

# WEST END PARISH COUNCIL

The Sports Pavilion  
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## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

### WEDNESDAY 22<sup>nd</sup> FEBRUARY 2017

Present: Cllr G. Alleway, Cllr A Dredge, Cllr D. Elliott, Cllr D. Gubbins, Cllr W. J. Medhurst, Cllr A. Page (Chairman) arrived at 20:17 at planning application 16/1186. Ms. S. Price (Clerk for the Council). Cllr W. J. Medhurst chaired the meeting in the absence of Cllr A Page.

In Attendance: Melanie Jenner and Robyn Hack. Melanie spoke about her Grandfather, John Jenner, who had passed away suddenly two weeks ago. John had lived in the village for many years, and only moved last year, but was well known for creating the 'Christmas House' on Fellow Green every year. In his memory Melanie suggested planting a Colorado Blue Spruce in the place where the Christmas Tree was usually located together with a plaque.

**024/17 APOLOGIES FOR ABSENCE:** Cllr S. Prideaux Burns

**025/17 DECLARATION OF INTEREST**

Cllr Medhurst had a pecuniary interest in the tenders for the Scout & Guide Car Park item 029/17(d). No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

**026/18 To CONFIRM the Minutes of meeting held on Tuesday 7<sup>th</sup> February 2017**

Confirmed and signed by Cllr W. J. Medhurst

**027/17 PLANNING MATTERS**

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
<a href="#">17/0055</a> 48 Meadow Way, GU24 9JB	No objection
<a href="#">17/0074</a> 21 Meadow Way, GU24 9JD	No objection
<a href="#">16/1186</a> Land adjacent to Inglenook, 67 Benner Lane, GU24 9JS	Objection as the design of the extension is both unsympathetic to the street scene and unsympathetic with the existing character of the barn.

<b>028/17 HIGHWAY MATTERS (outstanding and new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 017/17(a) Old House Lane VOSA inquiry. Information was still being passed to VOSA, the Environment Agency and Surrey Heath Borough Council. Cllr Page had spoken to Martin Cooke at VOSA who has advised that there was still an ongoing investigation DVSA were still looking at enforcement options.	Ongoing	
b. 017/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. This item was ongoing as Highways were establishing a procedure to have the fence removed.	Ongoing	
c. 017/17(c) Flooding on the path from the Commonfields alleyway to the BP garage. Cllr Medhurst and the Clerk had met with the local highways officer who had agreed to clear the drain at the bottom of the alleyway, and also cut back the grass edging to establish if there was a gully. The problem would then be reassessed	It was agreed to wait for update from Highways although the Clerk would follow up before the next meeting.	Clerk – 14.3.17
d. 017/17(d) Improvements for residents to access the doctors' surgery from Kerria Way. Cllr Medhurst and the Clerk had met with the local highways officer and agreed a specification for the works. Three contractors, approved by Highways, would tender for the works. Tenders would be received by 14 <sup>th</sup> March. The Clerk had also made contact with the Practice Manager at the Doctors surgery to update on the progress.	Ongoing	
e. 017/17(e) Street lighting on Brentmoor Road. A response had been received from Highways regarding the complaint from a resident who was concerned about the lack of street lighting on Brentmoor Road linked with a recent pedestrian accident with a communications box. The utility asset had been inspected and it did not restrict the footway enough to be deemed obstructing the footway. With regard to the street lights, there was no requirement for features such as the box to be illuminated. The resident had been informed.	Noted no further action	
f. 017/17(f) Parking in Fenns Lane – obstructing the pathway. The Clerk had spoken with the local PCSO who would take advice from the local PC and casualty reduction officer.	It was agreed to wait to for an update from the police.	

<b>029/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND</b> (outstanding & new)		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 018/17(a) Pavilion Extension/alterations. Cllr Dredge had assessed the space within the pavilion to incorporate an outside toilet and establish some more storage space. The overall plan looked good although Cllr Dredge would develop the plan to alter the door entrance to the toilet.	It was resolved to revisit this project in the Autumn when other funds may be available.	Clerk – 10.10.17
b. 018/17(c) Tringham Hall car park resurfacing. The parish council was waiting for one more quote.	Ongoing	
c. 018/17(e) Skate Park. No update had been received from the Skate Park group. Lesley Currant had not heard anything either but was hoping to after exams were over.	It was resolved to take this item off the agenda again until an update was received from skate park group	
d. 018/17(f) Three quotes had been received for the works required on the car park area opposite the Scout and Guide hut. Cllr Medhurst left the room. Two specifications had been provided, one to infill the potholes, and the other to resurface the whole area. The quotes received were T.J. Hunt £975 + vat and £1950, Nigel Jeffries £710 + vat and £855 + vat, W.J. Medhurst ££560 + vat and £900 + vat.	It was resolved to proceed to proceed with the quote from Nigel Jeffries for £855 + vat to resurface the whole area.	Clerk – immediately
e. ARD had advised that the cost of playground inspections would remain at £64.50 per inspection for 2017/18 although hard copy reports would no longer be provided. These would be sent by email only.	It was agreed that ARD should continue to carry out the playground inspections.	Clerk – immediately
<b>030/17 FINANCIAL MATTERS</b> (new)		
a. The payment of accounts to the value of £1,493.71 was noted and agreed.		
<b>031/17 DOCUMENT &amp; CORRESPONDENCE</b> (outstanding)		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 020/17(a) Defibrillator at the Bowls Club & The Sports Pavilion. The Clerk had applied for a grant through the British Heart Foundation and was waiting for a response.	Ongoing	
b. 020/17(d) The cost for ARD to visit and assess the problem with ‘Simon Says’ at the Rosewood Way playground would be £40. The Clerk had authorised this and would update at a future meeting as to whether any further work would be required and costs involved.	Ongoing	
c. A response had been received from Surrey Heath Borough Council re the letter sent from the parish Council and WEAG concerning the cumulative effect of developments in West End.	Noted. No further action.	

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
d. Surrey Heath Borough Council was undertaking a formal 'Call for Sites' in preparation of the new Local Plan. The parish council was asked if it wanted to put any sites forward. The current sites were shown.	Noted	
e. Kent Surrey Sussex Air Ambulance was seeking a grant of £250 towards the ongoing costs of providing life-saving services to the parish. It was noted that the air ambulance had served West End in the past landing on the recreation ground on a few occasions and also Beldam Bridge Road.	It was agreed to donate £200	Clerk – immediately

**032/17 GENERAL (outstanding)**

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 021/17(a) The Clerk had advised local groups of the intention to run a first aid course at The Sports Pavilion. The Scout and Guides had declined as they offered this as part of their training for leaders. The Bowls Club had declined due to recent training. Other group were still to respond.	It was agreed to offer the training to the wider community.	Clerk – immediately
b. Memorial for John Jenner. See details above under 'in attendance'	In principle it was agreed that a permanent tree and plaque would be a fitting memorial however as this was not parish land authority was required from Highways. The Clerk would speak with Highways	Clerk – immediately

**033/17 ITEMS FOR THE NEXT AGENDA**

**034/17 EXCLUSION OF PRESS AND PUBLIC**

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.

There being no further business the Chairman closed the meeting at 21:15

The next meeting will be a on Tuesday 14<sup>th</sup> March 2017

Signed ..... Chairman Date .....