

MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS
PAVILION ON

WEDNESDAY 25TH JANUARY 2017

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr A. Dredge Cllr W. J. Medhurst, Cllr A. Page (Chairman) , Ms. S. Price (Clerk for the Council)

In Attendance: Mr & Mrs Weinberger, Lesley Currant, Gina Frost-Wilson. Mr Weinberger spoke regarding application 16/1207 and the three proposed dwellings with SANG. Mr Weinberger objected to the position of the SANG and location of the entrance. He was concerned about the gradient of the entrance over such a short amount of land and the danger of exiting vehicles to cyclists and pedestrians on the Windlesham Road. As the location of the car park would be in a dark area, Mr. Weinberger felt that this would encourage unsociable behaviour. He was also concerned as to who would be responsible for the SANG and noted that English Heritage had not been consulted on the application yet the two closest houses to the development were Grade II listed. Lesley Currant and Gina Forst-Wilson attended hoping that Ollie Henderson would be there to present the updated skate park idea. Both Lesley and Gina were keen to support a proposal but the kids had to be the driving force as they knew what they required.

001/17 APOLOGIES FOR ABSENCE:, Cllr S. Prideaux Burns, Cllr D. Gubbins

002/17 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting. Cllr Medhurst had a pecuniary interest in the tender for ditch works item 007/17(a)

003/17 To CONFIRM the Minutes of meeting held on Tuesday 10th January 2017

Confirmed and signed by Cllr A Page

004/16 PLANNING MATTER7

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
16/1134 5 Sefton Close, GU24 9HT	No objection
16/1193 Catherington House, Bagshot Road, Chobham, GU24 8SJ	No objection
16/1204 Beldam Bridge Lodge, Scotts Grove Road, Chobham, GU24 8DW	No objection
16/1207 Windlemere Golf Club, Windlesham Road, GU24 9QL	No objection to the 3 dwellings however the parish council objects to the location and access of the car park due to the narrow nature of the road and reduced sight lines. Additionally the location of the car park is of concern in terms of the intrusive effect on the neighbouring properties and possible nocturnal anti-social behaviour

005/17 HIGHWAY MATTERS (outstanding and new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 250/16(a) Old House Lane VOSA inquiry. The Clerk had contacted Environmental Health at Surrey Heath Borough council and advised of the continuing problems on the site. Environmental Health Team would respond to the parish council this week.	Ongoing	
b. 250/16(b) Parking issues on the pavement before Martins Tyres, outside the cottages. This item was ongoing as highways were establishing a procedure to have the fence removed. The local PCSO was also going to speak to the occupiers of the buildings regarding not parking on the pavement and causing an obstruction.	Ongoing	
c. 250/16(c) Flooding on the path from the Commonfields alleyway to the BP garage. The Clerk had asked local highways to make contact to discuss alternative ways to alleviate the problem.	Ongoing	
d. 250/16(d) Improvements for residents to access the doctors' surgery from Kerria Way. The Clerk had asked local highways to make contact to discuss alternative ways for the work to be carried out.	Ongoing	
e. A resident from Brentmoor Road had written to the parish council concerned about the safety of pedestrians on the pathway in Brentmoor Road due to lack of street lighting. The Clerk had spoken with local highways and was asked to put the complaint through the online reporting system. This had been done and a response should be received within 30 days	Ongoing	

006/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 251/16(a) Pavilion Extension/alterations. Cllr Dredge provided a plan showing possible internal changes to The Sports Pavilion. It was suggested the disabled toilet could go in the storage room. This would reduce the storage space available, which the Clerk explained was tight already. An alternative suggestion was to have a disabled toilet in the male & female toilets. A solution to the outside toilet, being the initial reason for an extension, could be a separate facility provided by suppliers such as Healthmatic.	It was resolved Cllr Dredge would contact Healthmatic and arrange a meeting to discuss a separate public convenience maybe located near the play area. Cllr Dredge and the Clerk would also meet to review the internal alterations to The Sports Pavilion taking into consideration suggestions made.	Cllr Dredge/Clerk
b. 251/16(c) Box hedging around the War Memorial. The Garden Club confirmed they would take the box hedging out, however due to the cold weather the ground had been too hard for this to take place. As soon as the weather improved they would make a start.	Ongoing	Garden Club
c. 251/16(d) The signed football arrangements had been received from West End Football Club. The Cougars arrangement was still outstanding and the Clerk had asked for this to be returned.	Cllr Page signed the West End Village Football arrangement.	Clerk – 7.2.17

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
d. 251/16(e) Cllr Medhurst had provided a specification for the works required on the Tringham Hall car park giving an approximate cost of £21,000. This would include resurfacing with 30mm stone mastic asphalt surface and a replacement concrete slab to the front of Tringham Hall. Cllr Medhurst advised that he was waiting for another guide price.	Ongoing	
e. 251/16(f) Garage fascia boards. Three quotes had been requested and should be received by the meeting on 7 th February.	Ongoing	
f. The Scout and Guide Committee had approached Tringham Hall Committee to put forward a proposal for a new building to be sited at the end of Tringham Hall. This would potentially be on both Tringham Hall and Parish Council land. It would encroach partly onto the area where the new play equipment was.	It was resolved that in principle the parish council had no objection to the land being used for a new building should the project come to fruition. It was however noted that if play equipment had to be moved it would have to be at expense of the Scout & Guide and costed into the build.	Clerk – immediately
g. West End Village Society had requested that the parish council reconsider allowing the society to use the pavilion facility free of charge for their meetings. It was noted that about 5 years ago the parish council had standardised their rates in order to be transparent. The Clerk advised that societies/clubs had preferential rates and were charged by the hour rather than a minimum four hour hire. WEVS were charged the society rate of £8.40 per hour.	It was decided that WEVS could not be offered use of the pavilion free of charge as this would be unfair to other charities/clubs who hire the pavilion for the going rate.	Clerk – immediately
h. 159/16(a) Ollie Henderson had advised via social media that he was now looking at a different scheme for a skate park which would cost considerably less than the previous proposal of 120K. Ollie was suggesting that a 5' x 12' x 30' would cost £5,100. The Clerk invited Ollie to the parish council meeting to present the new idea however he had not attended. Lesley Carrant and Gina Frost had offered to help move this forward. The Chairman explained that the parish council had always supported the idea, and Cllr Sarah Prideaux-Burns had also offered to mentor Ollie and Jamie. The main challenge with the original proposal was finding a suitable location.	It was agreed the Clerk would provide Lesley Carrant and Gina Frost-Wilson with dates of previous minutes to read regarding discussion about the skate park and the reason why Surrey Heath Borough Council had advised that Rosewood Way green space was not a suitable area for a skate park. Lesley Carrant and Gina Frost-Wilson would contact Ollie Henderson to discuss a way forward with the project.	Clerk Local residents – Lesley Carrant and Gina Frost-Wilson.
i. The car parking area opposite the Scout and Guide hut was in a poor condition at one end, with very large potholes which could cause damage to vehicles. Cllr Medhurst had looked at the area and recommended obtaining quotes.	It was resolved to obtain three quotes.	Clerk – immediately
007/17 WATERCOURSES/POND/DITCHES (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Cllr Medhurst left the room when the decision was made. Tenders for ditch clearance had been received. They were as follows:- Gavin Jones £2,261, W J Medhurst £2,965, Nigel Jeffries £3,250.	It was resolved to proceed with the quote from Gavin Jones.	Clerk – immediately

008/17 FINANCIAL MATTERS (new)		
a. The payment of accounts to the value of £3911.27 was noted and agreed.		
009/17 DOCUMENT & CORRESPONDENCE (outstanding)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 253/16(b) Defibrillator at the Bowls Club. The Clerk had investigated the possibility of obtaining a defibrillator via the British Heart Foundation although this would have to be accessible 24/7. Grants could be applied for and for up to 5 units. Although the Bowls Club had asked for a contribution towards a defibrillator which would be inside the Bowls Clubs grounds, they had also indicated that they would be happy with one which was available to the general public possibly funded with a grant from the BHF.	It was resolved the parish council would apply for a grant for two defibrillators. Should this be unsuccessful the Bowls Club request for a grant from the parish council would be discussed at this point.	Clerk – immediately
b. 253/16(d) The Surrey Heath Planning Policy Consultation had been sent to the parish council. The Clerk had confirmed with SHBC that this was not a public consultation yet however it would form part of a suite of background documents when the Council started its consultation on the new Local Plan. The first stage of this was an Issues and Options stage which was due to go to consultation in late 2017.	It was agreed Cllr Alleway would draft a response to the consultation.	Cllr Alleway – before 14.2.17
010/17 GENERAL (outstanding)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Cllr Alleway suggested that a defibrillator at the recreation ground would be of benefit. This was discussed together with item 264/16(a) above.	See resolution above in 264/16(a)	
011/17 ITEMS FOR THE NEXT AGENDA First Aid courses Parking in Fenns Lane		
012/17 EXCLUSION OF PRESS AND PUBLIC Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
There being no further business the Chairman closed the meeting at 22:00		
The next meeting will be a on Tuesday 7 th February 2017		
Signed Chairman Date		