

WEST END PARISH COUNCIL

The Sports Pavilion
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MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

WEDNESDAY 26TH OCTOBER 2016

Present: Cllr G. Alleway, Cllr A. Dredge Cllr D. Gubbins , Cllr D. Elliott, Ms. S. Price (Clerk for the Council)
Cllr D. Elliott chaired the meeting in the absence of Cllr Page and Vice Chairman Cllr Medhurst

In Attendance: Mrs D Doney, Cllr Rebecca Jennings-Evans, Mrs B Elliott

199/16 APOLOGIES FOR ABSENCE: Cllr W. J. Medhurst, Cllr A. Page (Chairman), Cllr S. Prideaux Burns

200/16 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

201/16 To CONFIRM the Minutes of meeting held on Tuesday 11th October 2016

Confirmed and signed by Cllr D Elliott

202/16 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
16/0923 Stonewold, Rounce Lane, GU24 9NP	No objection
16/0936 15 Malthouse Lane, GU24 9JF	No objection
16/0938 50 Meadow Way, GU24 9JB	No objection subject to removal of dormer window as this is seen as an overdevelopment. An outbuilding, which is not shown on the block plan, should also be taken into account.
16/0941 Heather Hills, New England Hill, GU24 9PY	No objection subject to withdrawal of permitted development rights
16/0954 14 Streets Heath, GU24 9QY	No objection
16/0955 101 Guildford Road, GU24 9HN	No objection

203/16 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 190/16(b) Old House Lane VOSA inquiry. Cllr Alleway and Cllr Page had attended the inquiry held on 19 th October and the decision regarding the Kingswood Pallets VOSA application was expected next week.	Ongoing	
b. 190/16(c) Parking issues on the pavement before Martins Tyres, outside the cottages. The Clerk had been advised by local highways that this was a police matter. The police had been informed and would assess the situation. If cars were parking illegally then notices would be put on the cars. They would also speak with the residents and business in this vicinity. Cllr Alleway questioned whether the pathway enclosed by the fence was privately owned or county owned.	It was resolved that the Clerk would check whether the fence which had been installed was legally allowed.	Clerk – immediately
c. The condition of the road signs on the High Street had been reported to Surrey Highways by Cllr Alleway. One no entry sign near the bus stop had been damaged and only a post remained. Another no entry sign was not illuminated and therefore ineffective. There had apparently been incidents of cars ignoring the signs, mainly at night, and driving along this road at speed. The response from Skanska was that the work would be completed as funding allowed. Cllr Page had previously agreed to investigate this matter but was not at the meeting to update.	It was agreed to wait for an update from Cllr Page.	Cllr Page – 8.11.16
d. Cllr Alleway advised that there was flooding on the path from the Commonfields alleyway to the BP garage. It was suggested that perhaps a soakaway could be located on the grass area at the end of the alleyway. The Highways authority needed to give authority for this. The Clerk also wanted to clarify if the parish council had the power to spend money for this purpose.	It was resolved the Clerk would speak with Highways and also confirm whether the parish council had the relevant power to carry out this work.	Clerk – 8.11.16
204/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 191/16(a) Pavilion Extension. The sub-committee meeting had been held on 18 th October with Cllr Page and Cllr Medhurst present. The main discussion had been around an email received from the football club advising that they now felt the new facility being offered wouldn't meet their future needs and that they would be unable to help with funding. Different options were discussed. It was agreed that Cllr Page and Cllr Medhurst would report back to full council to discuss the way forward.	It was agreed to defer discussion until the next meeting when Cllr Page and Cllr Medhurst were present.	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. 191/16(b) Bowls Club Lease. The solicitor was waiting for comments from Surrey Heath Borough Council's on the revised draft lease. The solicitor had chased this and an updated lease from Borough should be ready next week.	Ongoing	
c. 191/16(c) Two further quotes had been received to re-pollard the Willow Tree on Benner Lane.	It was resolved to proceed with MB Tree Services for £200 subject reference.	Clerk – immediately
d. 191/16(d) Scottish and Southern Energy sub-station on the recreation ground. The Clerk had been advised that S&SE had identified an alternative location which they were considering would be more suitable. This was on the verge adjacent to the development site on Meadow Way. If this location was found to be suitable, S & SE would construct a new substation and remove the existing equipment enclosed by the chain link fence on the recreation ground.	It was agreed the Clerk would clarify exactly where the alternative location was.	Clerk – 8.11.16
e. The Clerk advised that there was a persistent problem with posts being pulled out around the recreation ground. Some were easy to pull out as they were rotten, whilst others were deliberately vandalised. The police had been informed. Each post cost £24 to replace, including labour. It was suggested that it may be more cost effective to replace, as an ongoing programme, with recycled plastic bollards which would not rot.	It was resolved to purchase a sample recycled plastic bollard to compare with the existing wooden ones.	Clerk – 8.11.16
f. The football garage door lock had broken and although temporarily fixed the door would need replacing. Two quotes had been received.	It was agreed to proceed with NCD Garage Doors at a cost of £583.33 + vat.	Clerk – immediately

205/16 WATER COURSES/PONDS (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 192/16(b) Windlesham Road ditch. A specification had been sent to three contractors for the works on the ditch. These would be received before the next meeting.	Ongoing	

206/16 FINANCIAL MATTERS (new)

a. The payment of accounts to the value of £4800.95 was noted and agreed.

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207/16 REPORT AND DOCUMENT AND CORRESPONDENCE RECEIVED OR TO BE REVIEWED (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 194/16(a) The Clerk had written a letter to the Environment Agency regarding the burning of pallets and untreated wood at Kingswood Pallets, Old House Lane. The Environment Agency had called the Clerk and confirmed they had visited the site on 5 th October. It was established that treated wood, which included pallets, was being burnt on site. Kingswood Pallets had been advised not to burn pallets or plastics and clarification had been given as to what could be burnt under the D7 licence. A follow up visit would be made before the end of the year but if breaches were noticed then the Environment Agency should be contacted immediately. The Environment Agency would also speak with Borough Council re the location of the fires.	Noted	
b. An email had been received asking whether the parish council would be making any representation to the relevant body on behalf of the residents of West End, regarding the closure of the ambulance station in Knaphill.	It was resolved that Cllr Page, as County councillor should be asked why there was no consultation	Clerk – immediately
c. A letter had been received from the Surrey Tree Warden Network inviting the parish council to find a volunteer Tree Warden. A Tree Warden’s activities could include watching out for trees or woodland under threat of development, promoting planting schemes in in local areas, gathering and sharing information about champion trees and checking for diseases. Training would be provided.	It was resolved to ask the West End Tree Group if they would like to offer a volunteer.	Clerk – immediately
208/16 GENERAL (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 195/16(a) Confirmation of funding for a memorial seat had been received and the seat had been ordered.	Noted	
209/16 ITEMS FOR THE NEXT AGENDA		
Improvement of pedestrian access to the doctors surgery following installation of drop kerb on Kerria Way		
210/16 EXCLUSION OF PRESS AND PUBLIC		
Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
There being no further business the Chairman closed the meeting at 21:20		
The next meeting will be a on Tuesday 8 th November		
Signed Chairman Date		