of £70. Arrangements for purchase and installation to be agreed at the next meeting.	Cllr. Alleway with assistance from Cllrs. Elliott and Medhurst
b. 152/15(b) Pavilion alterations to include outside toilet, additional storage and improved shower facilities. Cllr Page had met with the two builders who were speaking with their architects to advise.	Item deferred for consideration at the next meeting.	
c. 152/15(c) Benner Lane playground - Exposed brackets on the tennis court fence in the toddler play area. A site meeting had been held with David Ash from ARD to discuss this problem together with the gates (165/15(e)) and wet pour surface in the toddler area (165/15(g)). It had been recommended that the brackets in the toddler area only should be cut back to remove the 90 degree corner and softened the edges so that they have a radius. Cllr Page had also suggested boarding them in however this was not recommended by ARD. The cost to carry out this work on the brackets, and to paint a bright colour would be £110 + vat	It was agreed the decision regarding the brackets should be deferred for further consideration at the next meeting. Gates – see item (e) below. Wet pour surface in the toddler area – see item (g) below.	
d. 152/15(d) Posts around recreation ground. An initial quote had been received from Wesson Fencing to replace the wooden posts with railings. The quote also detailed alternative solutions including recycled plastic bollards which would not rot or be damaged by strimming. These were available in brown and similar to the existing timber bollards. An alternative could be to replace one by one as the wooden posts rot to reduce the initial outlay. The Clerk had asked at what point bulk discount applied to the purchase of the plastic bollards and was waiting to hear. Approx price given in pack.	Cllr. Alleway requested that a sketch be obtained from Wesson Fencing to show the layout plan for Options 1 and 2 to see how the proposed fencing will fit with the trees in situ and to obtain confirmation from Wesson Fencing that the amount of fencing that has been quoted for allows for fencing down to the end of the recreation ground by the newsagents. Item to be further considered at the next meeting.	Clerk – immediately
e. 159/15(a) Gates at the Benner Lane Playground. The Clerk and Cllr. Medhurst had met with ARD to discuss the condition of the gates. They passed the safety standards and there were no finger entrapment issues. The existing gates did not need to be replaced but may need to be considered in future budgeting.	It was agreed that no further action was required at the present time, but to review the situation in a year's time.	
f. The quarterly playground inspection report from ARD was discussed. There were no high priority risks. All the caps had been replaced apart from one where access was impossible. The grass matting was coming away in areas and the pulley under the seat on the cableway had notches on it which needed to be replaced. The distance of the platform on the cableway was also questioned outside of the report by ARD. The Clerk had had a site meeting with SMP/HAGS to discuss. The grass matting would be resolved by shaving away the excess soil which had not settled and any broken mats tied together. The specification for the cable way would be looked at and if there was a problem the platform would be moved.	It was agreed to defer this item for consideration at the next meeting	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
g. The condition of the wet pour/tarmac edging surface in the toddler area was discussed. The wet pour and tarmac was separating leaving large cracks. The Clerk was waiting for a price as to how much repairs would cost.	It was resolved for this item to be deferred for consideration at the next meeting.	
166/15 WATER COURSES (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 153/15(a) Ditch on Church Road. Surrey County Highways had rescheduled to look at the ditch w/c 24th August, however due to the flooding that week and other priorities the gang could not get there. The next expected date would be January 2016. Surrey County Council had found some drainage survey plans that were probably done back in the 70's but they didn't show any recorded outlet at this location. If anything the outlet was probably at the other end of the ditch. Surrey County council were however arranging for the ditch to be cleaned out as this may show something	It was agreed to note with disappointment the current situation but continue to pursue to see if this can be resolved.	Cllrs. Medhurst and Page
167/15 FINANCIAL MATTERS		
a. The payment of accounts to the value of £6117.95 was noted and agreed b. The bank balance for July was noted. c. The petty cash statement for July was noted.		
168/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. A letter had been received from Surrey Heath Borough Council with regard to police attendance at local events. The police would be withdrawing from public safety at events and this would include road closures. Alternative arrangements would have to be made for Remembrance Service when a road closure was in place. Surrey Heath Borough Council would need to be advised of these future plans. The contents of the letter were noted.	It was agreed that road closure signs will be in place between 09:45 and 11:30 on Remembrance Sunday. Further discussion on how the parish council would manage stewarding the event was deferred to the next meeting.	Cllr. Medhurst
169/15 ITEMS FOR THE NEXT AGENDA		
Highway Matters to be reported immediately to Surrey County Council by the Clerk. a. Lucas Green Road – loose manhole cover b. Lucas Green Road – hedge on the right hand side, first bend after Fenns Lane requires flailing		
There being no further business the Chairman closed the meeting at 21:07 The date of the next meeting will be Wednesday 30th September. Signed Chairman Date		