

**MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS
PAVILION ON**

WEDNESDAY 30TH NOVEMBER 2016

Present: Cllr G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr W. J. Medhurst, Cllr A. Page (Chairman) , Ms. S. Price (Clerk for the Council)

In Attendance: Cllr David Mansfield, Ms Catherine Farmer & Mr Craig Hayman. Ms Farmer spoke regarding Kingswood Pallets and confirmed that the site was still being used as an operating centre and treated wood continued to be burnt on site. Cllr Mansfield asked the parish council if they were aware of a public meeting being held regarding the development of Fairoaks Airport. The parish council was not aware of the meeting.

224/16 APOLOGIES FOR ABSENCE: Cllr D. Gubbins, Cllr S. Prideaux Burns

225/16 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

226/16 To CONFIRM the Minutes of meeting held on Tuesday 8th November 2016

Confirmed and signed by Cllr A Page

227/16 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
16/1015 3 Barnsford Crescent, GU24 9HX	Objection due to the layout and siting, both in itself and relation to the adjoining buildings is inappropriate and unsympathetic to the appearance and character of the local environment. Additionally the mass, bulk and proximity of the building represents an overbearing and intrusive element to the neighbouring property.
16/1016 14 Barnsford Crescent, GU24 9HX	No objection
16/1022 The Plant Centre, Bagshot Road, Chobham, GU24 8SJ	No objection
16/1036 4 Willow Green, GU24 9HR	No objection
16/1052 26 Gosden Road, GU24 9LH	No objection

228/16 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 216/16(a) Old House Lane VOSA inquiry. The Clerk had contacted VOSA and asked what enforcement action could be taken if Kingswood continued to use the site as an operating centre. It was confirmed information would be sent to DVSA's Southern Intelligence Unit for further possible investigation. Recent evidence of activity had been provided to both VOSA and The Environment Agency. Cllr Page had met with Borough enforcement and a site visit would be made this week.	It was agreed to continue monitoring the situation and to keep reporting unauthorised usage and bonfires to VOSA and the Environment Agency. It was also resolved Cllr Page would speak to the Area Highways Manager to establish if they had any enforcement powers.	Cllr Page – 13.12.16
b. 216/16(b) Parking issues on the pavement before Martins Tyres, outside the cottages. It had been confirmed by local highways that this path was part of the highway. Local Highways would look into a process by which to have them removed.	It was resolved to request Local Highways also address safe parking in this area once the fence had been removed.	Clerk – immediately
c. 216/16(c) The condition of the road signs on the High Street had been reported to Surrey Highways. The Clerk had spoken with local highways and they were chasing Skanska to establish when the work would be carried out.	It was resolved to raise this issue at the next Local Area Committee Meeting in 8 th December.	Cllr Alleway
d. 216/16(d) Flooding on the path from the Commonfields alleyway to the BP garage. The Clerk was waiting for a response from Highway Maintenance Engineer	Ongoing	
e. 216/16(e) The parish council had been invited to respond a National Highways and Transport Public Satisfaction Survey. Surveys had been completed by four parish councillors.	The responses would be collated and the Clerk would respond with on behalf of the parish council.	Clerk - immediately
f. 216/16(f) Bids were being accepted by Surrey County Council, up until 6/1/17, for work under the Highways Localism Scheme.	It was resolved the parish council would not put in a bid. No further action.	
g. 216/16(g) Cllr Alleway suggested that improvements could be made for resident to access the doctors' surgery from Kerria Way. The Clerk had confirmed with Surrey County Council that monies from roundabout sponsorship could be used outside of the parish council powers as the parish council was acting as the County's agent. As per the contract however money over £1000 should be discussed with local highways. Cllr Medhurst had looked at the work and assessed it would cost approximately £3500 + vat.	It was resolved the Clerk would speak with highways to establish if this work could be carried out with funding from the roundabout sponsorship monies.	Clerk – immediately
229/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 217/16(a) Pavilion Extension/alterations. Cllr Dredge had produced plans of internal alterations to include a toilet accessible from outside, and a new disabled toilet inside.	It was agreed to pursue the scheme subject to the square area of the changing rooms meeting the football club requirements. Cllr Dredge would confirm the measurements of changing rooms.	Cllr Dredge – 13.12.16

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. 217/16(b) Bowls Club Lease. The draft lease had been received and most of the changes which the parish council solicitor and the parish council had requested had been rejected by Surrey Heath Borough Council. This was because Surrey Heath Borough Council had chosen to treat the Parish Council as a community group rather than a local authority.	To avoid unnecessary costs it was resolved to proceed with the lease if the solicitor agreed it was secure for the parish council.	Clerk – immediately
c. 217/16(d) Scottish and Southern Energy sub-station on the recreation ground. Cllr Alleway, Cllr Medhurst and the Clerk had met with Highwood Construction to discuss the location and visual impact of the sub-station. Two options were given:- A GRP (photo shown) or close board fencing. This would have an opening in it on the side facing the War Memorial and be secured with a chain link gate.	It was agreed to proceed with GRP option.	Clerk – immediately
d. 217/16(e) Bollards around recreation ground. A sample of a recycled plastic bollard had been received and was shown to the parish council. The sample was 80mm x 1000mm and costs including other sizes were shown to the parish councillors. It was agreed these bollards would have a much longer life than the wooden ones, and if punctured into the ground would be very difficult to remove by vandals. The cost per post for 220 was £8.52 compared to the wood option of £10.25.	It was resolved to order 220 of 80mm x 1000mm. Cllr Elliott offered to store these.	Clerk – immediately.
e. 217/16(f) Box hedging around the War Memorial. The Clerk had spoken to Mrs Douch from the Garden Club who advised that the box could not be saved. The box needed alkaline soil and unfortunately the soil around the War Memorial was acid. Mrs Douch recommended replacement plants including Lonicera Nitida ‘Twiggy’ If the parish council decided to replace the box the Garden Club would remove and replace with the new plants.	It was resolved Cllr Elliott would confirm the cost of purchasing Lonicera Nitida, possibly the variegated version, and a decision as to whether to proceed would be made at the next meeting.	Cllr Elliott
f. 217/16(h) Cllr Medhurst had inspected the depth of the soil under the Titan equipment and felt that depth around the fall area met the 150mm limit.	It was resolved to monitor the condition of the safety surface and review with the next quarterly playground review.	
g. Residents of Surrey Heath were being invited to have their say on proposals to help address anti-social behavior in public spaces including irresponsible dog ownership. The Public Spaces Protection Orders Consultation would be open until 17 th January 2017. (PSPOs)	Noted	
h. The football arrangements were reviewed.	The changes recommended by the Clerk were agreed.	Clerk – immediately
i. The projector in the pavilion had developed a fault. A DLP microchip failure was causing white spots on the image and these would only get worse. To fix would be approximately £300. A new projector would be £425 plus £125 for installation. The current projector was 7 years old.	It was agreed to purchase new one.	Clerk – immediately

230/16 FINANCIAL MATTERS (new)		
<p>a. The payment of accounts to the value of £889.59 was noted and agreed.</p> <p>b. The precept for 2017/18 was discussed. The Clerk was asked to revise the figures based on an increase of 2%. This would be reviewed at the next meeting to assess if this would meet the financial requirements for the year.</p>		
231/16 REPORT AND DOCUMENT AND CORRESPONDENCE RECEIVED OR TO BE REVIEWED (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 220/16(a) The burning of untreated wood at Kingswood Pallets, Old House Lane. This had been discussed in item 216/16(a) above		
b. Surrey Heath Borough Council was in the process of setting up an Independent Remunerations Panel (IPR) and the parish council was asked if it would like its Members' allowance arrangements to be reviewed by the forthcoming IRP.	It was agreed the parish Councillor allowances should be reviewed by the IRP.	Clerk - immediately
232/16 GENERAL (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Cllr Alleway gave an overview on the SSALC Planning update event which he had recently attended. Based on what he had learnt Cllr Alleway was concerned that Surrey Heath Borough Council, when making planning application decision, was not taking into account the cumulative impact of the developments within West End.	It was resolved Cllr Alleway would draft a letter to Surrey Heath Borough Council regarding the planning decision process on the developments in West End, and the requirement that the cumulative impact should have been taken into account.	Cllr Alleway – 13.12.16
233/16 ITEMS FOR THE NEXT AGENDA Tringham Hall car park Windermere Golf Club		
234/16 EXCLUSION OF PRESS AND PUBLIC Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
<p>There being no further business the Chairman closed the meeting at</p> <p>The next meeting will be a on Tuesday 13th December</p> <p>Signed Chairman Date</p>		