

MINUTES OF THE MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

TUESDAY 10TH NOVEMBER 2015

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr A. Dredge, Cllr Page (Chairman), Cllr W. J. Medhurst, Mrs. S. Price (Clerk for the Council). Cllr D. Gubbins arrived at 20:20 at item 208/15. Cllr Gubbins declared no disclosable pecuniary interests or non-pecuniary interest in respect to matters being considered at this meeting

In Attendance:

203/15 APOLOGIES FOR ABSENCE: Cllr S. Prideaux Burns

204/15 DECLARATION OF INTEREST Cllr G Alleway had a non-pecuniary interest in 64 and 45 Commonfields. No other members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.

205/15 To CONFIRM the Minutes of meeting held on Wednesday 28th October 2015

Confirmed and signed by Cllr A Page

206/15 PLANNING MATTERS

The following applications received prior to this meeting were **CONSIDERED**

APPLICATION	DECISION
14/1044 Rounce Farm, Rounce Lane, GU24 9NP	Noted
15/0880 Land adjacent to Inglenook, 67 Benner Lane, GU24 9JS	No objection subject to investigation on heritage and bat assessment.
15/0884 Land North of Beldam Bridge Road, GU24 9LP	Objection as per previous application
15/0888 45 Commonfields, GU24 9JA	No objection
15/0912 7 Birch Lane, GU24 9QB	No objection
15/0929 64 Commonfields, GU24 9JA	Objection due to resulting terracing effect on street scene
15/0933 Honeysuckle Cottage, Coldharbour Road, GU24 9QN	No objection
15/0964 Raven Oak Barn, Beldam Bridge Road, GU24 9DN	Objection due to size, mass and height of development in Green Belt

207/15 HIGHWAY MATTERS (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 196/15(b) A notice regarding bids for roundabout sponsorship had appeared in the paper. An enquiry had been made as to what would happen if only one bid was received and it wasn't the minimum.	It was confirmed that the parish council was committed to seeking the most advantageous bid.	
b. 196/15(c) The overgrown hedge on Lucas Green Road had been reported to County Council and one hedge had been cut. The parish council had asked for timescales as to when the work would be done.	Ongoing	
208/15 RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 197/15(a) Pavilion alterations to include outside toilet, additional storage and improved shower facilities. Three quotes had been received for the initial draft drawings and as per minute ref 197/15(a) from meeting 28/10/15 the Clerk had been given delegated authority to appoint an architect based on the most competitive quote. The Clerk had proceeded with a quote for f £920 + vat and was waiting for the architect to visit the site.	Cllr Dredge was not in agreement with appointing an architect through a builder. The Clerk advised that the builder was aware that the service required was only for initial draft drawing and not a commitment to building works.	
b. 197/15(b) Pulley under the seat on the cableway. SMP/HAGS were waiting for feedback from their supplier and will advise the outcome shortly.	It was resolved the Clerk would follow up.	Clerk – immediately
c. 197/15(c) The lettering on one side of the War Memorial and the dedication at the base were badly worn. The Clerk had not obtained a quote for repair yet as the War Memorial was Grade II listed and she had been waiting for advice from the Historic Buildings Officer at Surrey Heath Borough Council. More information regarding the proposed works would be required by the officer before he could confirm if consent was required or not.	It was resolved the Clerk would now obtain a quote and inform the Historic Buildings Officer of the work required to ascertain if permission was required.	Clerk – immediately
d. 155/15(b) Bowls Club Lease. The new leases were still being drawn up however for the Bowls Club to apply for funding they required confirmation from Surrey Heath Borough Council that the lease would be for longer than 21 years. The original heads of terms agreed was for 20 years.	It was resolved that the lease between the parish council and the bowls club could be 21 years.	Clerk - immediately

209/15 WATER COURSES (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 187/15(a) Ditch on Church Road. Surrey County Highways had rescheduled to look at the ditch in January 2016. Cllr Page had written to the head of county highways requesting help in this matter. Cllr Page confirmed that it was being looked into. And was now in the hands of Surrey County Council following a formal complaint from the Church that the ditch was causing subsidence.	It was resolved to monitor progress and to discuss again in March 2016	
210/15 FINANCIAL MATTERS		
a. The payment of accounts to the value of £1335.60 as noted and agreed. b. The bank balance for October as noted c. The petty cash statement for October was noted d. Surrey Heath Borough Council had advised that £5012.46 was due to West End Parish Council through the Community Infrastructure Levy. This could be used to fund infrastructure that supports development and offsets its effects. It was resolved the monies should be put in a separate budget and discussed at the precept meeting in December.		
211/15 REPORT ANY DOCUMENTS AND PAPERS RECEIVED (outstanding and new)		
There were no outstanding or new matters to be discussed		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 200/15(a) SSALC Surrey Police meeting. The Clerk had advised SSALC of the question raised by the parish council and it had been confirmed this would be added the agenda for the meeting.	Noted. Wait for response	
212/15 GENERAL (outstanding & new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 201/15(a) Skate Park. The Clerk advised the skate park group that the parish council required a business plan and had also given them information regarding petitions on the Surrey Heath Borough Council website. The Clerk had also contacted Surrey Heath Borough Council regarding the process to obtain permission to use the land at Rosewood Way. This was being looked into and the Clerk would hear back before next meeting.	Ongoing	

213/15 ITEMS FOR THE NEXT AGENDA

- a) Windlesham Road ditch
- b) A322 diversion signs for HGV's to avoid Chobham
- c) Westside – erosion to grassed area

There being no further business the Chairman closed the meeting at 21:00

The date of the next meeting will be Wednesday 25th November.

Signed Chairman Date