

## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**WEDNESDAY 29TH JULY 2015**

Present: Cllr G Alleway, Cllr D. Elliott, Cllr Medhurst, Cllr A. Page (Chairman), Cllr S Prideaux Burns,  
Mrs. S. Price (Clerk for the Council)

In Attendance:

**147/15 APOLOGIES FOR ABSENCE:** Cllr A Dredge, Cllr Gubbins

**148/15 DECLARATION OF INTEREST** Cllr Page declared a non pecuniary interest in item 154/15(b). No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

**149/15 To CONFIRM the Minutes of meeting held on** Tuesday 14th July 2015 and to confirm page two of the minutes of 24th June as per minute item 138/15

Confirmed and signed by Cllr A Page

### **150/15 PLANNING MATTERS**

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
15/0577 7 Cuckoo Vale, GU24 9NQ	No objection
15/0603 36 Benner Lane, GU24 9JQ	No objection
15/0617 Former Saw Mill, Oldhouse Lane, Bisley, GU24 9DB	Approved subject to an assessment of the ease of access for HGV's as determined by the highways officer
15/0618 White Cottage, New England Hill, GU24 9PY	No objection
15/0399 Gordons School, Bagshot Road, GU24 9PT	No objection
15/0637 27 Meadow Way, GU24 9JD	No objection
15/0639 5 High Street, GU24 9PL	No objection subject to planning officer scrutiny of impact on neighbours

<b>151/15 HIGHWAY MATTERS (outstanding &amp; new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 140/15(b) A response had been received from Enterprise M3 regarding the traffic problem on the Lightwater bypass. Highways England were planning to undertake a feasibility study to the M3 junction 3, 4 and 4a and adjoining road network but not until 2017 on completion of the current M3 SMART project. Surrey County Council was also aiming to provide improvements to the road network on the M3 motorway approach in Surrey Heath at junctions 3 & 4. Improvements would include junction safety measures and traffic flow weight and height restrictions on the M3 approach.	Noted no further action	
b. 140/15(c) The Clerk had written to Local Highways informing them of the persistent problem with drivers ignoring the no entry sign on the junction of Church Road and Benner Lane. A response had been received from Surrey County Council who advised that one 'No through route' sign needed replacing and the other was obscured by tree branches. These problems would be rectified. There were no other possible solutions as to close this exit would be a last resort and this would only be considered if there was a personal injury issue.	The response was noted and no further action at this time. It was agreed to forward email content to the resident who had advised of the problem initially.	Clerk
<b>152/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding &amp; new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 141/15(a) Slippery and dangerous bridges and styles in West End. The Clerk had not heard back from County Council regarding the proposed solution to the slippery bridges on two footbridges in West End.	Ongoing	
b. 141/15(b ) Two builders had been to review the plans for alterations at The Sports Pavilion which included an outside toilet and new disabled toilet. Quotes would be received mid August to enable funding to be submitted. The Clerk advised that the Surrey County Council fund had been extremely popular and had already received 65 applications in total, with 7 of them from Surrey Heath. The Clerk also advised that West End Football Club required 12sq m for each changing room as specified by the league. The alternations to the changing room would reduce the size to under 12sq m.	It was resolved that due to the football club requirement the current alterations would not work therefore the original suggestion of an extension was proposed again. The area in question was inspected and it was agreed to proceed with the possibility of an extension and the builders to be contacted immediately. Cllr Page agreed to meet with the builders.	Clerk - immediately
c. 141/15(d) Benner Lane playground – exposed brackets on the tennis court fence in the toddler play area. ARD had carried out the inspection and advised that since the changes to the play area the problem had been highlighted and that people were generally closer during play activity. The brackets could not be removed as they were part of the structure of the fence. The recommendation was that the 90 degree edges be ground back to radius them off. The brackets would also benefit from a bright coat of paint to make them highly visual, such as bright red or yellow. The Clerk was waiting for a cost of this works to be provided from ARD after further inspection.	It was agreed to wait until further inspection and costs received. The suggestion of boxing them in was also discussed and the Clerk was asked to raise this with ARD.	Clerk

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
d. 141/15(h) Posts around recreation ground. The Clerk had been unable to obtain brochures with the required fencing but had arranged to meet Wesson Fencing on Friday 31st July to discuss.	Ongoing	
e. A local resident had requested a bin be placed near the bench on Fellow Green.	It was resolved to purchase a bin identical to the one purchased for the recreation ground.	Clerk – immediately
f. The current bin at The Sports Pavilion was no longer large enough for the amount of rubbish created from both the pavilion and surrounding grounds. The Clerk provided the parish councillors with costs for a larger bin and/or recycling. It was noted that there would be a 100% increase in costs as from April 2016.	It was agreed to replace with the 1100L refuse bin only and to take the increase into account during the precept process for April 2016/17.	Clerk – immediately
g. The table tennis club had approached the parish council and advised that one of the tables needed replacing as it has become damaged. The Clerk advised there was still £158.80 available in the table tennis funds, which was from monies received from various organisations for the outside table tennis. This remaining money could be used to purchase a replacement table and the table tennis club would donate the remainder of the money. The table would be a community asset and could be used by hirers of the hall.	It was agreed to use the remaining money to purchase a replacement table tennis table and the balance to be paid for as a donation from the table tennis club.	Clerk – immediately

#### **153/15 WATER COURSES (outstanding & new)**

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 142/15(a) Ditch on Church Road. Surrey County Highways had been unable to do the investigatory work and had rescheduled for w/c 24th August	Ongoing	

#### **154/15 FINANCIAL MATTERS**

a. The payment of accounts to the value of £1851.72 was noted and agreed		
b. A grant application had been received from Tringham Day Centre. The parish council's current budget for donations was £320 and £100 had been spent so far. The budget had been set to cover the usual donations made by the parish council and the Clerk advised there would be depleted at the end of the year. The budgets however could be vired. The Day Centre accounts had been reviewed by the parish council and it was resolved to grant £1000 to Tringham Day Centre for this financial year and advise them to re-apply for 2016/17 in December 2015. It was resolved to vire £1000 from the capital budget to the donations budget. .		

#### **155/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)**

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 144/15(a) Adopt A Kiosk. The Clerk advised the parish council that the response for adopting the kiosk on Brentmoor Road had been positive and the majority of residents wanted to see it as a book swap. A defibrillator was mentioned but to be put in a more accessible place.	It was agreed to purchase the kiosk following a popular survey with the residents who had indicated that a book swap facility would be ideal for the village.	Clerk – immediately

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. 144/15(b) Bowls Club Lease. As per the previous meeting resolution the sum of £1000 for setting up the heads of terms for the bowls club lease had been confirmed via email prior to the meeting.	It was agreed that the sum of £1000 was acceptable and had been approved prior to the meeting to enable progression of the process.	
c. The minutes of the Chobham & West End Joint Burial Committee meeting held on 15th July were discussed.	Noted	
<b>156/15 ITEMS FOR THE NEXT AGENDA</b> Blocked ditch Windlesham Road		
<p>There being no further business the Chairman closed the meeting at 21:30</p> <p>The date of the next meeting would be Tuesday 18th August 2015. This would be a planning meeting only, unless there was any other urgent business.</p> <p>Signed ..... Chairman      Date .....</p>		