

**MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS
PAVILION ON**

TUESDAY 10TH MAY 2016

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr D Gubbins (arrived 8.05 at the beginning of the public session), Cllr W. J. Medhurst, Cllr A Page (Chairman) , Cllr S. Prideaux Burns, Mrs. S. Price (Clerk for the Council)

In Attendance: Bridget Elliott was observing the meeting for her voyager award challenge with the Trefoil guild.
Mrs D Doney, Ms C Farmer and Mr P Banks.
Mr Banks was observing the meeting.

Ms Farmer spoke regarding an item not on the agenda; Old House Lane. This was an unadopted road and public bridleway with two residential houses leading to light industrial units and a nursery. There had been two applications for goods vehicle operator licences, one from Kingswood Pallets the other from a new operator OLLECO. Ms Farmer mentioned there had been a number of accidents on the road, and it was often blocked due to vehicles not being able to pass each other, and she believed the situation would only get worse with additional vehicles using the units. Ms Farmer had already spoken with Cllr Page, as Borough/County Councillor who confirmed he had informed planning enforcement and environmental health. Cllr Page requested that this was an agenda item on the next meeting.

Mrs Doney spoke about application 16/0323 Land North of Beldam Bridge Road, which had now been submitted without a SANG. She was concerned that with the volume of development in the village if there was no SANG, and with the heath so close, it would only increase use of the heath, which was a SPA. In addition to previous objections on applications for this site, Mrs Doney did not think this land should be released yet.

092/16 APOLOGIES FOR ABSENCE: Cllr A. Dredge

093/16 DECLARATION OF INTEREST

No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

094/16 To CONFIRM the Minutes of meeting held on Wednesday 27th April 2016

Confirmed and signed by Cllr A Page

095/16 PLANNING MATTERS	
The following applications received prior to this meeting were CONSIDERED	
APPLICATION	DECISION
16/0259 The Sports Pavilion, Benner Lane, GU24 9JP	Noted
15/0445 Appeal – Land North & East of Malthouse Farm, 70 Benner Lane, GU24 9JG	<p>Objection. In addition to previous comments already submitted the Parish Council has concerns regarding the ecological harm and the safeguarding of land adjacent to the Green Belt. Members of the Parish Council felt that the application should be refused as the Local Plan needed to be reviewed before the safeguarded land should be released for development and more robust surveys be carried out in respect of protected species including bats, badgers and certain species of birds including the Red Kite. This is a 'reserve' site and as such is safeguarded with the potential to meet longer-term development needs into the 2020s if required. In accordance with Policy H8 of the Local Plan, and paragraph 85 of the National Planning Policy Framework (NPPF), these safeguarded sites can only be released for building if allocated for development following a Local Plan review. There has been no such review therefore the land should remain safeguarded.</p> <p>Release of this reserve site for development should only come through a Local Plan review, not by way of a Planning Application. Additionally Section 119 makes it clear that where an appraisal statement is required for SPA issues then the presumption in favour of sustainable development is irrelevant and does not take precedence.</p>
16/0323 Land North of Beldam Bridge Road, GU24 9LP	<p>Objection: this development is not sustainable due to its impact on the local infrastructure and the ecology. The parish council considers that there is a lack of a robust plan for dealing with surface water drainage and other material planning matters. We would ask the officers to consider the feasibility and effectiveness of a remote SANGS and the detrimental effect to the community of West End.</p> <p>Release of this reserve site for development should only come through a Local Plan review, not by way of a Planning Application. Additionally Section 119 makes it clear that where an appraisal statement is required for SPA issues then the presumption in favour of sustainable development is irrelevant and does not take precedence. The West End Inspector appears to have ignored this and almost rewritten S.119 which is not blurred but quite clear in this respect.</p>
16/0370 7 Birch Lane, GU24 9QB	No objection
16/0417 1 Kings Road, GU24 9LN	No objection
14/1044 Appeal – Rounce Farm, Rounce Lane, GU24 9NP	No observation
16/0397 154 Guildford Road, GU24 9LT (Bisley Ward)	The parish council does not believe there has been continuous habitation for 10 years or more and this is evident by aerial photography over a period of years. This is also considered to be an inappropriate development.
16/0379 Heather Hills, New England Hill, GU24 9PY	Objection due to inappropriate development in a special protection area.

096/16 HIGHWAY MATTERS (outstanding)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 084/16(a) Drop kerb Kerria Way. Cllr Page was able to finance this through the Community Enhancement fund. It would be completed within the next 6 months.	Noted	
097/16 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 085/16(a) The plans for the proposed extension had been submitted to Surrey Heath Borough Council and neighbours were now being consulted.	Ongoing	
b. 085/16(b) Bowls Club Lease. The proposal for the parish council to continue leasing the play area at Rosewood Way was still to be discussed at an executive meeting. The parish council would be advised when it was being discussed.	Ongoing. It was resolved to wait to hear from executive meeting.	
c. The Legionella Risk assessment had been completed. Actions were to be taken.	It was resolved to obtain quotes to implement the planned maintenance programme.	Clerk – 14.6.16
d. Cllr Alleway suggested looking at replacing the windows at The Sports Pavilion. The condition of the windows was poor and the wood degrading.	It was agreed to obtain 3 quotes for brown UPVC in the main hall, small room and front door.	Clerk – 14.6.16
098/16 WATER COURSES (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 086/16(a) Cllr Medhurst had looked at the area in the car park which flooded. A specification had been given to the Clerk however Cllr Medhurst had identified that there could be an existing gully in place.	It was agreed Cllr Medhurst would investigate further to see if there is an existing gully which may be blocked before obtaining quotes for works.	Cllr Medhurst - 25.5.16
099/16 FINANCIAL MATTERS		
a. The payment of accounts to the value of £2883.71 was noted and agreed.		
b. The bank balance for April was noted		
c. The petty cash statement for April was noted		

100/16 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 088/16(a) Councillor email addresses. Cllr Alleway had looked at different options regarding a domain specific to the parish council. There were a number of websites offering the domain westendparishcouncil.com or alternative. This was available for 99p but there were additional costs per month.	It was resolved not to proceed with individual councilor email addresses at this stage, but to purchase the domain name for 99p, depending on how long it could be held for. The Clerk would provide options for the next meeting.	Clerk – 25.5.16
b. 088/16(c) Cllr Medhurst had assessed the problem with the surface of the car park near the garages. This area would for the moment need to be filled with tarmac	It was agreed Cllr Medhurst would repair with tarmac.	Cllr Medhurst
c. The Local Government Boundary Commission for England was conducting a review of the Borough because the electorate data from 2013 showed that Surrey Heath had a variance outside 10% in 4 out of its 16 wards. If the parish council wanted to make representations about Council size this should be submitted to the Commission by the end of May.	Noted. No comment at this stage	
101/16 GENERAL (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 089/16(a) Skate Park. The Clerk had spoken with outside space at Borough Council who again confirmed they would not have an issue with this land being used for a skate park, however Corporate Property would advise whether this land could be released for this use (subject to planning). The Clerk was waiting for a copy of the presentation to forward the schemes to Corporate Property.	It was agreed the Clerk would contact Corporate Property when the schemes were received.	Clerk
102/16 ITEMS FOR THE NEXT AGENDA a. Old House Lane – VOSA		
103/16 EXCLUSION OF PRESS AND PUBLIC Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		
There being no further business the Chairman closed the meeting at 21:20		
The next meeting will be the A.G.M. on Wednesday 25 th May 2016		
Signed Chairman Date		