

# WEST END PARISH COUNCIL

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## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**WEDNESDAY 27<sup>th</sup> JULY 2016**

Present: Cllr G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr D. Gubbins, Cllr W. J. Medhurst, Cllr A. Page (Chairman), Cllr S. Prideaux Burns, Ms. S. Price (Clerk for the Council)

In Attendance: Mrs Elliott was observing the meeting for her voyager award challenge with the Trefoil Guild.

### 150/16 APOLOGIES FOR ABSENCE:

### 151/16 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

### 152/16 To CONFIRM the Minutes of meeting held on Tuesday 12<sup>th</sup> July 2016

Confirmed and signed by Cllr A Page

### 153/16 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
<a href="#">16/0594</a> 11 Jenner Drive, GU24 9HU	No objection
<a href="#">16/0651</a> 44 Fellow Green, GU24 9LR	No objection
<a href="#">16/0686</a> Willow Farm, Bagshot Road, GU24 8SJ	No objection
<a href="#">16/0690</a> 4 Mahonia Close, GU24 9NX	No objection
<a href="#">16/0696</a> 57 Birch Lane, GU24 9QA	No objection

<b>154/16 HIGHWAY MATTERS (outstanding &amp; new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 145/16(a) Parking restrictions at the top of Broad Street. It was confirmed that the unmade part of Broad Street was private, but a bridleway went over it. Being a bridleway there were no public rights to drive over it but the residents would have private rights. Public Bridleways were subject to a public right of way for pedestrians, equestrians and cyclists only. A Public Bridleway could only be used by vehicles, if a private vehicular right has been granted over it. The parish council had no powers to enforce parking measures. The enforcement of the sign which was in place was discussed.	It was agreed Cllr Page would speak to Highways regarding the sign which stated no parking and displayed the Surrey County Council logo	Cllr Page – 13.9.16
b. 145/16(b) Fellow Green roundabout planting scheme. Nigel Jeffries had suggested replacement plants. 3 x Euonymous Japonicus Ovatus Aurea and 2 x Brachyglottis Drysdale would cost £160 including planting.	It was resolved to proceed with the new plants and to replace them in the autumn.	Clerk – immediately
c. The ditch in Windlesham Road was blocked again and full of silt. The Clerk had reported directly to the Sustainable Drainage and Consenting Team and the ditch had been inspected. The local highways team would progress with a streetscene gang digging out the relevant section of ditching.	Noted	
<b>155/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding &amp; new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 146/16(a) Pavilion Extension.	No action until building regulations received mid August.	
b. 146/16(b) Bowls Club Lease. The Heads of Terms for the new lease between Surrey Heath Borough Council and West End Parish Council relating to the Rosewood Way Playground had been received. A draft lease and surrender documents had been received from the solicitor for review by the parish council. Amendments to the lease were discussed including the requirement for insurance on the play equipment. The additional cost on the insurance policy would be £198.90+ vat.	The surrender documents were agreed. The new insurance clause was agreed and it was also resolved that the Clerk would discuss the other queries on the draft lease with the solicitor.	Clerk - immediately
c. 146/16(c) Replacement of the sun-dial at the War Memorial. The possibility of a Rowan had been discussed at the previous meeting.	It was agreed to proceed with planting a flowering autumn cherry as previously discussed. Cllr Elliott would arrange for the autumn.	
d. 146/16(g) Refurbishment of the teen shelter. The Clerk was waiting for one further quote for the refurbishment of the teen shelter.	The Clerk was given delegated authority to proceed with the best value quote when the final quote was received.	Clerk

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
e. 146/16(g) Boldinghouse Lane green space sign. The cost to produce a sign for this area would be £70 + vat.	It was agreed to proceed with the new sign.	Clerk – immediately
f. The condition and location of the dog waste bins were discussed. Cllr Alleway had requested that the bin near the teen shelter was moved due to its unsociable location. The bin near Meadow Way was badly damaged. The requirement for separate dog bins was discussed.	The parish council agreed that dog bins should still be visual although standard bins could be used. It was agreed to move the bin by the teen shelter towards Church Road or near the floodlights and to obtain a price for a replacement bin by Meadow Way.	Clerk - immediately
<b>156/16 WATER COURSES/POND (new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. It had been highlighted that there were terrapins in the pond which could cause a problem to other wildlife including frogs, frogs spawn, dragonfly larvae and potentially ducklings or juvenile moorhen and coot. It was unknown how many terrapins were in the pond, and although unlikely to breed they lived exceptionally long lives.	It was resolved to try and catch the terrapin and give to reptile shop in Knaphill which had agreed to rehome. To deter people from releasing terrapins into the pond it was agreed a notice should be put on the Facebook to highlight the problem.	Clerk - immediately
<b>157/16 FINANCIAL MATTERS (new)</b>		
a. The payment of accounts to the value of £1917.85 was noted and agreed.		
<b>158/16 REPORT AND DOCUMENT AND CORRESPONDENCE RECEIVED OR TO BE REVIEWED (new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. There had been a request for the parish council to include more detail regarding planning applications on the minutes of a meeting. Since 2006 the basic detail of the application had not been recorded. The accuracy of the information was discussed, as the decision the parish council made did not necessarily reflect the final decision or development within the village. Full up to date information regarding planning applications and decisions could be found on the Surrey Heath Borough Council website.	It was agreed that on the agenda and minutes it would be useful to include a link to the planning application on Surrey Heath Borough Council website.	Clerk – immediately

<b>159/16 GENERAL (outstanding)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 148/16(a) Skate Park. Corporate Property had responded regarding the use of land at Rosewood Way as a skate park. Although they were welcome to idea the following concerns were highlighted:- The overall cost of the project including surveyors, architects, legal, project management and build; planning consent and the proximity to residents; future management of the facility responsibility for ongoing costs and insurance.	It was resolved to inform Skate Park group of the problems highlighted by Borough Council. No further action unless the Skate Park group contacted the parish council in the future.	Clerk – immediately
<b>160/16 ITEMS FOR THE NEXT AGENDA</b> Update on the drop curb Kerria Way		
<b>161/16 EXCLUSION OF PRESS AND PUBLIC</b> Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
<p>There being no further business the Chairman closed the meeting at 21:00</p> <p>The next meeting will be a planning meeting on Tuesday 16<sup>th</sup> August</p> <p>Signed ..... Chairman Date .....</p>		