

WEST END PARISH COUNCIL

The Sports Pavilion
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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 7TH FEBRUARY 2017

Present: Cllr D. Elliott, Cllr D. Gubbins, Cllr A. Page (Chairman), Cllr S. Prideaux Burns Ms. S. Price (Clerk for the Council)

In Attendance:

013/17 APOLOGIES FOR ABSENCE: Cllr G. Alleway, Cllr A Dredge, Cllr W. J. Medhurst

014/17 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

015/17 To CONFIRM the Minutes of meeting held on Wednesday 25th January 2017

Confirmed and signed by Cllr A Page

016/17 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
17/0041 37 High Street, GU24 9PL	No objection
17/0045 54 Malthouse Lane, GU24 9JE	No objection

017/17 HIGHWAY MATTERS (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>a) 005/17(a) Old House Lane VOSA inquiry. Environmental Health. The Clerk had received a response from Environmental Health at SHBC and the following was confirmed.</p> <ul style="list-style-type: none"> Any infringements of the requirements of the D7 exemption certificate would be dealt with by enforcement by the Environment Agency The Environmental Protection team objected to the issue of a VOSA licence Planning infringements would be coordinated by the planning department officer responsible for the case. Although the Environmental Protection team were not therefore the primary enforcement body they would cooperate and coordinate with the parish council and their partners in planning and in the Environment Agency. <p>The following update had also been received from VOSA</p> <ul style="list-style-type: none"> All activities at Old House Lane had been forwarded to DVSA's Southern Intelligence Unit. Complaints and allegations were not investigated at the VOSA office. VOSA was unaware of time scales. 	Ongoing	
<p>b) 005/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. This item was ongoing as Highways were establishing a procedure to have the fence removed.</p>	Ongoing	
<p>c) 005/17(c) Flooding on the path from the Commonfields alleyway to the BP garage. Cllr Medhurst and the Clerk were meeting with a local highways officer to discuss the problem.</p>	Ongoing	Clerk/Cllr Medhurst 22.2.17
<p>d) 005/17(d) Improvements for residents to access the doctors' surgery from Kerria Way. Cllr Medhurst and the Clerk were meeting with a local highways officer to discuss further. The officer had confirmed with the Clerk that if the parish council obtained quotes from Highways authorised contractors, Highways could authorise for the work to be carried out and the parish council would be invoiced accordingly.</p>	Ongoing	Clerk/Cllr Medhurst 22.2.17
<p>e) 005/17(e) Surrey County Council had been informed about the potential safety issue for pedestrians in Brentmoor Road due to street lighting. The Clerk was waiting for a response from Surrey County Council</p>	Ongoing	
<p>f) Parking in Fenns Lane. Cllr Elliott had received a complaint from a resident regarding parking outside the house no's 4 – 17(approx). Cars were parked on the path and pedestrians were unable to walk on footpath. It was dangerous for pedestrians to walk in the road due to the narrow and bendy nature of the road.</p>	It was agreed photos of the problem would be sent to the Clerk, who would then inform the police of the problem.	Cllr Prideaux-Burns/Clerk – immediately

018/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 006/17(a) Pavilion Extension/alterations. Cllr Dredge and the Clerk had met with a representative from Healthmatic, a company which provided outdoor toilet facilities. The location of the facility was proving to be a problem as an area of 4m x 3m was required, preferably near existing foul draining and electricity. Available areas around the pavilion would encroach over the existing foul pipes for which additional permission was required from Thames Water. There would be an additional cost for this. The approximate cost to install one toilet could be £50,000. It was felt this was very expensive and further research was required. The Clerk and Cllr Dredge would still look at internal alterations next week.	It was resolved Cllr Dredge would update with all options at the next council meeting.	Cllr Dredge 22.2.17
b. 006/17(c) The signed football arrangements had been received from Woking Cougars. Woking Cougars had made one amendment to point 17 regarding cones being placed on the road in Streets Heath.	It was resolved to accept the arrangement with the amendment. Cllr Page signed the arrangement on behalf of the Parish Council.	
c. 006/17(d) Tringham Hall car park resurfacing. Cllr Medhurst was waiting for a further quote.	Ongoing	
d. 006/17(e) Garage fascia boards. Three quotes had been received. Tradeline £375, R C Grant & Sons £729.17 + vat, Elite Windows £650 + vat. The possibility of the garage being relocated in the near future, due to Scout & Guide plans, was discussed and the question asked whether the work should still be carried out. The lowest price was just for cladding rather than a complete replacement.	It was agreed to proceed with Tradeline quote as this was a reasonably priced option to resolve the problem for now.	Clerk – immediately
e. 006/17(h) Skate Park. The Clerk had forwarded details to Lesley Currant regarding minutes from previous meeting and Surrey Heath Borough Council's reasons for Rosewood Way not being a suitable location for a skate park. There had been no response to this email and no further update from the Skate Park group.	Ongoing	
f. 006/17(i) Car park area opposite the Scout and Guide hut. Quotes would be received by the next meeting.	Ongoing	
019/17 FINANCIAL MATTERS (new)		
a. The payment of accounts to the value of £893.40 was noted and agreed.		
b. The bank balance for January was noted		
c. The petty cash statement for January was noted		

020/17 DOCUMENT & CORRESPONDENCE (outstanding)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 009/17(a) & 010/17(a) Defibrillator at the Bowls Club & The Sports Pavilion. The Clerk was waiting for some statistics from the Bowls Club to complete the application for funding through the British Heart Foundation.	Ongoing	Clerk – 22.2.17
b. 009/17(b) Cllr Alleway had drafted a letter in response to the Surrey Heath Planning Policy Consultation.	It was agreed to send the letter	Clerk – immediately
c. The draft recommendations regarding the Electoral Review of Surrey Heath were now available for comment. It was noted that the recommendations showed that Bisley and West End would be covered by 3 Borough Councillors. Deadline 20 th March	Noted	
d. The quarterly playground inspection from ARD was discussed. There were no high priorities. The wet pour and the surface under the Titan Frame Swing were noted for future consideration. The clerk advised that the ‘Simon Says’ item at Rosewood Way did not work and complaints had been received. This was again a low priority	It was agreed the Clerk should obtain a quote for the repair of Simon Says.	Clerk – immediately
021/17 GENERAL (outstanding)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Cllr Alleway had suggested running a first aid course in The Sports Pavilion, for local groups and organisations. The Clerk had spoken to St Johns Ambulance and been advised that the minimum amount of people required would be 8 and the cost would be £30 per person.	It was resolved to find out if local groups had a requirement and to offer them a place at the cost of £30.	Clerk – immediately
022/17 ITEMS FOR THE NEXT AGENDA		
023/17 EXCLUSION OF PRESS AND PUBLIC Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
There being no further business the Chairman closed the meeting at 21:30		
The next meeting will be a on Wednesday 22 nd February 2017		
Signed Chairman Date		