

# WEST END PARISH COUNCIL

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## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**TUESDAY 14<sup>TH</sup> MARCH 2017**

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr W. J. Medhurst , Cllr A. Page (Chairman) , Cllr S. Prideaux  
Burns, Ms. S. Price (Clerk for the Council)

In Attendance:

**035/17 APOLOGIES FOR ABSENCE:** Cllr A Dredge, Cllr D. Gubbins

### **036/17 DECLARATION OF INTEREST**

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

**037/18 To CONFIRM the Minutes of meeting held on Wednesday 22<sup>nd</sup> February 2017**

Confirmed and signed by Cllr A. Page

### **038/17 PLANNING MATTERS**

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
<a href="#">17/0126</a> 42 Guildford Road, GU24 9PW	No objection
<a href="#">17/0082</a> Willow Farm Bagshot Road, Chobham, GU24 8SJ	No objection
<a href="#">17/0171</a> Rose Cottage, 35 High Street, GU24 9PL	No objection

<b>039/17 HIGHWAY MATTERS (outstanding and new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 028/17(a) Old House Lane VOSA inquiry. Recent photos of fires had been sent to the environmental team at Surrey Heath Borough Council. Reports of activity continued to be sent to VOSA.	Ongoing	
b. 028/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. This item was ongoing as Highways were establishing a procedure to have the fence removed.	Ongoing	
c. 028/17(c) Flooding on the path from the Commonfields alleyway to the BP garage. Highways were hoping to get a jetter to the site this week.	It was agreed to wait for a further update at the next meeting.	
d. 028/17(f) Parking in Fenns Lane – obstructing the pathway. The Clerk had received advice from the police that if pedestrians could not pass safely on the pavement then they should call 101 at the time of the offence. If the vehicles were belonging to the residents they would be asked to move the vehicle at the time and warned that they were causing an obstruction. There was the option placing ‘park smart’ notices on offending vehicles.	Noted. It was agreed that Cllr Elliott would communicate this information to the complainant	Cllr Elliott – immediately
e. 028/17(d) Moved from exempt items after decision made. Improvements for residents to access the doctors’ surgery from Kerria Way. Three tenders had been received. T.J Hunt £4,342 + vat, Bill Kear ££5,750 + vat and Poulson £6,115 + vat.	It was resolved to proceed with T J Hunt however Highways would need to give final authority to proceed. The funding of this project would come from the Roundabout Sponsorship funds	
<b>040/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding &amp; new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 031/17(b) The fault with ‘Simon Says’, at Rosewood Way playground, was with the push button, The Clerk was waiting for a price of a replacement part.	It was agreed to wait for a quote.	
b. Surrey Heath Borough Council was trialing dog waste bags stations at six locations around Surrey Heath, and was now extending this to other locations where problems with dog fouling had been identified. The recreation ground in West End had been identified as a location where a station could be of benefit. The station would be provided by Surrey Heath Borough Council and the parish council would be responsible for installing, (post not supplied). Bags would be provided to the parish council on an ongoing basis, but the parish council would have to monitor and replace bags in the station. The recent trials in the Borough had been successful.	It was resolved that the parish council would receive a dog waste station and the location should be near the play area/garage.	Clerk – immediately

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
c. 029/17(b) Moved from exempt items after decision made. Tringham Hall car park resurfacing. Three quotes had been received. The quotes varied from £20,000 + vat to £39,000 + vat. A decision to proceed could not be made without communication with the West End Village Hall Management Trust	It was agreed to advise West End Village Hall Management Trust of the costs involved to ascertain if they were able to pay 50% of the works as per the lease agreement.	Clerk – immediately
<b>041/17 FINANCIAL MATTERS (new)</b>		
a. The payment of accounts to the value of £8399.56 was noted and agreed.		
b. The bank statement for February was noted.		
c. The petty cash statement for February was noted.		
<b>042/17 DOCUMENT &amp; CORRESPONDENCE (outstanding)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 031/17(a) Defibrillator at the Bowls Club & The Sports Pavilion. The Clerk was still waiting for a response from the British Heart Foundation regarding the grant application.	Ongoing	
b. Windlesham Parish Council was undertaking Pre-Submission Consultation on the Windlesham Draft Neighbourhood Plan. West End Parish Council, as a consultee was asked for their views. The deadline for response was 16 <sup>th</sup> April 2017	It was agreed this would be discussed at the next meeting. The parish Councillors would review the document online in the meantime	All Councillors – 29.3.17
c. The Boundary Commission for England was currently inviting comments on the representations received in relation to their initial proposals for new parliamentary constituency boundaries. Comments could be submitted up until Monday 27 <sup>th</sup> March. There was discussion regarding Bisley moving into the Woking Ward for parliamentary elections and what impact this would have.	Noted - no comments to be made	
d. The draft report from the Independent Remunerations Panel regarding members' allowances had been received. The recommendation for 2017/18 for Parish Councillors was £1,466.14. A further IRP panel would be established in September 2019.	Noted	
<b>043/17 GENERAL (outstanding)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 032/17(a) There had been some interest in the First Aid Course from the WI and the Clerk from Bisley. The Clerk suggested setting a date as there was now enough interest.	It was agreed to set a date.	Clerk – immediately

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
<p>b. 032/17(b) Memorial for John Jenner. The Clerk had requested permission from Highways to place a permanent Christmas Tree at the end of Gosden Road. Although Highways did not have any maintenance issues relating to location of the tree the Traffic Engineers were concerned about the height which this particular tree may grow to. Apparently they could grow as high as 100ft and as wide as 30ft. which would likely cause issues with visibility relating to the existing signs. There was also concern that it would encroach on to the carriageway/ footway. Although the Clerk had mentioned that the Parish Council would maintain the tree the maintenance engineers felt it would be increasingly difficult over time to keep a nice looking tree within the defined limits. Highways had recommended finding an alternative location however the electrical supply would then be an issue. Cllr Elliott had been asked to obtain more information, through his contacts, about the Colorado Pine or suggest a suitable alternative.</p>	<p>It was resolved that Cllr Elliott and the Clerk would look into different species. The Clerk would also inform Melanie Jenner and ask her to investigate further too.</p>	<p>Clerk – immediately</p>
<p>c. CIL/Forward Planning. The exact amount of CIL due to the parish council was unknown at the moment; however the Clerk had requested an approximate figure from Borough Council. With this in mind the Clerk suggested some additional forward planning and recommended a visioning meeting with SSALC. Depending on the outcome of this and the amount of CIL it was discussed whether or not to engage a consultant.</p>	<p>It was resolved to initially hold a visioning session with SSALC. Once the value of CIL due to the parish council was known a more informed decision could be made with regards to engaging a consultant.</p>	<p>Clerk – immediately</p>
<p><b>044/17 ITEMS FOR THE NEXT AGENDA</b></p>		
<p><b>045/17 EXCLUSION OF PRESS AND PUBLIC</b> Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.</p>		
<p>There being no further business the Chairman closed the meeting at 21:30</p> <p>The next meeting will be a on Wednesday 29<sup>th</sup> March 2017</p> <p>Signed ..... Chairman Date .....</p>		