

**MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS
PAVILION ON**

TUESDAY 14TH JULY 2015

Present: Cllr G Alleway Cllr A Dredge, Cllr D. Elliott, Cllr Medhurst (Chairman), Mrs. S. Price (Clerk for the Council). Cllr Gubbins arrived at 20:25

In Attendance:

136/15 APOLOGIES FOR ABSENCE: Cllr A. Page, Cllr S Prideaux Burns

137/15 DECLARATION OF INTEREST Cllr Medhurst declared an interest in 141/15(i) and 141/15(j). It was agreed Cllr Elliott would chair the meeting for these items. No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

138/15 To CONFIRM the Minutes of meeting held on Wednesday 24th June 2015

Item 127/15 referred to an incorrect previous meeting date and would be corrected and confirmed at the next meeting. All other pages of the minutes were signed by Cllr J Medhurst

139/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED** together with outstanding planning matters

APPLICATION	DECISION
15/0503 15 Gardenia Drive, GU24 9XG	No objection
15/0309 2 Kings Road, GU24 9LN	Objection due to overdevelopment of plot and loss of a bungalow. Refer to article written by Brandon Lewis on 21st March 15 re new planning guidance to take better account of the needs of their older residents when planning new homes in their area.
15/0468 7 High Street, GU24 9PL	No objection
15/0519 Rounce Farm, Rounce Lane, GU24 9NP	No observations
15/0540 11 Benner Lane, GU24 9JQ	Objection due to height of proposed housing and overbearing effect on adjoining properties and loss of a bungalow. Refer to article written by Brandon Lewis on 21st March 15 re new planning guidance to take better account of the needs of their older residents when planning new homes in their area
14/0869 12 Streets Heath, GU24 9QY	No objection subject to Surrey Heath drainage engineers approval
14/0532 Land south of 24-46 Kings Road and 6 & 9 Rose Meadow a - appeal	No additional information to be given.
15/0537 16 Fennscombe Court, GU24 9NB	No objection
15/0573 The Laurels, Fairfield Lane, GU24 9QX	No objection
14/0766/2 Birch Platt, Brentmoor Road, GU24 9NF	No comment as material amendment

140/15 HIGHWAY MATTERS (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 129/15(a) Gordons Roundabout planting scheme. Cllr Elliott had spoken to the Ag & Hort society who had agreed to purchase the bulbs required for the roundabout.	It was agreed Cllr Elliot would liaise with the Ag & Hort society regarding the supply of the bulbs.	Cllr Elliott
b. 129/15(b) A letter had been sent to Enterprise M3 regarding the traffic problem on the Lightwater bypass. No response had been received to date.	Ongoing	
c. A complaint had been received from a resident regarding cars ignoring the no entry sign at the junction of Church Road and the A319. Some of the Councillors had also witnessed this driving behaviour. The Clerk confirmed she had spoken to Surrey County Council on a previous occasion re signage and Sat Nav guidance. It had been confirmed that sufficient signage was in place and that Sat Nav information was up to date.	It was resolved that the parish council would write to highways and inform them of this continuous problem.	Clerk - immediately
d. An email had been received from a resident of Westside complaining again about parking on parish land outside the properties. The Clerk had observed that this particular car had only been there for a few hours.	This was noted. It was agreed no action would be taken at this time as the problem did not appear to be persistent, but the area would be monitored.	
141/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 130/15(a) Slippery and dangerous bridges and styles in West End. Cllr Alleway had provided the Clerk with photos and material suggestions for the bridges. The Clerk had forwarded this information to County Council and was waiting to hear back.	It was agreed to wait for advice from Surrey County Council.	
b. 130/15(c) Cllr Dredge had reviewed the layout of the Sports Pavilion to establish if alterations could be carried out to improve storage and possibly give public toilet provision. The plans were reviewed. The Clerk advised that the deadline for one of the funding opportunities was 31st August.	It was resolved to obtain three quotes for the works to enable the application for funding to be submitted.	Clerk - immediately
c. Cougars had confirmed the pitch sizes for the season 15/16 including the addition of a 5 aside inside the 9aside. Agreement was needed as to when friendlies could commence prior to the beginning of the season. Cllr Elliott mentioned that Cougars should be informed that the recreation ground could not be used for training on the 12th September due to the Ag & Hort show.	The pitch sizes, being the same as last year plus the additional 5 aside inside the 9 aside, were agreed. It was resolved that friendlies could commence mid August	
d. Benner Lane playground. There had been a complaint that the brackets on tennis fence inside the play area were dangerous. The Clerk had spoken with the playground inspection company who said they were low risk and there were no trip hazards close by however this would be reviewed at the next inspection in July.	It was agreed to wait for the playground inspection report.	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
e. Tennis court screens. The screens had been unsuccessful as high winds had pulled one of the screens off and the other one had caused strain on the fence and been taken down by the tennis club.	It was agreed to wait for tennis club to advise if screening was required.	
f. Hookstone – footpath signs. The Clerk had obtained prices for both wooden and metal/di-bond signs. A wooden sign would cost £224 and the di-bond £75 plus delivery.	It was resolved to purchase the di-bond signs.	Clerk - immediately
g. Benner Lane playground. Unfortunately there had been more unsociable behaviour from groups of young teenagers on the new play equipment. The Clerk had spoken with the police and again reiterated via social media that any problems should be reported immediately to 101.	This was noted and it was agreed to monitor the play area through the summer holidays.	
h. Posts around recreation ground. Cllr Alleway proposed that a metal fence should be put along the Church Road side of the recreation ground as a permanent solution to protect from incursion. This would avoid the continuous replacement of the existing wooden posts.	It was agreed the Clerk would obtain a brochure and costs on the fencing approx 90cm high in 1.2 m long sections.	Clerk
i. 130/15(b) Cllr Medhurst left the room when the quotes for the car park area opposite the Scout and Guide Hut were opened. Only two had been received, W J Medhurst (Developments Ltd) and T.J. Hunt. Nigel Jeffries had not responded	Although there were pot holes in some areas it was felt that the high cost for repair between £849 and £975 could not be justified at this time. It was therefore resolved not to proceed with the works.	
j. 130/15(d) Cllr Medhurst left the room when the quotes for the additional drainage on the recreation ground pitch 3 (5 aside) were opened. Only two had been received, W J Medhurst (Developments Ltd) and T.J. Hunt. Nigel Jeffries had not responded. The Clerk confirmed that the work would need to be completed in August prior to commencement of the football season.	It was agreed to proceed with the quote from W J Medhurst (Developments) Ltd at a cost of £890 + vat. This was £878 lower than the cost from T.J.Hunt.	

142/15 WATER COURSES (outstanding & new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 131/15(a) Ditch on Church Road. Surrey County Highways had been unable to do the investigatory work and had rescheduled for w/c 24th August	Ongoing	

143/15 FINANCIAL MATTERS

- a. The payment of accounts to the value of £1981.73 was noted and agreed
- b. The bank balance for June was noted
- c. The petty cash statement for June was noted
- d. The expenditure for the 1st quarter was noted. The play area budget had been exceeded due to the unexpected reinstatement of the swings. £500 was vired from the contingencies to play area budget
- e. The income for the 1st quarter as noted.

144/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 133/15(a) The Clerk had reposted information regarding adopt a kiosk on the Neighbourhood Facebook site. Further responses had been received. The deadline for response was 22nd July.	Ongoing	
b. The heads of terms for the bowls club lease had been drawn up by Surrey Heath Borough Council. The parish council needed to confirm these were acceptable. The Clerk had contacted Wellers Hedleys to ascertain the cost of drawing up a new lease and was waiting for a response. The Clerk confirmed the parish council had budgeted £1000 for this under the administration budget.	The heads of terms SH257 were agreed. It was resolved that if the cost for the solicitor came through prior to next meeting the confirmation to proceed would be made via email to progress this matter without delay.	Clerk – immediately
145/15 ITEMS FOR THE NEXT AGENDA		
No new items were requested for the next agenda at this stage.		
<p>There being no further business the Chairman closed the meeting at 21:35</p> <p>The date of the next meeting would be Wednesday 29th July 2015</p> <p>Signed Chairman Date</p>		