

WEST END PARISH COUNCIL

The Sports Pavilion
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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 26TH APRIL 2017

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr W. J. Medhurst, Cllr A. Page (Chairman), Cllr S. Prideaux Burns, Ms. S. Price (Clerk for the Council)

In Attendance: Hannah Nicholson & Alice Tinsley– Tringham Pre-School. Hannah Nicholson gave a presentation to the parish council regarding the Forest School which the pre-school hoped to run from January. The Forest School would be a long term, regular sessions in the natural environment with the same children in the same bit of wood. The idea would be to promote the children's holistic development with many benefits such as problem solving, working with others, communication but to also build on a child's self-esteem, resilience, confidence, risk awareness and emotional intelligence, all contributing attributes to school readiness. Tringham Pre-school asked if the parish council would allow use of a piece of land to facilitate the introduction of 2 Forest School sessions per week in January 2018.

068/17 APOLOGIES FOR ABSENCE: Cllr A. Dredge, Cllr D. Gubbins

069/17 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

070/18 To CONFIRM the Minutes of meeting held on Tuesday 11th April 2017

Confirmed and signed by Cllr A. Page

071/17 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
17/0301 44 Fellow Green, GU24 9LR	No objection
17/0319 9 Sundew Close, Lightwater, GU18 5SG	No objection
17/0316 Land East of outfall Cottage, Blackstroud Lane East, Lightwater	No objection subject to due consideration regarding the impact of lighting on neighbours
17/0263 Lavender Cottage, Fairfield Lane, GU24 9QX	No objection

APPLICATION		DECISION
072/17 HIGHWAY MATTERS (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 061/17(a) Old House Lane VOSA inquiry. Cllr Page had attended the Public Inquiry on 24 th April and a resolution would be heard within 10 days.	It was agreed to wait for the Commissioners decision.	
b. 061/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. The Clerk had been informed that a letter had been sent to the resident advising that the fence should be removed as it had been erected on highways land.	This item was ongoing however the Clerk would contact Highways for an update.	Clerk – immediately
c. 061/17(c) Flooding on the path from the Commonfields alleyway to the BP garage. Cllr Page had contacted local highways but had not received a response.	It was agreed that Cllr Page would follow this up.	Cllr Page – immediately
073/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 062/17(a) Faulty ‘Simon Says’, Rosewood Way. The Clerk confirmed that the unit would be removed for assessment by Wicksteed.	Ongoing	
b. 062/17(b) Tringham Hall car park resurfacing. This was an ongoing item until the next Tringham Hall Committee Meeting on May 23 rd	Ongoing	
c. 062/17(c) Gordons music event and use of the recreation ground as a car park. The service agreement had been received and sent to the parish Councillors prior to the meeting. This was reviewed at the meeting and amendments/additions made.	It was agreed to send the revised document to David Vaughan however Cllr Dredge could forward his comments via email for agreement by all Councillors. Any additional changes would be advised and the 2 nd draft would be received prior to the next meeting.	Clerk - immediately Cllr Dredge – 2 nd May
d. 062/17(e) The Clerk had spoken with Mr Meaney re the movable goals which he wanted to place on the recreation ground. Mr Meaney agreed that he would be responsible for removing them if they were damaged. They would be secured and only on the recreation ground from April – Sep (non football season)	The placement of goals on the recreation ground was agreed however the condition of the ground would be monitored and if there was undue wear and tear to the ground then the goal posts would be removed.	Clerk – immediately
e. The parish council had been approached by Tringham Preschool regarding access to an area of woodland on parish council land for use as a Forest School. Hannah Nicholson presented to the parish council (as above). The Pre-School would carry out its own risk assessment and ask Surrey Wildlife Trust to assess the area prior to use.	It was resolved that the Pre-School could use the land between Benner Lane and Streets Heath.	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
f. The quarterly playground inspection from ARD had been received. The condition of both safety surfaces at Benner Lane were highlighted as medium. The Clerk advised that the wet pour had once again shrunk away due to temperature changes, and was causing a potential trip hazard. The ground was very hard under the grass mat areas, due to wear and tear.	It was resolved to speak to ARD regarding alternative safety surfacing.	Clerk – immediately
g. Rosewood Way open green area. Cllr Alleway suggested provision of further benches at Rosewood Way green area, near the basketball area and behind the Bowls Club. The Clerk confirmed the cost of a picnic bench was approximately £220 + vat.	It was agreed to provide 2 picnic benches although the Clerk advised that this was Borough land and authority would need to be obtained from them first.	Clerk – immediately
074/17 FINANCIAL MATTERS (new)		
a. The payment of accounts to the value of £3385.50 was noted and agreed.		
075/17 DOCUMENT & CORRESPONDENCE (Outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 064/17(a) Defibrillator at the Bowls Club & The Sports Pavilion. A response had still not been received from the British Heart Foundation regarding the grant funding for two defibrillators however a decision should be made soon.	Ongoing	
b. 064/17(b) Surrey Heath Borough Council had responded to the Boundary Commissions Draft Recommendations on new electoral arrangement for Borough Boundaries. A letter had been sent to the Leader of Surrey Heath Borough Council and the parish council was waiting for a response.	Wait for a response	
c. Kings Road – road and development. A letter had been received from a resident of Kings Road regarding concerns about the condition of the road and movement of development traffic. The Clerk had spoken with the planning officer and the resident was now in direct contact with this officer.	Noted	
076/17 GENERAL (outstanding)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The Fire Risk Assessment was reviewed	The amendments were agreed	
b. The Workplace Risk Assessment was reviewed	The additional document regarding Legionella was agreed. There were no changes to the main document.	
c. The Risk Management Policy and Risk Assessment were reviewed.	The amendments were agreed	

077/17	ITEMS FOR THE NEXT AGENDA
a. Sub-station – requirement to part surrender the lease.	
078/17	EXCLUSION OF PRESS AND PUBLIC
Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.	
There being no further business the Chairman closed the meeting at 22:00	
The next meeting will be a on Tuesday 9 th May 2017 (A.G.M.)	
Signed Chairman Date	