

WEST END PARISH COUNCIL

AGENDA

Tuesday 8th May 2018
8.00pm
The Sports Pavilion
Benner Lane, West End, GU24 9JP
Tel: 01276 855361
Email: clerk@westendparishcouncil.org.uk
Website: www.westendparishcouncil.org.uk

Meeting called by: Clerk of the Council Mrs S Price 

You are summoned to the **ANNUAL GENERAL MEETING** of the **PARISH COUNCIL** to be held on the above date, to transact business as set out below.

PUBLIC PARTICIPATION – TEN MINUTES ARE AVAILABLE PRIOR TO FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA. THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE PUBLIC PART OF THE MEETING

Agenda

1. APOLOGIES FOR ABSENCE

2. APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR

3. APPOINTMENT OF VICE CHAIRMAN FOR THE ENSUING YEAR

4. APPOINTMENT OF REPRESENTATIVES AND SPOKESPERSON

5. DECLARATION OF INTEREST

Members are invited to declare any disclosable pecuniary interests or non-pecuniary interest in respect to matters being considered at the meeting

6. To CONFIRM the Minutes of the Meeting held 25th April 2018

7. PLANNING MATTERS

To consider applications received prior to this meeting

- a) [18/0335](#) 24 MALTHOUSE LANE, GU24 9JE
- b) [18/0190](#) OAK FARM HOUSE, PENNYPOT LANE, CHOBHAM, GU24 8DL
- c) [18/0339](#) 13 FELLOW GREEN, GU24 9LL

8. HIGHWAYS MATTERS

To NOTE any outstanding matters

- a) Surrey Heath Cycle Routes Consultation

9. RECREATION GROUND/PLAYGROUNDS/PAVILION/WAR MEMORIAL/COMMON LAND

To NOTE any outstanding and new matters

- a) Quarterly Playground Inspection Report
- b) Relocation of the West End Parish Council sign

10. BUSINESS PLAN

To NOTE any outstanding matters

11. FINANCIAL MATTERS

- a) To NOTE payments (list available at meeting)
- b) To NOTE the CIL balance
- c) To NOTE bank balance for April
- d) To NOTE petty cash for April

12. GDRP

To NOTE any outstanding & new matters

- a) Job Application Privacy Notice
- b) Document Retention & Disposal Policy
- c) Information & Data Protection Policy
- d) General Data Protection Awareness Checklist for Councillors
- e) Privacy Notices Checklist
- f) Update on the requirement for parish councils to appoint a Data Protection Officer

13. ITEMS FOR THE NEXT AGENDA

14. EXCLUSION OF THE PRESS AND PUBLIC

Under the Public Bodies (Admission to Meetings) Act 1960 1(2) – likely disclosure of exempt information

PART II

15. Scoping document

