

WEST END PARISH COUNCIL

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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 30TH MARCH 2016

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr A. Dredge, Cllr A Page (Chairman), Cllr S. Prideaux Burns,
Mrs. S. Price (Clerk for the Council).

In Attendance:

058/16 APOLOGIES FOR ABSENCE: Cllr D. Gubbins, Cllr W. J. Medhurst

059/16 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

060/16 To CONFIRM the Minutes of meeting held on Tuesday 8th March 2016

Confirmed and signed by Cllr A Page

061/16 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
16/0210 Thurdon, Beldam Bridge Road, GU24 9LP	No objection
16/0217 Higher Park Farm, Halebourne Lane, Chobham, GU24 8SL	No comment
16/0176 Penvalen, Brentmoor Road, GU24 9QG	No objection
16/0164 45 Commonfields, GU24 9JA	No objection
16/0220 Pankhurst Farm, Bagshot Road, GU24 9QR	Objection due to development in green belt

062/16 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 051/16(a) Alleged breaches in planning conditions concerning access to and from the Timber Yard out of agreed hours. A response had been received from Borough Council who advised that planning enforcement were going to try to undertake occasional visits to check the gate logs	Noted	
b. 051/16(b) The Clerk had spoken to the local highways officer to ascertain the feasibility and cost to introduce a drop kerb on Kerria Way to make crossing the road safer. No response had been received to date.	Ongoing	Clerk – 12.4.16
c. Cllr Alleway gave an update on the petition to not direct HGV traffic through West End, Bisley, Knaphill, Brookwood to Woking. The petition was accepted by the Local Area Committee and it would be part of the strategic HGV review being carried out over the next few months.	It was agreed to wait for the Local Area Committee report and update from after the next committee meeting in June	Cllr Alleway - June
d. Cllr Page gave an update on the petition to reduce the speed limit to 30mph on the A322 through West End and Bisley. Cllr Page had met with the cabinet member for highways who had rejected the reduction in speed limits between West End and Bisley as per the officer recommendation. A review of the decision was to be provided.	It was agreed to wait for the review	Cllr Page – 12.4.16
063/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 052/16(a) The plans for the proposed extension had been submitted to Surrey Heath Borough Council. Cllr Dredge requested marking the extension area to assess the impact on the car park.	It was agreed the area would be marked prior to the next Tringham Hall Management Committee meeting, the date of which would be confirmed by Cllr Dredge	Clerk Cllr Dredge
b. 052/16(b) Bowls Club Lease. The Clerk had spoken to Corporate Property at Surrey Heath Borough Council and confirmed that the parish council would be happy to keep the play area on a peppercorn rental, if this was possible, but not to keep the car park. This would need to be agreed by executive.	Ongoing. It was resolved to wait to hear from executive meeting.	
c. The play area inspection costs through ARD would remain the same for 2016/17.	It was agreed to continue with ARD for the quarterly playground inspections.	
d. It had been suggested by the parish council that bulbs could be planted around the recreation ground under the horse chestnut trees. This suggestion had also been made by WEVS but to include other areas in the village. WEVS had contacted Surrey County Council directly regarding planting on county land. WEVS was considering funding via local residents and businesses.	It was agreed the parish council would provide the bulbs for around the recreation ground and other areas in the village, and for WEVS to confirm how many bulbs were required.	Clerk – immediately

064/16 WATER COURSES (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 053/16(a) Ditch on Church Road. Cllr Medhurst and the Clerk had met with Jonathan Baker from the Resilience team at Surrey County Council. He confirmed there were no drawings to clarify if there had been a pipe connection, but if the parish council found one they would be happy to jet the pipe to re-establish a flow. The concern of the parish council, regarding overflowing water on the road turning to ice during cold conditions, was discussed during the meeting. Surrey County Council considered the risk of skidding/accident to be low due to the speed of the traffic entering the road. No further action could be taken by Surrey County Council.	The parish council decided to take no further action as the problem could not be resolved without an outflow. The risk factor regarding accidents during icy conditions was also taken into consideration.	
065/16 FINANCIAL MATTERS		
a. The payment of accounts to the value of £3206.83 was noted and agreed.		
066/16 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a) An email had been received from Surrey County Council inviting the parish council to participate in the National Highways and Transport Network Survey. The parish councilors had previously been given a copy of the survey.	The survey was completed online during the meeting.	
b) The parish council had been invited to comment on the Gambling Act Statement Policy. This was also currently in public consultation	No comment	
c) The Pavilion & Workplace Risk Assessment was reviewed. Amendments were shown at the end of the document	The amendments were discussed and agreed. A legionella risk assessment would be provided shortly.	
d) The Fire Risk Assessment was reviewed. Amendments were shown at the end of the document	The amendments were agreed.	
e) The Risk Management Policy and Risk Assessment was reviewed.	The change regarding signatories on cheques, to include any two councilors or Clerk and one councilor was agreed.	

067/16 GENERAL (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 056/16(a) Skate Park. No further update had been received from the skate park group	It was agreed to keep this item on minutes for three months pending further updates.	12.4.16
b. 056/16(b) Beacon Lighting for the Queen's 90 th Birthday Celebrations. The parish councillors had met to discuss the Beacon arrangements further, and a list of responsibilities had been given to the parish councillors.	It was confirmed that everyone knew what their responsibilities were. This item was ongoing	
c. Nominations for Citizen of the Year. The Clerk advised that nominations had been received but she had been premature in bringing this to meeting as the deadline for nominations was 12 th April.	Defer to the next meeting	
068/15 ITEMS FOR THE NEXT AGENDA At this stage there were no new items for the next agenda.		
There being no further business the Chairman closed the meeting at 21:10		
The date of the next meeting will be Tuesday 12 th April 2016		
Signed Chairman Date		