

# WEST END PARISH COUNCIL

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## MINUTES OF THE ANNUAL GENERAL MEETING OF WEST END PARISH COUNCIL HELD AT THE SPORTS PAVILION ON

**TUESDAY 9<sup>TH</sup> MAY 2017**

Present: Cllr G. Alleway, Cllr D. Elliott, Cllr D. Gubbins, Cllr W. J. Medhurst, Cllr A. Page (Chairman), Cllr S. Prideaux Burns, Mrs. S. Price (Clerk for the Council)

In Attendance:

**079/17 APOLOGIES FOR ABSENCE:** Cllr A. Dredge

**080/17 APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR**

Cllr D. Elliott proposed Cllr A. Page seconded by Cllr D. Gubbins. Cllr A. Page read out and then signed his declaration of acceptance of office, and was duly elected Chairman

**081/17 APPOINTMENT OF VICE CHAIRMAN FOR THE ENSUING YEAR**

Cllr D. Gubbins proposed Cllr W.J. Medhurst seconded by Cllr G. Alleway. Cllr W.J. Medhurst, signed his declaration of acceptance of office, was duly elected Vice Chairman

**082/17 APPOINTMENT OF REPRESENTATIVES AND SPOKESPERSON**

Chobham & West End Joint Burial Committee	Cllr Medhurst/Cllr Dredge
West End Tennis Club/Bowls Club	Cllr Elliott/Cllr Dredge
West End Football Club	Cllr Elliott
West End Village Society and VDS Statement	Cllr Alleway
Highway and Transport Matters	Cllr Prideaux-Burns
SHBC Local Committee Private Members	Cllr Alleway
Police/Police matters with PCSO	Cllr Gubbins
Environmental/Cultural issues	Cllr Page
Grounds maintenance matters	Cllr Medhurst/Cllr Elliott
Surrey ALC Ltd (up to two representatives)	Cllr Page/Cllr Alleway
Tringham Hall Management Committee	Cllr Page

<b>083/17</b>	<b>DECLARATION OF INTEREST</b>		
	No members declared any disclosable pecuniary interests or non-pecuniary interests in respect to matters being considered at this meeting.		
<b>084/18</b>	<b>To CONFIRM the Minutes of meeting held on Wednesday 26<sup>th</sup> April 2017</b>		
	Confirmed and signed by Cllr A. Page		
<b>085/17</b>	<b>PLANNING MATTERS</b>		
	The following applications received prior to this meeting were <b>CONSIDERED</b>		
	<b>APPLICATION</b>	<b>DECISION</b>	
<a href="#">17/0176</a>	Gracewell of Woking, 12 Streets Heath, GU24 9QY	No objection	
<a href="#">17/0198</a>	Lucas Green Nurseries, Lucas Green Road, GU24 9LY	No observations	
<a href="#">17/0315</a>	1 & 2 Holly Ridge, GU24 9QE	No objection	
<a href="#">17/0323</a>	6 West side, Brentmoor Road, GU24 9QQ	No objection	
<a href="#">17/0287</a>	Oak Farm House, Pennypot Lane, Chobham, GU24 8DL	No objection	
<b>086/17</b>	<b>HIGHWAY MATTERS (outstanding and new)</b>		
	<b>DISCUSSION</b>	<b>RESOLUTION</b>	
		<b>PERSON RESPONSIBLE DEADLINE</b>	
a.	072/17(a) Old House Lane VOSA inquiry. A decision from the inquiry had received.	Ongoing	
b.	072/17(b) Parking issues on the pavement before Martins Tyres, outside the cottages. Highways had sent a letter to the resident requesting that the fence be removed. The Clerk was waiting for an update from Highways. The Parish Council was aware that the house has been sold.	It was agreed that the Clerk would make Highways aware of the change of ownership.	Clerk – immediately
c.	072/17(c) Flooding on the path from the Commonfields alleyway to the BP garage. An update had not been received from local highways.	It was resolved to inform the new County Councillor Cllr Mansfield and ask him to follow this through.	Clerk - immediately
<b>087/17</b>	<b>RECREATION GROUND/PLAYGROUNDS/PAVILIONS/WAR MEMORAL/COMMON LAND (outstanding &amp; new)</b>		
	<b>DISCUSSION</b>	<b>RESOLUTION</b>	
		<b>PERSON RESPONSIBLE DEADLINE</b>	
a.	073/17(a) Faulty 'Simon Says', Rosewood Way. The panels had been removed and taken to Wicksteed for assessment	Ongoing	
b.	073/17(b) Tringham Hall car park resurfacing. This was an ongoing item until the next Tringham Hall Committee Meeting on May 23 <sup>rd</sup>	Ongoing	

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
c. 073/17(c) Gordons music event and use of the recreation ground as a car park. The service agreement was discussed with David Vaughan prior to the meeting and final details agreed.	The service agreement was signed by Cllr A Page.	
d. 073/17(f) Quarterly playground inspection. The Clerk had arranged to meet ARD regarding the condition of the safety surfaces. The wet pour breaking away would be repaired free of charge.	It was agreed that the Clerk would update regarding alternative safety surfaces following the meeting with ARD.	Clerk – 31.5.17
e. 073/17(g) Rosewood Way open green area. Surrey Heath Borough Council had given permission for 2 picnic benches to be placed in the Rosewood Way green space. The parish council would have to be responsible for maintenance of the benches. The picnic benches had been ordered and received.	It was agreed the Clerk would order brackets and buy bolts. Cllr Alleway, Page and Elliott would install the bench.	Clerk – immediately
f. 217/16(d) SSE was requesting a part surrender of the parish council lease to enable them to install the upgraded sub-station planned on the recreation ground.	It was resolved to part surrender the lease.	Clerk – immediately

**088/17 FINANCIAL MATTERS (new)**

- a. The payment of accounts to the value of £2426.84 was noted and agreed.
- b. The bank balance for April was noted
- c. The petty cash statement for April was noted

**089/17 DOCUMENT & CORRESPONDENCE (Outstanding and new)**

<b>DISCUSSION</b>	<b>RESOLUTION</b>	<b>PERSON RESPONSIBLE DEADLINE</b>
a. 075/17(a) Defibrillator at the Bowls Club & The Sports Pavilion. The Clerk had been successful in obtaining two free defibrillators from the BHF. These had now been delivered The Clerk would arrange ongoing training dates and for installation the defibrillator at The Sports Pavilion. The Clerk advised an electrician would be required as the cabinet needed to be connect to electricity.	It was resolved that the Bowls club should be responsible for installing and maintaining the defibrillator placed on the Bowls Club pavilion building.	Clerk
b. 075/17(b) Boundary Commissions Draft Recommendations on new electoral arrangement for Borough Boundaries. The parish council was still waiting for a response to the letter sent to the Leader of Surrey Heath Borough Council.	It was agreed Cllr Page would follow up with the Leader of Surrey Heath Borough Council.	Cllr Page
c. An email had been received from WEAG regarding a meeting the MP Michael Gove re provision and allocation of CIL and 106 funding in relation to the new developments in West End. Cllr Alleway and Cllr Page were invited to this meeting.	It was agreed Cllr Alleway and Cllr Page would attend as parish council representatives and update at the next parish council meeting.	Cllr Alleway/Cllr Page
d. A briefing note had been received from Surrey County Council regarding rights of way maintenance funding reductions.	Noted	

<b>090/17</b>	<b>ITEMS FOR THE NEXT AGENDA</b>
	a. Meadow Way fly tipping
<b>091/17</b>	<b>EXCLUSION OF PRESS AND PUBLIC</b>
	Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.
There being no further business the Chairman closed the meeting at 21:45	
The next meeting will be a on Wednesday 31 <sup>st</sup> May 2017	
Signed ..... Chairman Date .....	