

# WEST END PARISH COUNCIL

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## MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**TUESDAY 11<sup>th</sup> APRIL 2017**

Present: Cllr G. Alleway, Cllr A Dredge, Cllr D. Elliott, Cllr D. Gubbins, Cllr W. J. Medhurst, Cllr A. Page (Chairman), Cllr S. Prideaux Burns, Mrs J Biden (presiding as Clerk for the Council)

In Attendance: Catherine Farmer asked if there was any update in respect of Oldhouse Lane. Cllr. Page advised that he had contacted the Traffic Commissioner's Office and it was his intention to attend the Public Inquiry on 24<sup>th</sup> April. Cllr. Page had also spoken with the Chief Executive of Surrey Heath Borough Council and had received a reply from Michelle Fielder (the case officer).

### **057/17 APOLOGIES FOR ABSENCE:**

### **058/17 DECLARATION OF INTEREST**

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

### **059/18 To CONFIRM the Minutes of meeting held on Wednesday 29<sup>th</sup> March 2017**

Confirmed and signed by Cllr. A Page.

### **060/17 PLANNING MATTERS**

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
<a href="#">17/0151</a> 101 Guildford Road, GU24 9HN	No objection
<a href="#">17/0228</a> Beldam Bridge Lodge, Scotts Grove Road, Chobham, GU24 8DW	No objection
<a href="#">17/0272</a> The Thatches, Bagshot Road, GU24 9QR	No objection

APPLICATION		DECISION
<b>061/17 HIGHWAY MATTERS</b> (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 050/17(a) Old House Lane VOSA inquiry. Cllr Page advised that he had emailed the Traffic Commissioner's Office and that he would attend the Public Inquiry on 24 <sup>th</sup> April. He had spoken with the Chief Executive of Surrey Heath Borough Council and had received a reply from Michelle Fielder.	Cllr Page agreed to attend the Public Inquiry.	Cllr. Page
b. 050/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. The Clerk had been informed that a letter had been sent to the resident advising that the fence should be removed as it had been erected on highways land.	Ongoing	
c. 050/17(c) Flooding on the path from the Commonfields alleyway to the BP garage. The drain was due to be flushed when Highways next had a jetter in the area. The date of this was unknown.	Cllr. Page agreed to report the problem online via the County Highways portal.	Cllr. Page - immediately
<b>062/17 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND</b> (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 051/17(a) Faulty 'Simon Says', Rosewood Way. The cost to remove the Simple Simon unit and deliver to Wicksteed for appraisal would be £110.00 + VAT. There would be no charge to assess.	It was agreed to action the removal and delivery of the unit to Wicksteed for appraisal at a cost of £110.00 +VAT.	Clerk – immediately
b. 051/17(b) Tringham Hall car park resurfacing. This was an ongoing item until the next Tringham Hall Committee Meeting on May 23 <sup>rd</sup>	Ongoing	
c. 051/17(c) Gordons music event and use of the recreation ground as a car park. The Clerk, Cllr Prideaux-Burns and Cllr Medhurst had met with David Vaughan to discuss the terms of the service agreement. For the minutes Cllr Dredge wanted to state that he should have been informed about the date of the meeting with David Vaughan so that he could have attended. Cllr Prideaux-Burns and Cllr Medhurst confirmed they had responded to the original email regarding contract terms and had invited themselves by default. The service agreement would be received by the next meeting and would be discussed by the parish council.	It was agreed that the terms of the service agreement would be circulated in advance of the next meeting.  It was also agreed that the number of parked cars be monitored on the day.	Clerk to action as soon as the service agreement was received  Councillors
d. 051/17(e) Skate Park. Bisley Parish Council had discussed the proposal from West End Parish Council regarding using their land for the skate park. Mrs Biden advised that Bisley Parish Council did not have sufficient land to accommodate a skate park.	The response from Bisley Parish Council was noted.	

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
e. Jim Meaney has approached the parish council to request permission to put two 5 aside goals on the recreation ground for youngsters to use. They would be located near the tennis courts/pond area and not on any football pitches. Mr Meaney would buy the goal posts.	It was agreed that further information should be requested from Mr Meaney in respect to whether the goals would be moveable; who would be responsible for them generally and if they were damaged or required replacement.  The parish council would not like to see these goal posts as a permanent feature.	Clerk - immediately
f. The parish council has been approached by a dog charity requesting use of the recreation ground in August for a Charity Dog Show. They would hire The Sports Pavilion in conjunction with this event.	It was agreed that the recreation ground could be used for a Charity Dog Show in August.	Clerk – immediately
<b>063/17 FINANCIAL MATTERS (new)</b>		
a. The payment of accounts to the value of £3575.25 was noted and agreed. b. The bank balance for March was noted c. The petty cash statement for March was noted		
<b>064/17 DOCUMENT &amp; CORRESPONDENCE (Outstanding and new)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 053/17(a) Defibrillator at the Bowls Club & The Sports Pavilion. A response had still not been received from the British Heart Foundation regarding the grant funding for two defibrillators.	Ongoing	
b. 051/17(c) Surrey Heath Borough Council had responded to the Boundary Commissions Draft Recommendations on new electoral arrangement for Borough Boundaries. The minutes from the meeting where the decision to move roads from West End into Chobham had been requested. The Clerk had been advised that there had been no formal meeting of the Governance Working Group to discuss the new proposals, however Members of the Group were consulted, by email, by the Chief Executive in accordance with her delegation. Cllr Alleway had prepared some comments - see appendix A.	Cllr. Alleway's comments were agreed as the view of the parish council and it was resolved a letter should be sent, detailing these views, to the Leader of Surrey Heath Borough Council with a request for a response.	Clerk (Mrs Biden) - immediately
<b>065/17 GENERAL (outstanding)</b>		
<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 054/17(a) Memorial for John Jenner. No further contact had been received from Melanie Jenner. The Clerk had emailed again on 9 <sup>th</sup> April to ascertain if a more suitable tree had been identified.	It was agreed to remove this item from the agenda unless the Parish Council is contacted again	Clerk – immediately

<b>066/17</b>	<p><b>ITEMS FOR THE NEXT AGENDA</b></p> <p>a. Rosewood Way open green area – provision of benches</p> <p>b. Kings Road – road and development</p>
<b>067/17</b>	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.</p>
<p>There being no further business the Chairman closed the meeting at 21:00.</p> <p>The next meeting will be a on Wednesday 26<sup>th</sup> April 2017</p> <p>Signed ..... Chairman Date .....</p>	