

**MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS
PAVILION ON**

WEDNESDAY 30TH SEPTEMBER 2015

Present: Cllr G. Alleway, Cllr A. Dredge, Cllr D. Elliott, , Cllr W. J. Medhurst (Chairman), Cllr S. Prideaux Burns, Mrs. S. Price (Clerk for the Council), Cllr D. Gubbins arrived at 20:30 when the last planning application 15/0800 was being considered.

In Attendance: Mr & Mrs Norris. Mr Norris spoke regarding planning application 15/0762

170/15 APOLOGIES FOR ABSENCE: Cllr A. Page

171/15 DECLARATION OF INTEREST No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

172/15 To CONFIRM the Minutes of meeting held on Tuesday 8th September 2015

Confirmed and signed by Cllr W. J. Medhurst

173/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION		DECISION
14/0594	Land North of Beldam Bridge Road, GU24 9LP	No further comment from original decision
15/0762	38 Streets Heath, GU24 9QU	No objection subject to green belt consideration. For the minutes only, Cllr Alleway was concerned about the loss of the original size of the dwelling.
15/0800	36 Streets Heath, GU24 9QU	Objection due impact on the street scene and appropriateness of development in green belt

174/15 HIGHWAY MATTERS (new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 006/15(d) Fellow Green roundabout planting scheme. Following the meeting on 29 th April 2015 the planting scheme on the roundabout was reviewed.	It was resolved that no additional work was required on the roundabout.	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. Gordons roundabout – tree maintenance. The low level branches of the trees on the roundabout were restricting maintenance and there were some dead and fallen branches. Local Highways would need to agree any works.	It was agreed to obtain a quote for the necessary works and advise Local Highways of the intended works.	Clerk - immediately
175/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 165/15(a) Slippery and dangerous bridges and styles in West End. The resolution at the meeting on 8 th September was to cover 5500mm span with strips allowing gap for drainage at a cost of £70 and arrangement for purchase and installation to be decided at this meeting.	It was agreed Cllr Alleway would confirm what to order and inform the Clerk.	Cllr Alleway
b. 165/15(b) Pavilion alterations to include outside toilet, additional storage and improved shower facilities. A fee proposal had been received from one architect and a fee proposal plus outline plan and costings received from a builder. The question regarding funding was discussed. The Clerk confirmed that there was currently a fund with Sport England available to parish councils for up to £75,000. The parish council also had reserve, and the football club may be able to access other funding if required. Cllr Dredge was concerned about the proximity to Tringham Hall and drainage issues.	It was agreed to obtain three alternative quotes.	Clerk
c. 165/15(c) Benner Lane playground - Exposed brackets on the tennis court fence in the toddler play area. A decision had been deferred from the meeting on 8 th September. Following the meeting with David Ash from ARD the parish council had been advised to cut back the brackets to remove the 90 degree corner and soften the edges so that they had a radius, and to paint a bright visual colour. There were 8 brackets in total which needed attention. The cost of the works could be £110.00 + vat	It was agreed to proceed with the works	Clerk - immediately
d. 165/15(d) Posts around recreation ground. The Clerk clarified the outstanding question from the meeting on 8 th September and confirmed that the quote for the fencing was from the Church to the newagents, A sketch of the layout was provided by the Clerk.	It was agreed to discuss this further at the precept meeting in December.	Clerk – 8.12.15
e. 165/15(f) The Clerk confirmed that SMP/HAGS would resolve the issues with the grass matting and also replace the pulley under the seat on the cableway. The distance of the platform on the cableway had also been checked against the installation specification and it had been installed correctly.	It was agreed the Clerk would speak to SMP/HAGS re the pulley as this was a product fault and likely to happen again.	Clerk - immediately
f. 165/15(g) The repairs to the wet pour/tarmac edging surface in the toddler area would cost £2,016 + vat. This would involve the rubber edges being cut back and replace with new concrete PCC edges and then rubber re floated to match existing levels. The price was based on 36 metres but if more was required it would be on a pro rata rate. These works needed to be considered for the future.	It was agreed this would be consider at precept meeting in December	Clerk – 8.12.15

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
g. Cllr Page had received an email from a local resident requesting a duck island on the pond. Cllr Page had agreed to fund this through his County Fund but parish council approval was required for installation	It was agreed that the duck island could be installed on the pond.	Clerk – immediately
h. Green Flag Award. WEVS had approached the Clerk to find out if the parish council had considered applying for the Green Flag Award on the recreation ground. Information supplied by the Clerk and benefits regarding the scheme were discussed.	It was agreed not to proceed with the green flag award as it was not considered value for money.	Clerk – immediately
i. The annual playground inspection had been carried out and the report received and reviewed.	No actions required	
j. WEVS would shortly be receiving a Woodland Trust tree pack containing 105 small trees. They had asked whether the trees planted in 2012, which had not taken, should be replaced with some of these trees, and also whether the parish council had suggestions for other areas where the trees could be planted.	It was agreed to wait for the tree group to give suggestions and then review if the locations were on parish land.	Clerk – immediately

176/15 WATER COURSES (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 166/15(a) Ditch on Church Road. Surrey County Highways had rescheduled to look at the ditch in January 2016. The action from the last meeting was for Cllr Medhurst and Page to pursue.	It was agreed the Clerk would speak to Cllr Page to pursue.	Clerk/Cllr Page – immediately

177/15 FINANCIAL MATTERS

- a. The payment of accounts to the value of £5624.80 was noted and agreed
- b. The bank balance for August was noted.
- c. The petty cash statement for August was noted.
- d. The direct debit instruction for councillor allowances was signed.

178/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 168/15(a) The stewarding of the Remembrance Day Service at the War Memorial was discussed further, although since the last meeting the Clerk had spoken with the police who confirmed that assuming all the officers who were on the rota were not called to emergencies they would send someone to the service. The Clerk had applied for the road closure order and the road closure signs would be arranged by Cllr Medhurst as in previous years.	It was agreed Cllr Medhurst would organise the road closure signs. All councilors would attend the service and oversee the road closure	Cllr Medhurst/All Councillors

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. The conclusion of audit had been received from BDO and one minor issue identified. The Clerk had restated two figures from 13/14, due to the grant from Borough Council being put in the incorrect box. The grant had been correctly placed for the audit 14/15 as the Clerk had been made aware of the requirement the previous year. This minor issue would therefore not occur again.	Noted	
c. The Bowls Club had sent through a drawing showing the revised cartilage lease line to suit the proposed extension.	Noted and no objections	
d. Membership renewal to Surrey Wildlife Trust was now due if the parish council wanted to continue.	It was agreed to continue with subscription of £42 p.a.	

179/15 GENERAL (new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Skate Park. O Henderson and J Swanepoel had not attended the meeting therefore there was no update.	It was resolved to invite the youths to the next meeting to give an update.	Clerk – immediately
b. A letter had been received from Tringham Pre School requesting use of the parish council wi-fi	It was agreed to give access free of charge as per the letter received.	Clerk – immediately

180/15 ITEMS FOR THE NEXT AGENDA

No new items were given for the next agenda at this stage.

There being no further business the Chairman closed the meeting at 21:40

The date of the next meeting will be Tuesday 13th October.

Signed Chairman Date