

WEST END PARISH COUNCIL

The Sports Pavilion
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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 28TH OCTOBER 2015

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr D. Gubbins, Cllr Page (Chairman), Cllr S. Prideaux Burns,
Mrs. S. Price (Clerk for the Council)

In Attendance: J Denham, J Wigzell, O Henderson and J Swanepoel.

192/15 APOLOGIES FOR ABSENCE: Cllr A. Dredge, Cllr W. J. Medhurst

193/15 DECLARATION OF INTEREST No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

194/15 To CONFIRM the Minutes of meeting held on Tuesday 13th October 2015

Confirmed and signed by Cllr A Page

195/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

| APPLICATION | | DECISION |
|-------------|---|--|
| 15/0789 | Former Saw Mill, Oldhouse Lane, Bisley, GU24 9DB | No objection |
| 15/0817 | 38 Malthouse Lane, GU24 9JE | No objection |
| 15/0882 | 19 Viburnum Court, GU24 9PQ | Objection due to overbearing nature of design and detrimental to the established street scene. |
| 15/0437/1 | Moonrakers, Fairfield Lane, GU24 9QX – Non material amendment | No objection |

| 196/15 HIGHWAY MATTERS (new) | | |
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| DISCUSSION | RESOLUTION | PERSON RESPONSIBLE DEADLINE |
| a. 185/15(a) Gordons roundabout. A quote had been received to raise the crowns of various trees on the roundabout by 2m to improve visibility. | It was agreed to proceed with quote from Cormack Tree Care. | Clerk - immediately |
| b. 185/15(b) The annual roundabout sponsorship was due for renewal at the end of January. The Clerk confirmed that a notice would be in the Surrey Advertiser this week and that both the current sponsors had been advised of the renewal deadline on 24 th November 2015. | Ongoing | |
| c. 185/15(c) The overgrown hedge on Lucas Green Road had been reported to County Council and one hedge had been cut back. . | Ongoing | |
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| 197/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new) | | |
| DISCUSSION | RESOLUTION | PERSON RESPONSIBLE DEADLINE |
| a. 186/15(a) Pavilion alterations to include outside toilet, additional storage and improved shower facilities. A letter had been sent to the Tringham Hall Management Trust regarding use of their land and amendment of lease to allow an extension to The Sports Pavilion. A response had been received requesting further information regarding the proposed extension including a scaled drawing showing outline plans, elevations and facilities to be provided. They also wanted guarantee that there would be no loss of car parking spaces and assurances that legal costs regarding alteration of the lease would be covered by the parish council. The Trust had no objection in principle to the provision of public toilets provided Tringham Hall was not responsible for their upkeep, maintenance, operation or security. The Clerk had received a quote from another architect giving costs for drawings, planning permission, building regulations and approximate build costs. | It was resolved to proceed with design work but to get one further quote for initial draft drawings. The Clerk was given delegated authority to proceed with one of the quotes based on the most cost effective, which would be no more than £1,100 based on the quotes already received. | Clerk – immediately |
| b. 186/15(b) Pulley under the seat on the cableway. SMP/HAGS were waiting for feedback from their supplier and will advise the outcome shortly. | Ongoing | |
| c. The lettering on one side of the War Memorial and the dedication at the base were badly worn. | It was agreed the Clerk would obtain a quote for repair. | Clerk – immediately |
| d. The quarterly playground inspection report from ARD was discussed. | It was resolved that the high priority issues would be discussed at the precept meeting in December | |

| DISCUSSION | RESOLUTION | PERSON RESPONSIBLE DEADLINE |
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| e. West End Football had requested additional floodlighting under the existing lights and had obtained a quote. Cllr Page had also been approached by the club to fund from his County Council fund. Parish council approval was needed for the additional lights | The parish council agreed to refurbish the existing lights. | Clerk - immediately |
| f. There had been complaints regarding the amount of litter left on the recreation ground after football matches on a Sunday. The Clerk had already written to the football club to advise of the problem. A response had been received and a plan had been put in place to ensure litter was picked up at the end of matches. | It was agreed to monitor | Clerk/Handyman |
| 198/15 WATER COURSES (outstanding & new) | | |
| DISCUSSION | RESOLUTION | PERSON RESPONSIBLE DEADLINE |
| a. 187/15(a) Ditch on Church Road. Surrey County Highways had rescheduled to look at the ditch in January 2016. Cllr Page had written to the head of county highways requesting help in this matter. Cllr Page confirmed that it was being looked into. | Ongoing | |
| 199/15 FINANCIAL MATTERS | | |
| a. The payment of accounts to the value of £4287.31 as noted and agreed. b. 185/15(d) The expenditure up to the 2 nd quarter was noted. | | |
| 200/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new) There were no outstanding or new matters to be discussed | | |
| DISCUSSION | RESOLUTION | PERSON RESPONSIBLE DEADLINE |
| a. SSALC had arranged to meet Surrey Police to learn about changes/new initiatives that affect Surrey parishes. SSALC would take specific questions raised by the parishes to this meeting. | The parish council requested the following question was asked 'Are there any new initiatives on tackling fly tipping?' | Clerk – immediately |

| 201/15 GENERAL (outstanding & new) | | |
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| DISCUSSION | RESOLUTION | PERSON RESPONSIBLE DEADLINE |
| <p>a. 190/15(a) Skate Park. The Clerk had confirmed via email with O Henderson and J Swanepoel that the parish council required a survey in Gardenia Drive, Camelia Court, Oakridge and Rosewood Way. The Clerk had also spoken with Gravity Parks who had given an approximate cost of between 50K and 60K on an area of 225sq metres. Borough Council, in principle, had not objected to the land at Rosewood Way being used, however this would have to be agreed by committee. O Henderson gave a presentation including why the skate park was needed and what advantages there would be to West End. He had also spoken with a design company who suggested the cost could be 80K or up to 120K for much larger parks. The parish council was happy to support the project but required further information from the group. The parish council requested a business plan from the group.</p> | <p>Further discussion took place after the group left the meeting and in addition to the business plan requested, it was also resolved that a formalised petition was required, as previously asked for. The Clerk would also to speak to Borough as to what they would require to move the project forward to committee level.</p> | <p>Clerk – immediately</p> |
| <p>202/15 ITEMS FOR THE NEXT AGENDA</p> <p>There were no items at this stage</p> | | |
| <p>There being no further business the Chairman closed the meeting at 21:30</p> <p>The date of the next meeting will be Tuesday 10th November.</p> <p>Signed Chairman Date</p> | | |