

WEST END PARISH COUNCIL

The Sports Pavilion
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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 28TH SEPTEMBER 2016

Present: Cllr G. Alleway, Cllr A. Dredge, Cllr D. Gubbins, Cllr D. Elliott, Cllr W. J. Medhurst, Cllr A. Page
(Chairman), Ms. S. Price (Clerk for the Council)

In Attendance: Mrs Elliott was observing the meeting for her voyager award challenge with the Trefoil Guild.
Mrs D Doney

172/16 APOLOGIES FOR ABSENCE: Cllr S. Prideaux Burns

173/16 DECLARATION OF INTEREST

Cllr Medhurst & Cllr Gubbins had a non-pecuniary interest in planning application 16/0870. Although not required they chose not to be involved in the discussion or decision. No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

174/16 To CONFIRM the Minutes of meeting held on Tuesday 13th September 2016

Confirmed and signed by Cllr A. Page

175/16 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
16/0816 Lucas House, Lucas Green Road, GU24 9LU	No objection
16//0856 1 Damask Close, GU24 9PD	No objection. Officers to note that the block plan may be incomplete as buildings at the front were not shown.
16/0870 26 Meadow Way, GU24 9JD	Objection due to overbearing nature on the street scene and close proximity to neighbouring property. Officers to note that block the plan was incorrect as outbuildings were missing.

176/16 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 166/16(b) Update on drop kerb Kerria Way. This was an ongoing item as the order had been raised and approved and should be complete by the end of October.	Ongoing	
b. Old House Lane. There would be a public inquiry re VOSA licenses for two units in Oldhouse Lane on Wednesday 19 th October. Following on from Mrs Farmer's presentation last week regarding the unauthorised use of one site, Cllr Page and Cllr Allevay would be attending the public inquiry. A letter has also been written to Surrey Heath Borough Council asking why the enforcement notice has not been enforced and requesting that information regarding this was sent to the traffic commissioner.	It was agreed to also send copies of the enforcement notices to traffic commissioner.	Clerk – immediately
177/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 167/16(a) Pavilion Extension. Building regulations had been delayed but should be received by the end of the week.	Ongoing	
b. 167/16(b) Bowls Club Lease. The solicitor had been advised to proceed with the lease and finalise the surrender documents and lease for signature.	Ongoing although the Clerk had arranged to speak with the solicitor next week to confirm timescales.	Clerk – beginning of October
c. 163/16(d) The dog waste bin by Meadow Way had been replaced with a green one at no cost. The bin by the teen shelter had been moved to a more suitable location towards Church Road.	No further action	
d. 085/16(c) WEVS had obtained authority from Highways to plant bulbs around the village however there were some areas on parish land which required authorisation from the parish council. A map was shown to the parish council to indicate the areas. There was discussion regarding SSE laying the cable along the Streets Heath stretch.	It was agreed WEVS could plant where indicated on the map. If SSE did disturb bulbs whilst laying the cable they would have to reinstate.	Clerk – immediately
e. The annual playground inspection report was reviewed.	Noted. No further action	
f. A request had been received from a new football team in Pirbright to use the floodlit football training area. The Clerk advised that 4 years ago the training area had also been used by Curley Park therefore the usage had reduced. Also from 1 st October West End would only be using the training area one night a week.	It was resolved that the training area not to be used any more than once a week to preserve the surface as it struggled to recover after a season.	Clerk – immediately
g. The Willow tree on Benner Lane was growing onto cables and the parish council was asked to consider pollarding again. This was last carried out in 2011. A price for the works had been requested.	It was agreed to wait for the quote to be received.	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
h. Scottish and Southern Energy had requested, via Surrey County Council, to replace the sub-station on the recreation ground near Streets Heath/Church Road. This would provide a more powerful transformer to support the current network and the supply proposed for the nursing home on Streets Heath. Ideally they would like a 99 year lease for the new site, including an easement strip for the new cable at a peppercorn rental. The Clerk had spoken with Surrey County Council who confirmed they would complete all the paperwork and SSE would cover reasonable legal fees for the transaction. The parish council discussed the aesthetic look of a new sub-station and requested that this was taken into consideration.	Ongoing	
178/16 WATER COURSES/PONDS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The resident of 2 Benner Lane had asked for the ditches outside the property to either be piped and filled in or cleared out when required. Historically the owners of this property had kept them clear but they were unable to continue doing this. The ditches were on parish land.	It was agreed not to fill in the ditches due to cost however Cllr Elliott would access the work required on an annual basis and report back to the parish council.	Cllr Elliott
b. Windlesham Road ditch. County highways confirmed that the ditch was cleaned out on Monday. Cllr Medhurst had inspected and only one side of the culvert had been cleared.	It was resolved the Clerk and Cllr Page would report again online and provide photographic evidence of the problem.	Clerk/Cllr Page
179/16 POLICE (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Cllr Gubbins had met with PC Worger and updated on policing in the neighbourhood. PC Worger outlined the current changes in the policing structure. Cllr Gubbins had agreed to meet with PC Worger every quarter to report/update any problems within the village.	Noted	
180/16 FINANCIAL MATTERS (new)		
a. The payment of accounts to the value of £2626.39 was noted and agreed.		

181/16 REPORT AND DOCUMENT AND CORRESPONDENCE RECEIVED OR TO BE REVIEWED (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>a. 169/16(b) The Local Government Boundary Commission Electoral review was completed online. The following comments were made: West End Parish Council believes that there are historic links with the parish of Bisley and it should not be absorbed into Woking Borough Council. West End and Bisley are situated in heathland which forms the basis of our name Surrey Heath. We have strong local community ties and our residents share the Church and village halls. Both villages identify themselves with community groups such as WEBCARE (West End and Bisley Care) which provides community transport for elderly residents. Annual events such as fetes, seasonal festivals, teas on the recreation ground and charity fundraising keep the residents of Bisley and West End inextricably linked.</p> <p>There is a distinct border between Bisley and Woking Ward made up of farmland and open countryside. The parish council believes that the topography does not lend itself to being split through the established village organic settlement of West End and Bisley.</p> <p>In order to keep Bisley within Surrey Heath, the parish council believes that Bisley and West End could amalgamate and the number of Borough councillors representing this area could be reduced from 4 to 3.</p>	<p>The parish council comments were completed online.</p>	
182/16 GENERAL (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>a. The parish council had been asked to consider a memorial bench for Terry Faulkner who had worked for the parish council for over 15 years but had sadly passed away earlier this year. The cost of a new seat would be approx. £700. The location of the seat was discussed.</p>	<p>It was agreed to apply for the county councillor member allocation for the full amount but the parish council would consider funding part of this if the full cost could not be covered. It was resolved that the seat should be located on Church Road facing the pavilion to replace one of the benches.</p>	<p>Clerk – immediately</p>
183/16 ITEMS FOR THE NEXT AGENDA		
<p>Brentmoor Road footpath just after alleyway to the Nursery Green estate.</p>		
184/16 EXCLUSION OF PRESS AND PUBLIC		
<p>Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.</p>		

There being no further business the Chairman closed the meeting at 21:30

The next meeting will be a on Tuesday 11th October

Signed Chairman Date