

# WEST END PARISH COUNCIL

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## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**TUESDAY 13<sup>TH</sup> DECEMBER 2016**

Present: Cllr G. Alleway, Cllr A. Dredge, Cllr D. Elliott, Cllr D. Gubbins, Cllr W. J. Medhurst, Cllr A. Page (Chairman), Cllr S. Prideaux Burns, Ms. S. Price (Clerk for the Council)

In Attendance: Ms Catherine Farmer & Mr Craig Hayman. Ms Farmer asked if Cllr Page had received an update from either Surrey Heath Borough Council or Surrey County Council regarding enforcement of planning conditions or the use of Old House Lane. There was still repeated non-compliance of planning conditions and operating without a vehicle operator's licence yet not action was being taken. Cllr Page advised that Surrey County Council did not have any powers to stop the road being used by Kingswood Pallets Ltd however Surrey Heath Borough Council had made a site visit and been informed by Kingswood Pallets that a planning application was being made for parking to the rear of the permitted hard standing.

**235/16 APOLOGIES FOR ABSENCE:**

**236/16 DECLARATION OF INTEREST**

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

**237/16 To CONFIRM the Minutes of meeting held on Wednesday 30<sup>th</sup> November 2016**

Confirmed and signed by Cllr A Page

**238/16 LAND NORTH & EAST OF MALTHOUSE FARM – APPEAL DECISION**

The West End Action Group had hoped to attend the meeting to put forward their views on the Inspectors decision to allow the erection of 95 dwellings on the above land. WEAG had however been unable to attend and therefore asked for the following to be presented to the parish council.

What was the parish council’s view on the decision, and if the parish council was unhappy about this would they consider challenging in the High Court or at least obtain a preliminary Counsel’s opinion?

The WEAG wanted to challenge the decision on the following grounds: -

- Failure by the Inspector to address NPPF 85.4
- The strong arguable case that the presumption in favour of sustainable development does not apply, whereas the Inspector assumes that it does resulting in para. 44. No attempt has been made to deal with the WEAG specific evidence on the 2013 Sustainability Appraisal. There is a similar failure in para. 32 over NPPF 119 to that of the Kings Road Inspector: The Inspector carries out an “appropriate assessment” and then says that he hasn’t.
- In para. 39 the Inspector hasn’t addressed the point that the bat surveys haven’t been completed yet they are European-protected species

The parish council was disappointed with the Inspector’s decision however it was resolved that the parish council would not consider challenging in the high court or obtain a preliminary Counsel’s opinion. The cost implications could run into tens of thousands and the chance of success was low. The parish council had a duty to ensure that public money was not put at risk. Cllr Alleway was however tasked with writing to Surrey Heath Borough Council insisting that all the reserve sites in West End were viewed cumulatively due to the overall impact on the infrastructure. This would be a collaborative response with the WEAG if they agreed.

**239/16 HIGHWAY MATTERS (outstanding & new)**

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 228/16(a) Old House Lane VOSA inquiry. The Clerk and the Clerk at Bisley had liaised regarding the enforcement issues with Kingswood Pallets. They had agreed that the Clerk at Bisley would take on communications with planning enforcement at Borough Council and the West End Clerk would pursue the VOSA angle. Further evidence of fires and unauthorised use of the site had been supplied to the Clerk, and forwarded to VOSA and The Environment Agency. A response had been received from Borough As above an application for the parking area beyond the extent of the lawful hardstanding would be submitted. Cllr Page had spoken with the Area	It was resolved that Cllr Page would speak to Environmental Health regarding the burning of untreated wood. Cllr Page would also ask the planning officer, who was dealing with the case, to consider a more robust approach to enforcement together with understand the ruling regarding storage of vehicles on site i.e. in the area which has permission for storage of pallets and the operating hours allowed. The parish council would continue to inform VOSA and SHBC Planning and Environment Agency regarding unauthorised activity.	Cllr Page – 10.1.17
b. 228/16(b) Parking issues on the pavement before Martins Tyres, outside the cottages. The Clerk had spoken with Local Highways regarding the safe parking issue once the fence had been removed. The process to remove the fence had not been addressed yet.	Ongoing	Clerk
c. 228/16(c) The condition of the road signs on the High Street had been reported to Surrey Highways. These had now been replaced.	No further action	

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
d. 228/16(d) Flooding on the path from the Commonfields alleyway to the BP garage. The Clerk was still waiting for a response from Highway Maintenance Engineer	Ongoing	Clerk
e. 228/16(g) Improvements for residents to access the doctors' surgery from Kerria Way. The Clerk had been in contact with Local Highways and also spoken with SSALC regarding funding for the path on the surgery land. The funding could be addressed by way of a grant from the parish council as this was for capital works to facilitate the community. A legal agreement should be put in place with SCC regarding the path on the Highways land. Responsibility for maintenance of the path should be considered. There was discussion that this concept should be put forward as a petition.	It was resolved that Cllr Medhurst would provide specification which could be presented to Local Highways. The Clerk and Cllr Page would speak to Highways regarding a way forward.	Cllr Page/Clerk – 10.1.17
f. 234/16(b) The Roundabout Sponsorship bids had been discussed in part II of the previous meeting and it had been agreed that Pennyhill Timber Ltd would sponsor the Fellow Green roundabout having bid the highest at £6,250. Their bid for £4,000 on the Gordons roundabout was withdrawn as only one roundabout was required. Stone Traders had been unsuccessful in retaining the Fellow Green roundabout with a bid of £2,511 and West End Garage had bid £1550 on Fellow Green and £1,550 on Gordons Roundabout but only wanted sponsorship on one of them.	It was resolved that the West End Garage bid for the Gordons roundabout would be accepted.	Clerk – immediately

**240/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND**  
(outstanding & new)

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 229/16(a) Pavilion Extension/alterations. The Clerk had obtained the minimum requirements needed for the changing rooms and match officials dressing room. Cllr Dredge had measured the changing rooms on his plans, which were just under 12sq metres, which was the minimum requirement (excluding showers).	It was agreed that Cllr Dredge would revisit the plans and take into consideration the new dimensions regarding officials' dressing room.	Cllr Dredge – 10.1.17
b. 229/16(b) Bowls Club Lease. Surrey Heath Borough Council had been advised that the parish council would proceed with the lease.	Ongoing	
c. 229/16(e) Box hedging around the War Memorial. Cllr Elliott had obtained a price for the variety Lonicera Nitida - Baggasons Gold. They were £2.50 + vat per 2l pot. Cllr Elliott estimated that 90 plants would be required. Judy Douche recommended two stages to the planting. To take out box, improve soil over the winter and plant in April. Help from the garden club would be confirmed.	It was resolved that the box hedging could come out immediately and for soil improvement to begin. The Clerk would advise the Garden Club.	Clerk – immediately
d. 229/16(h) The new football arrangements had been sent to the clubs for signature and were waiting to be returned.	Ongoing	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
e. The condition of Tringham Hall car park was discussed. Cllr Medhurst explained that the surface was breaking up and there were pot holes in some areas. The surface should have been top dressed 10 years ago. It was advised that the approximate cost to fill in the pot holes and hot tar spray the surface would be £12,000	It was resolved to approach the Tringham Hall management committee as cost for the car park were split 50/50. Cllr Medhurst would write a specification and obtain a more accurate cost for the works.	Clerk/Cllr Medhurst 25.1.17
<b>241/16 FINANCIAL MATTERS (new)</b>		
a. The payment of accounts to the value of £1591.21 was noted and agreed. b. The Bank Statement for November was noted c. The Petty Cash statement for November was noted d. The precept for 2017/18 was discussed. The Clerk provided revised precept figures based on a 2% & 3% increase. It was resolved to increase the precept by 3% to cover increased budgets for next year. e. The Clerk advised that HMRC no longer accepted cheques for payment of PAYE. Bank transfers would have to be made in the future therefore the financial regulations need to be amended to reflect bank transfer payments. The Risk Management Policy and Risk Assessment had been amended in Section 2 (c). The amendments were agreed and approved – signed by Cllr A Page.		
<b>242/16 GENERAL (new)</b>		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 232/16(a) Cllr Alleyway was drafting a letter to Surrey Heath Borough Council regarding the planning decision process on the developments in West End highlighting that the cumulative impact should have been taken into account.	Cllr Alleyway draft a letter and include information discussed in item 238/16	Cllr Alleyway – 10.1.17
b. Windermere Golf Club. Windermere Golf club had closed however no further information was known as to what would happen to the site. A memorial seat, which had been moved from the Golf Club to the recreation ground, however a base was required.	It was resolved that the parish council would provide a base for the seat.	Clerk – immediately
<b>243/16 ITEMS FOR THE NEXT AGENDA</b>		
<b>244/16 EXCLUSION OF PRESS AND PUBLIC</b>		
Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
<p>There being no further business the Chairman closed the meeting at 21:40</p> <p>The next meeting will be a on Tuesday 10<sup>th</sup> January</p> <p>Signed ..... Chairman Date .....</p>		