

**MINUTES OF THE
ANNUAL GENERAL MEETING
OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON**

TUESDAY 19TH MAY 2015

Present: Cllr G Alleway, Cllr D. Elliott, Cllr D Gubbins , Cllr Medhurst, Cllr A. Page, Mrs. S. Price (Clerk for the Council)

In Attendance: Mrs and Mrs Hanks. Mr Hanks spoke regarding application 15/0375 – 24/26 Benner Lane. The application was to demolish No. 24 and outbuildings and to build three houses which would be in character with the surroundings. This was on land which was partly on a reserve site and Mr Hanks owned.

Diane Doney spoke regarding various planning applications. 15/0171 – Land adjacent to Inglenook. Mrs Doney objected to this application and requested that the parish council ask for it to be reviewed by the heritage office and Surrey County Council. 15/0318 - 1 Kings Road. Mrs Doney had no objection to this pair of semi detached properties however was concerned about application 15/0324 for the detached property. The original application for semi detached properties was considered to be un-neighbourly by the planning department and yet was lower than the detached one being proposed. Mrs Doney was concerned about the proximity to the neighbour and also felt a bat survey should be undertaken. 15/0375 - 24/26 Benner Lane. Mrs Doney expressed concern that this application may open the floodgates for larger developments in the village and had potential for overlooking onto the bungalow on the corner. 15/0388 - 5 Gosden Road. Mrs Doney felt there would be an issue with parking as generally with a cafe/coffee shop people would stay longer therefore this would have an adverse effect on trade for the local shops. Mrs Doney was also concerned that odours from cooked breakfasts would affect nearby residents

097/15 APOLOGIES FOR ABSENCE: Cllr A Dredge, Cllr S Prideaux-Burns

098/15 DECLARATION OF ACCEPTANCE OF OFFICE All Councillors present signed their declaration of acceptance of office. Cllr Dredge had already signed his in the presence of the Clerk and Cllr Prideaux-Burns would sign prior to the next meeting.

099/15 APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR Cllr Gubbins proposed Cllr Page seconded by Cllr Elliott. The Clerk advised that Cllr Dredge had put himself forward for Chairman. All Councillors voted for Cllr Page. Cllr Page, who read out and then signed his declaration of acceptance of office, was duly elected Chairman

100/15 APPOINTMENT OF VICE-CHAIRMAN FOR THE ENSUING YEAR Cllr Gubbins proposed Cllr Medhurst seconded by Cllr Elliott. The Clerk advised that Cllr Dredge had put himself forward for Vice-Chairman if unsuccessful in the position of Chairman. All Councillors voted for Cllr Medhurst. Cllr Medhurst signed his declaration of acceptance of office as Vice-Chairman and was duly elected as Vice-Chairman.

101/15 APPOINTMENT OF REPRESENTATIVES AND SPOKESPERSON		
Chobham & West End Joint Burial Committee West End Tennis Club/Bowls Club West End Football Club West End Village Society and VDS Statement Highway and Transport SHBC Parish Council's Sub Committee		Cllr Medhurst/Cllr Dredge Cllr Elliott/Cllr Dredge Cllr Elliott Cllr Alleway Cllr Gubbins Clerk to check this committee still running Cllr Alleway would be the representative if it was Cllr Gubbins Defer to next meeting Cllr Elliott/Cllr Medhurst Cllr Alleway/Cllr Page
102/15 DECLARATION OF INTEREST Cllr Medhurst declared a non-pecuniary interest in 15/0375. No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.		
103/15 To CONFIRM the Minutes of the meeting held on Wednesday 29th April 2015		
Confirmed and signed by Cllr A. Page		
104/15 PLANNING MATTERS The following applications received prior to this meeting were CONSIDERED together with outstanding planning matters		
APPLICATION		DECISION
15/0171	Land adjacent to Inglenook, 67 Benner Lane, GU24 9JS	No objection subject to investigation on Heritage and bat assessment. Cllr Alleyways objection was noted for the minutes.
15/0319	38 Streets Heath, GU24 9QU	No objection
15/0342	Synderford, Beldam Bridge Road, GU24 9LP	Objection as proposed extension, by reason of its size and siting, represents an un-neighbourly form of development that would have an adverse impact on the amenity of neighbouring properties by reason of an overbearing effect.
15/0383	2 Kerria Way, GU24 9XA	No objection
15/0318	1 Kings Road, GU24 9LN	No objection subject to assessment of proximity to neighbouring property on Guildford Road
15/0375	24 & 26 Benner Lane, GU24 9JQ	No objection
15/0324	1 Kings Road, GU24 9LN	Objection due to over development
15/0388	5 Gosden Road, GU24 9LH	No objection subject to planning officer assessment of the provision for parking.
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 089/15(a) Neighbourhood Plan. It was noted that a Neighbourhood Plan would support development and not prevent it. The cost/work V benefit was discussed and it was felt that there was very little land left, apart from the reserve sites which had already been accounted for, where development could take place.	It was resolved not to proceed with a Neighbourhood Plan however Cllr G. Alleway requested that it be noted he had recommended consulting the residents as to whether they would like to proceed with a plan or not.	

105/15 HIGHWAY MATTERS (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 090/15(a) Reversing traffic on the bend of Lucas Green Road. A feasibility and traffic survey had been carried out and report received. The conclusion of the report was that traffic lights were not feasible on this bend therefore the proposal would not be taken forward to the local area committee.	Noted. No further action	
b. 090/15(b) Gordons Roundabout planting scheme. Local highways had given permission for bulbs to be planted on the roundabout providing they were not too distracting i.e. lots of different bright colours used to create a picture or sign.	It was agreed Cllr Elliott would confirm with the Ag and Hort Society regarding the supply of bulbs. Cllr Elliott, Cllr Medhurst and Cllr Gubbins volunteered to plant them.	Cllr Elliott
c. 090/15(c) A response had been received from Local Highways with regards to a directional bowls club sign on a lamppost on the A322. Nationally councils were being encouraged to reduce the number and complexity of signs on the highway to avoid distractions, therefore this had not been approved. Also with Sat Navs, locations were easy to find and with a sports club it was usually regular members or opponents who knew their way anyway. The parish council was disappointed with this decision.	Noted	
d. Traffic on the Lightwater bypass – Cllr Dredge had requested this be put on the agenda but was unable to attend the meeting.	Deferred until next meeting	

106/15 POLICE MATTERS (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. The minutes from the police parish liaison meeting were reviewed.	Noted	

107/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 091/15(a) Slippery and dangerous bridges and styles in West End. The Clerk was waiting to hear from County Council as to when the works would be complete.	Cllr Page, as Surrey County Councillor, agreed to progress.	Cllr Page – 9.6.15
b. 091/15(c) The condition of the gates in Benner Lane playground were discussed. The Clerk advised the cost of gates ranged from £460 to £780.	It was resolved that the Clerk would arrange for the mechanisms to be adjusted. This would be reassessed if the problem became high priority.	Clerk – immediately

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
c. The condition of the car park area opposite the Scout and Guide Hut was brought to the attention of the Councillors. The surface was very uneven and in areas large potholes. A quote had been supplied for resurfacing.	It was agreed to obtain a price for road planings.	Cllr Medhurst - 9.6.15
d. The quarterly inspection report from ARD was reviewed. It was noted that the junior swing was insecure in the ground and the seats had been taken off for safety reasons. This would be discussed under the next item.	Noted	
e. The Benner Lane swings in the junior section were dangerous due to the 6 legs being unstable in the ground. The seats had been taken off to avoid accident. A decision needed to be made as to what work was required on them or whether to replace. Prices provided.	It was agreed to reset and refurbish the swings with new chains and seats and re-paint in yellow at a total cost of £1887.50 + vat.	Clerk – immediately
108/15 WATER COURSES (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 092/15(a) Ditch on Church Road. The Clerk and Cllr Medhurst had met with the Highways engineer and officer from the flooding team. Highways were going to check historical plans and get a team out to investigate under the highway.	It was agreed the Clerk would follow up as to when the investigations would start.	Clerk - immediately
109/15 FINANCIAL MATTERS		
a. The payment of accounts to the value of £3,728.28 was noted and agreed b. The bank balance for April 2015 was noted c. The petty cash statement for April 2015 was noted		
110/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. Information had been received regarding adopting a telephone kiosk. These were being turned into various facilities included libraries, exchange of plants and art galleries. West End had a telephone box in Brentmoor Road. It was noted that this was not in a central position to the village.	It was agreed the clerk would find out if the telephone kiosk in West End was available and if it was could be moved to a more prominent position.	Clerk – 9.6.15
b. A letter regarding the extension of the burial ground and minutes from the Chobham and West End Joint Burial Committee had been received.	Noted	

111/15 GENERAL (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 072/15(b) Scout and Guide Management Committee and the future location of Scout and Guide Hut. No update had been received from Andrew Channell.	It was resolved to remove this item from the minutes until the Scout & Guide committee contacted the parish council again.	
112/15 ITEMS FOR THE NEXT AGENDA		
<ul style="list-style-type: none"> a) Rope fence around football pitch 1 b) Complaint received re use of the new play equipment c) Storage at the pavilion d) Public toilet provision for playground users e) Picnic bench near new play area 		
<p>There being no further business the Chairman closed the meeting at 21:40</p> <p>The date of the next meeting would be the A.G.M. on Tuesday 9th June</p> <p>Signed Chairman Date</p>		